

Members:
 Nancy Dunnam, Chair
 David McKamie, Vice Chair
 Diane Borreson
 Belinda Dyer
 Cathleen Freeman
 Dara Fuller
 Adrian Garcia
 Patty Streat
 Keitha Ivey
 Debbie Largent
 Kim O'Leary
 Brenda Padalecki
 Tom Priem
 Linda Roska
 Judi Sparks
 Janet Spurgin
 Peggy Sullivan

Information Task Force (ITF) Meeting Minutes October 14, 2014



10:00 AM to 2:00 PM
 William B. Travis Bldg.
 Webinar Meeting
 Hosted from
 Room **G-100, PDC3**

Members attending:	<i>Tom Priem, Linda Roska</i>
Members attending via Webinar:	<i>Diane Borreson, Nancy Dunnam, Cathleen Freeman, Adrian Garcia, Keitha Ivey, Debbie Largent, David McKamie, Brenda Padalecki, Judi Sparks, and Peggy Sullivan</i>
Alternates via Webinar:	<i>John Schaffer for Dara Fuller, Scott Lewis for Janet Spurgin</i>
Others Attending:	<i>Amanda Callinan, Tessie Bryant, Priscilla Flores, Fernando Garcia, Terri Hanson, Bryce Templeton, and Nina Taylor</i>
Others Attending via Webinar:	<i>Jeanine Helms</i>

Call the Meeting to Order:	Nancy Dunnam, ITF Chair
Nancy Dunnam called ITF meeting to order at 10:00 AM.	

<p>Approval of the September 23, 2014 Meeting Minutes</p> <p>Nancy Dunnam introduced the meeting minutes from September 23, 2014 and asked for comments and corrections. Nancy had two corrections:</p> <p>To the TSDS Incident Management System (TIMS) System for Third Party Support Vendors section:</p> <ol style="list-style-type: none"> 1. Nancy Dunnam stated that vendors have no accountability and that if their support is not timely or correct, then the ESCs would be blamed for district data issues because TEA runs analyses and associates districts with a particular ESC. <p>To the Economic Disadvantaged Code PEIMS Reporting for 2014-2015 section:</p> <ol style="list-style-type: none"> 2. The CEP campus students not matched to the direct certification list would be surveyed with a local income survey form and determined to be either 00 - Not Economically Disadvantaged or 99- Other Economically Disadvantaged. <p>Peggy Sullivan motioned to approve the minutes with the two corrections. Tom Priem seconded the motion.</p>	<p>Action Item</p>
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New Excess Contact Hours Validations for the Legacy and TSDS PEIMS Systems	Discussion Item
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<p>Bryce Templeton presented this item and stated that some campuses are under and/or over-reporting special education attendance excess contact hours. The overstatement of excess contact hours financially penalizes a school and that the understatement of excess contact hours results in an overpayment of special education funding from the Texas Education Agency Foundation High School Program.</p> <p>Bryce stated that two new validations will be applied to the 2014-2015 Summer collections for both the PEIMS Legacy and TSDS PEIMS systems:</p> <p>1) Edit Rule 40533/42405-0028 prevents some over-reporting by limiting the maximum number of Excess Hours that can be reported. Bryce explained that the limit is based upon the mathematical maximum of 5.75 hours for each day present in an instructional setting.</p> <p>2) Edit Rule 40534/42405-0029 prevents some under reporting by limiting the minimum number of Excess Hours that can be reported when we can be sure a student has received special education instruction and V6 career and technical education instruction on the same day. Bryce explained that if special education eligible days plus V6 CTE eligible days is greater than the number of days taught, the TEA can be sure a student has received both types of contact hours on at least one day in the six week reporting period and that excess contact hours must be reported as greater than zero (0).</p> <p>Bryce stated that the PEIMS software vendors would be notified of these changes and asked to review and check their excess contact hours algorithms. The TEA believes that these actions will solve most, if not all, of the excess contact hours reporting problems. As the TEA moves forward with the TSDS PEIMS system rollout, there may be additional edits to check the excess contact hours starting in the 2016-2017 school year.</p> <p>Nancy Dunnam confirmed there were no questions and reminded the members that this was a discussion item only.</p>	
<p>PEIMS Code Table C165 Disciplinary Action Reason Code</p> <p>Bryce Templeton introduced Priscilla Flores as the agency school discipline program expert.</p> <p>Fernando Garcia presented this item and explained that House Bill 1862 revised the definition of a prohibited weapon in the Texas Penal Code to now exclude switchblade knives. Fernando reviewed the necessary revisions to Appendix E of the Texas Education Data Standards and the Legacy PEIMS Data Standards and read the following proposed addition to the appendix:</p> <p style="padding-left: 40px;">New Question # 23. With the definition of a Prohibited Weapon being revised in HB 1862, how do I report a disciplinary incident involving a switchblade knife?</p> <p style="padding-left: 40px;">House Bill 1862 revised the definition of a prohibited weapon in TEC 46.05 to exclude switchblade knives. As a result, Disciplinary Action Reason Code '14': (Used, Exhibited, Or Possessed A Prohibited Weapon Under Penal Code §46.05 – TEC §37.007(a)(1)(D)) can no longer be used to describe a disciplinary incident involving a switchblade knife.</p> <p style="padding-left: 40px;">As a result of this change, there are several options for reporting incidents involving switchblade knives:</p> <ol style="list-style-type: none"> 1) Disciplinary Action Reason Code '50', which falls under local policy - Used, Exhibited, Or Possessed A Non-illegal Knife As Defined By Student Code Of Conduct and as Allowed Under TEC 37.007. 2) Disciplinary Action Reason Code '12' - Used, Exhibited, Or Possessed An Illegal Knife TEC §37.007(a) (1) (B) (Illegal knife blade longer than 5.5 inches). 3) Disciplinary Action Reason Code '21' - Violation Of Student Code Of Conduct Not Included Under TEC §§37.002(b), 37.006, or 37.007 (does not include student code of conduct violations covered in reason codes 33 and 34). <p>Fernando stated that there would be no additional data validations or code changes.</p>	<p>Action Item</p>

<p>Bryce Templeton commented that it is possible that students may have already been expelled for having a switchblade knife this school year, but it is probable that the knife exceeded 5.5 inches. Bryce stated that after notification by the TEA in early November, schools can no longer knowingly expel students for having a switchblade knife. Priscilla Flores confirmed that districts can no longer code a switchblade knife as a prohibited weapon. Bryce explained that any knife on school campus can be an illegal knife if locally defined as such in the student code of conduct.</p> <p>Adrian Garcia motioned to accept the changes and David McKamie seconded.</p>	
<p>Other Business</p> <p>Nancy Dunnam asked David McKamie if he could chair the next ITF meeting scheduled for January 6th.</p> <p>Bryce Templeton said the January 6th meeting will likely be a webinar meeting.</p> <p>Bryce reminded the committee not to consult with district staff until items pass PCPEI.</p> <p>Diane Borreson made a motion to adjourn the meeting and Debbie Largent seconded the motion. The meeting adjourned at 10:30 am.</p>	<p>Discussion Item</p>
<p>Upcoming ITF Meetings for the 2014-2015 School Year</p> <p>January 6, 2015</p> <p>January 20, 2015</p> <p>March 10, 2015</p> <p>April 7, 2015</p> <p>May 12, 2015</p>	<p>Discussion Item</p>