

<p><b>Members:</b>  Nancy Dunnam, Chair  David McKamie, Vice Chair  Diane Borreson  Dara Fuller  Adrian Garcia  Keitha Ivey  Debbie Largent  Kim O'Leary  Pablo Martinez  David Marx  Brenda Padalecki  Linda Roska  Nancy Smith  Judi Sparks  Janet Spurgin  Peggy Sullivan  Dennis Telas  Yolanda Walker</p>	<h1 style="margin: 0;">Texas Education Agency Information Task Force (ITF)</h1> <h2 style="margin: 0;">Meeting Minutes April 11, 2017</h2>  <p style="text-align: right; margin: 0;">10:00 AM to 2:00 PM  William B Travis Bldg.  1701 N. Congress Ave.  Austin, Texas 78701  <b>GoToMeeting Hosted from  room PDC3</b></p>	
<p><b>Members Attending via GoToMeeting:</b></p>	<p><i>Nancy Dunnam, David McKamie, Dianne Borreson, Pablo Martinez Sr., Yolanda Walker, Dara Fuller, Adrian Garcia, Dennis Telas, Debbie Largent, Jennifer Carver, Brenda Padalecki, Nancy Smith, and Peggy Sullivan</i></p>	
<p><b>Members Attending:</b></p>	<p><i>David Marx and Linda Roska</i></p>	
<p><b>Alternates Attending via GoToMeeting:</b></p>	<p><i>Judi Sparks w/ Jennifer Carver, Scott Lewis for Janet Spurgin, Dana Braun w/ Dianne Borreson, and David Taylor w/ Nancy Dunnam</i></p>	
<p><b>Others Attending:</b></p>	<p><i>Terri Hanson (TEA ITS BMD), Leanne Simons (TEA ITS BMD), Bryce Templeton (TEA ITS BMD), Scott Johnson (TEA ITS BMD), Candice DeSantis (TEA ITS BMD), John Reese (TEA ITS BMD), Melissa Lemons (TEA ITS BMD), Nina Taylor (TEA Research and Analysis), and Jamie Crowe (TEA Performance Reporting)</i></p>	
<p><b>Call the Meeting to Order:</b> Nancy Dunnam, ITF Chair</p> <p>Nancy Dunnam called the meeting to order at 10:00 AM on April 11, 2017.</p>		
<p><b>Approval of the March 7, 2017 ITF Meeting Minutes</b></p> <p>Nancy Dunnam introduced the meeting minutes from March 7, 2017 ITF meeting and asked the committee members for any comments or corrections. No changes were requested to the meeting minutes.</p> <p><b>Debbie Largent made a motion to approve the minutes. Dennis Telas seconded the motion.</b></p>		<p><b>Action Item</b></p>

<p><b>Domain Overall CASE Rating</b></p> <p>There is a statutory requirement to collect an overall rating for the Domain 5 CASE Choices. In order to capture the overall rating of the three selected CASE choices, the addition of a new element DOMAIN-OVERALL-CASE-RATING is required. The DOMAIN-OVERALL-CASE-RATING will be reported in the TSDS Collection along with the other CASE category ratings.</p> <p>Bryce Templeton introduced the Domain Overall CASE Rating proposal to add a new element, DOMAIN-OVERALL-CASE-RATING, to the LocalEducationAgencyExtension and the SchoolExtension. The DOMAIN-OVERALL-CASE-RATING is in addition to the existing OVERALL-CASE-RATING data element.</p> <p>Dennis Telas inquired if this new element could potentially not match the OVERALL-RATING-CATEGORY-CODE. Bryce Templeton confirmed that the OVERALL-RATING-CATEGORY-CODE is to average all eight (8) (or those that apply to the district and/or campus) CASE Indicators while the DOMAIN-OVERALL-CASE-RATING is for just for the three (3) choices associated with the FIRST-CASE-CHOICE, SECOND-CASE-CHOICE, and THIRD-CASE-CHOICE selections made in Submission 3 of the previous year.</p> <p>Dennis Telas then inquired if there was guidance for districts to use regarding averaging this information. Jamie Crowe, from Performance Reporting, stated that the department will accept whatever the district/campus submits. There currently is no plan for monitoring this information due to the specificity of the statute. This will be locally defined.</p> <p>Nancy Dunnam asked how the May date was established for collecting this information. Bryce Templeton stated that the first Thursday in May would be the collection date and that this is the latest date that TEA can receive the data and prepare the data for the Performance Reporting Division to use in the computation of the Domain accountability ratings.</p> <p>Dennis Telas had questions concerning where information will be presented on the report template that was shown. Bryce Templeton stated that this was a just a mock-up and the final positioning of data on the report would need to be finalized.</p> <p>Dennis Telas stated that the vendor software being used should not pre-populate the CASE information with any values. Bryce Templeton stated that there are validation rules to assist schools that do not populate the correct CASE data elements based on the three choices selected and that schools will receive warnings if the three CASE choices are not reported.</p> <p>Bryce Templeton stated that there will be business edits in place to ensure data quality.</p> <p><b>Dennis Telas made a motion to approve the Domain Overall CASE Rating proposal which will add the new element, DOMAIN-OVERALL-CASE-RATING, to the LocalEducationAgencyExtension and the SchoolExtension. David McKamie seconded the motion.</b></p> <p><b>The motion passed unanimously.</b></p>	<p><b>Action Item</b></p>
<p><b>Update to the DC066 – GRADUATION-PLAN-TYPE Code Table</b></p> <p>The Information Technology Services Business Management Division (ITS-BMD) is recommending revisions to the DC066 code table regarding non-applicable high school graduation plans.</p> <p>Scott Johnson presented his proposal to update the GRADUATION-PLAN-TYPE code table. He explained that the Career and Technical Education plan (Code 01) and the Standard plan (Code 05) are not currently being used by the studentGPS® Dashboards or as valid Texas public school graduation plans by the Texas Education Agency.</p> <p>Nancy Dunnam opened the floor for discussion but none of the committee had any</p>	<p><b>Action Item</b></p>

<p>questions so she requested that the committee make a motion.</p> <p><b>Adrian Garcia made a motion to approve the DC066 – GRADUATION-PLAN-TYPE Code Table proposal which will remove the Career and Technical Education Plan (Code 01) and the Standard plan (Code 05) from the DC066 code table. Peggy Sullivan seconded the motion.</b></p> <p><b>The motion passed unanimously.</b></p>	
<p><b>2017-2018 TSDS Open Date</b></p> <p>Terri Hanson advised the ITF committee that the open date of August 1<sup>st</sup>, which is currently stated in TEDS as such, is not in-line with our software releases. She continued that the Texas Education Agency cannot open the collection until updates to the ODS are completed. This will vary from year to year. She then stated that the open date for this year will be August 7, 2017. She also stated that the new date will be posted in TEDS each year.</p>	<p><b>Discussion Item</b></p>
<p><b>Other Business</b></p> <p>Nancy Dunnam inquired about the mock-ups for the PET Migration proposal presented at the March 7, 2017 ITF meeting. Terri Hanson stated that Glenn Shelton and John Reese are working on scheduling a follow up meeting to discuss.</p> <p>Bryce Templeton let the ITF committee know that he was uncertain if any summer meetings would be necessary as the legislature is still in session and therefore it is too early to tell.</p> <p>Bryce Templeton also encouraged the committee to review proposed legislation HB 22. He then explained the basic outline of the bill stating that this would change much of what is currently being collected for accountability ratings for the five (5) domains.</p> <p>Pablo Martinez asked if a list of students who enlisted in the military is going to be sent to TEA as there is currently a rumor of this. Bryce Templeton stated that ITS-BMD division has heard the rumor but has found no evidence of this being true. Terri Hanson interjected that she has reached out to the Curriculum division regarding this inquiry and they are currently looking into this. Terri Hanson included that she would work on correspondence, possibly through the FCN Newsletter, regarding this concern. Pablo Martinez then asked what documentation is required to show enlistment. Bryce Templeton stated that there are no documentation requirements in the statute or from TEA on how to document that a student has enlisted in the military. Therefore, the method of determination is under local control.</p> <p>Peggy Sullivan let the ITF Committee know that Frank Tyminski has retired and therefore will no longer be an alternate for the ITF Committee meetings. Bryce Templeton stated that the membership list will be updated and that it will be up to Dallas ISD to select an alternate ITF replacement. Upon selection of a new alternate for Dallas ISD, the person would be presented to the PCPEI committee for review and approval.</p> <p>Dennis Telas made a motion to adjourn the meeting. Peggy Sullivan seconded the motion.</p> <p>Meeting ended at 10:36 A.M.</p>	<p><b>Discussion Item</b></p>
<p><b>Upcoming ITF Meetings</b></p> <p>To be determined</p>	<p><b>Discussion Item</b></p>