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# 2019-2020 School Year

<table>
<thead>
<tr>
<th>Residential Facility Tracker (RF Tracker) Collection</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TSDS ready to load data to eDM</td>
<td>August 5, 2019</td>
</tr>
<tr>
<td>RF Tracker ready for users to promote data</td>
<td>September 9, 2019</td>
</tr>
<tr>
<td>RF Tracker submission due date for LEAs</td>
<td>July 30, 2020</td>
</tr>
</tbody>
</table>

- LEAs are expected to load RF Tracker data **throughout the school year**. The TEA Division of Special Education monitors this data throughout the school year.
- It is recommended to load the data as the students enter and withdraw from the residential facility, or at the least monthly.
RF Tracker TEAL Roles are in production.

The following are the **LEA TEAL roles**:

- **ODS Data Loader** Loads the RF Tracker data into the ODS
- **RFT Promoter** Promotes and Validates the collection
- **RFT Completer** Verifies and Completes the collection
- **RFT Approver** Can request an extension for the collection

The following is the **ESC TEAL role**:

- **RFT ESC Data Viewer** Can view and monitor the RF Tracker submission.
All LEAs have completed their 2018-2019 Residential Facility submission in the Legacy Residential Monitoring system as of June 21, 2019.

The Single District Report for Student Details from the legacy system will be archived for the following years:

• 2017
• 2018
• 2019

The archived reports can be accessed from the RF Tracker reports page within TSDS.
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The 2018-2019 residential facility information will be migrated to AskTED for the 2019-2020 school year.

This includes any new residential facilities added and any updates to residential facility information in the 2018-2019 school year.

A spreadsheet of all residential facilities may be downloaded from AskTED.
Available under the Reports and Directories menu:

**AskTED**

Welcome to AskTED

Use the drop-down menus above in order to find addresses, phone numbers, and other information on school districts, campuses, and other education-related locations across the state of Texas.

AskTED is updated daily. Information downloads are updated as closely as possible to the time the information will be used, but may not be available as close as possible to the time the information will be used, depending on the application.

For further assistance, click this first time user link to learn how to download AskTED's Education Directory Customized Reports and Data Files. Under the Reports and Directories menu, you'll find links to download school and district, and the free Adobe Acrobat Reader or the Help link in the menu bar.

Questions about the Texas Education Directory? - Contact AskTED.
Questions or comments about other matters? - Please go to the AskTED website.

**Useful Links**

- [Apply for Administrator Login](#)
- [Download School and District File](#)
### Additional information available (not currently shown):

- Contact Email Address
- Facility Physical State and Zip Code
- Facility Phone Number and Extension
- Facility Mailing address (same as Physical Address)
The **LEA’s Special Education contact person** must submit a form to TEA in order to add/maintain Residential Facilities within their geographic boundaries where the LEA serves students with disabilities residing at the facility.

The completed form must be **submitted via a TSDS Incident Management System (TIMS) ticket** and follow the escalation process to the Division of Special Education.

TEA’s **Special Education division** will enter/update the Residential Facilities in the AskTED application and return the TIMS ticket with the new Residential Facility ID number (if added).
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TSDS Collection

- **InterchangeEducationOrganizationExtension**
  - Local Education Agency
  - School
  - Residential Facility Extension

- **InterchangeStudentParentExtension**
  - Student Extension

- **InterchangeStudentEnrollmentExtension**
  - Student Residential Facility Association Extension
TSDS PEIMS Summer Submission

• **InterchangeEducationOrganizationExtension**
  • Local Education Agency
  • School

• **InterchangeStudentExtension**
  • Student Extension

• **InterchangeStudentProgramExtension**
  • Student Program Extension
  • Student Special Ed Program Association Extension
TSDS PEIMS Summer Resubmission

The RF Tracker promotion process will use the latest data loaded into the ODS for PEIMS Summer.

- If an LEA has loaded Student Basic information for the PEIMS Summer 2 submission, then this data will be used for promotion.
TEDS Post Addendum Changes

The **StudentProgramExtension** complex type was added to InterchangeStudentProgramExtension for data element **E0794 SPECIAL-ED-INDICATOR-CODE**.
Technical Specifications:
Texas Education Data Standards (TEDS)

Division of Special Education:
Special Education in Residential Facilities

TAA Letter - Dated 4/18/2019
Residential Facilities Tracker in the Texas Student Data System

Technical Support:
TSDSCustomerSupport@tea.texas.gov

Knowledge Base Articles:
TSDSKB-586 Residential Facility Tracker Frequently Asked Questions
QUESTIONS?

www.texasstudentdatasystem.org