



**Texas Education Agency
Policy Committee on Public Education Information
Tuesday, November 5, 2019**

Texas Education Agency
GoToWebinar
10:00 a.m. – 2:00 p.m.

Meeting Minutes

Call to Order

Roll call of the PCPEI members attending the meeting was taken by Stephanie Sharp.

Andrew Kim called the meeting to order at 10:07 a.m.

PCPEI Members Present via GoToMeeting:

Andrew Kim (Comal ISD)
Paul Clore (Gregory-Portland ISD)
John Allen (Frankston ISD)
Carolyn Counce (TASB)
Patti Blue (Gustine ISD)
Scott Lewis (LBB)
Danny Lovett (ESC 5)
Cody Newcomb (Center Point ISD)
Xavier De La Torre (Ysleta ISD)

PCPEI Alternates Present via GoToMeeting:

Jennifer Carver (ESC 20)
Damon Jackson (Lubbock ISD)
Evelyn Jenkins (ESC 16)
Mary Beth Matula (ESC 3)
Nanette Power (Texarkana ISD)
Sharon Wermuth (San Angelo ISD)

ITF Members Present via GoToMeeting:

David McKamie (ESC 12)

TEA Staff Present:

Avery Barrera (College, Career, and Military Preparation)

Terri Hanson (ITS/BMD)
Ryan Merritt (College, Career, and Military Preparation)
Melody Parrish
Stephanie Sharp (ITS/BMD)
Leanne Simons (ITS/BMD)

TEA Staff Present via GoToMeeting:

Jeanine Helms (ITS/BMD)

Approve Meeting Minutes from the July 23, 2019 PCPEI Meeting

Action Item

Andrew Kim asked if there were any corrections needed in the July 23, 2019 meeting minutes. Hearing none, he called for a motion to approve.

Motion: Paul Clore made a motion to approve the July 23, 2019 PCPEI meeting minutes as presented.

Second: Patti Blue.

Vote: The committee voted and the motion passed unanimously.

**Information Task Force (ITF) Report to the
Policy Committee on Public Education Information (PCPEI)
For the October 22, 2019 ITF Meeting**

1. Industry Certification Exam Fees and Vendors for the 2020-2021 School Year Action Item

Under HB 3, students are entitled to a subsidy to help defray the cost of industry certification exams. Funds to reimburse students or local education agencies (LEAs) that pay for an industry certification for a student will be provided by the Texas Education Agency (TEA) to LEAs as authorized under HB 3. In order to determine the amount of subsidy to which a student is entitled, TEA proposes to collect the industry certification exam fee and the vendor/organization who administered the exam.

Presentation:

Leanne Simons presented the proposal which includes:

1.	Modify the StudentExtension complex type to change the collection of industry certification information.
1a.	Add new data element, IBC-EXAM-FEE-AMOUNT (E16XX) to the TX-IndustryCertifications complex type to be reported in the PEIMS Fall and Summer Submissions.
1b.	Add new data element, IBC-VENDOR-CODE (E16XX) to the TX-IndustryCertifications complex type to be reported in the PEIMS Fall and Summer Submissions.
2.	Add a new code table VENDOR-CODE (C2XX).
2a.	Provide an Industry Certification Vendor cross reference list.
3.	Update StudentExtension complex type guidance in the Texas Education Data Standards related to the reporting of industry certifications earned by students.
4.	Add and update TSDS PEIMS reports to reflect the changes in this proposal.
5.	Add and revise associated data validation rules to reflect the changes in this proposal.

Leanne introduced Ryan Merritt and Avery Barrera from the College, Career, and Military Preparation division and explained that under House Bill 3 (HB 3), local education agencies (LEAs) are entitled to a reimbursement to help defray the cost of industry certification exams. A student may not receive more than one subsidy. Therefore, only one LEA is able to receive a subsidy for that student. If a student transfers to another LEA, the new LEA will not be able to receive another subsidy for the same student.

Additionally, for the 2019-2020 school year, student post-secondary industry certification and licensure information will be collected in the PEIMS Fall and Summer submissions. Leanne explained that Industry certifications earned between September 1 and May 31 of a given year are reported in the PEIMS Summer Submission and certifications earned between June 1 and August 31 of a given year are reported in the PEIMS Fall Submission.

In order for TEA to reimburse the LEAs, TEA must begin collecting the certification exam fee and the vendor/organization that administered the exam on the same schedule as the certification and licensure information – PEIMS Fall and Summer beginning in 2020-2021. LEAs will be reporting all exam fees and vendors and TEA will reimburse for the highest exam fee. Additionally, Leanne explained that once an LEA is reimbursed for the student, no other LEA may be reimbursed for that student. Therefore, TEA will need to add a data element in TREx so that the new LEA will know that a reimbursement has already been received for a student that transfers. If the student pays for the exam, the LEA will reimburse the student.

Leanne also explained that the vendor list will be reviewed and approved on an annual basis.

ITF Discussion:

Candice DeSantis stated that the guidance on page 16 indicates the LEA will be reimbursed for the highest exam fee. She asked if that is per student, and not per exam. Leanne Simons confirmed that it is per student, explaining that if the student took multiple exams, the LEA will be reimbursed for the highest exam fee for that student.

David McKamie noted that the chart on page 16 begins with September 2019. He asked if that means that LEAs are gathering this info this school year. Ryan Merritt confirmed this stating that they will be collecting this data for 2019-2020 in another format, such as Qualtrics. He continued by saying that TEA will collect the certifying entity (vendor) and the cost in PEIMS for the first time in fall of 2020. Leanne Simons added that for the fall of 2019-2020, LEAs will be able to report the certifications and licensures, but not the vendor and fee information.

David McKamie asked if there is a TAA letter for this information. Ryan replied that a TAA was released on October 17, 2019 that covers industry-based certifications. David asked if the exam fee information is included in that TAA. Ryan stated that additional information will be provided later about the changes (vendor and fee) that we are talking about today.

Ryan noted that page 18 of the proposal needs a correction to rule 40100-0180. A recent decision was made that TEA will only reimburse and give credit for certifications earned by students while in grades 09-12. Leanne stated that rule 40100-0180 will not change from grades 09-12 to grades 07-12, but instead will stay grades 09-12.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Jennifer Carver made a motion to approve the proposal with the removal of the 40100-0180 rule edit and it was seconded by Dianne Borreson. The committee voted and the motion passed.

PCPEI Discussion:

David McKamie presented the ITF report for this topic. David pointed out the ITF discussion note about the reporting of IBCs for 2019-2020 in addition to the new information being discussed for 2020-2021.

Andrew Kim called for questions.

Paul Clore stated that he heard that this will apply to students in grades 7-9 and asked for the reasoning. Ryan Merritt clarified that was a misstatement. The collection of industry-based certifications applies to students in grades 9-12. It is not for students below grade 9.

Leanne Simons pointed out the data validation rule 40100-0180 on page 18 of the proposal shows a modification to include grades 7 and 8, but that during the ITF meeting, Ryan let us know the rule would not need to be modified as reimbursement will only be for students 9-12. This rule will not be changing.

Andrew Kim asked if the industry certification list will be updated as new certifications are identified. Ryan Merritt replied that they plan to update the list every two (2) years, with some certifications being added or removed over time. Terri Hanson added that if a certification is removed from the list, it will still be valid for those who have already earned it. Ryan confirmed that the list of valid certifications will be maintained per school year.

PCPEI Action:

Andrew Kim called for a motion to approve the recommendation made by ITF to accept this proposal.

Motion: Sharon Wermuth made a motion to accept this proposal as presented.

Second: Paul Clore

Vote: The committee voted and the motion passed unanimously.

2. Remove OnRamps Indicator

Action Item

The ONRAMPS-DUAL-ENROLLMENT-INDICATOR-CODE (E1597), collected in the PEIMS Summer Submission and PEIMS Extended Year Submission, indicates whether the student has successfully completed an OnRamps dual enrollment course. The Performance Reporting Division now receives this information directly from UT, so TEA proposes to remove the data element from PEIMS.

Presentation:

Stephanie Sharp presented the proposal which includes the following:

1. Remove ONRAMPS-DUAL-ENROLLMENT-INDICATOR-CODE (E1597) from the CourseTranscriptExtension complex type.
2. Remove guidance associated with the ONRAMPS-DUAL-ENROLLMENT-INDICATOR-CODE (E1597).
3. Update existing TSDS reports to reflect the changes in this proposal.
4. Update and delete data validation rules to reflect the changes in this proposal.

Stephanie explained that with the change in how TEA receives the OnRamps enrollment indicator from UT, TEA will no longer need to collect this information in the PEIMS Summer and Extended Year Submissions. She reviewed the removal of the data element, guidance and updates to reports and rules.

ITF Discussion:

Dara Fuller asked if the data element being removed will still show on prior year reports. Candice responded yes, the data element will still be on prior year reports.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Dara Fuller made a motion to approve the proposal and it was seconded by David McKamie. The committee voted and the motion passed.

PCPEI Discussion:

David McKamie presented the ITF report for this topic.

Andrew Kim noted that although OnRamps is not something every district is involved in, it is a program that is growing, so he appreciates the streamlining of the reporting of data.

PCPEI Action:

Andrew Kim called for a motion to approve the recommendation made by ITF to accept this proposal.

Motion: Paul Clore made a motion to approve the proposal as presented.

Second: Patti Blue.

Vote: The committee voted and the motion passed unanimously.

3. Add Role IDs to the ROLE-ID code table for the 2020-2021 School Year **Action Item**

Under HB 18, LEAs are granted the authority to employ or contract with nonphysician mental health professionals. This proposal includes the addition of roles to the ROLE-ID code table for nonphysician mental health professionals not already listed. Additionally, for clarification purposes, TEA proposes to update code translations that are currently duplicated on the ROLE-ID and AUXILIARY-ROLE-ID code tables.

Presentation:

Stephanie Sharp presented the proposal which includes the following:

1.	Update the ROLE-ID (C021) code table as follows:
	Add four new roles to the ROLE-ID (C021) code table: 115 – Psychiatric Nurse 116 – Licensed Clinical Social Worker 117 – Licensed Professional Counselor 118 – Licensed Marriage and Family Therapist
	Update the translation of code 008 from Counselor to School Counselor
	Update the translation of codes 110 Custodial and 111 Maintenance
2.	Update the AUXILIARY-ROLE-ID (C213) code table by updating the translations of code 213 Custodial and code 214 Maintenance.
3.	Update TEDS StaffResponsibilitiesExtension complex type guidance to reflect the new and updated ROLE-IDs.
4.	Update existing TSDS reports to reflect the new and updated ROLE-IDs.
	Add new Role IDs to the Professional Support information on the following reports: PDM1-110-001 – Staff Counts and Totals PDM1-110-004 – Staff FTE Summary PDM1-110-006 – Staff FTE by Role
5.	Add and update associated data validation rules to reflect the new and updated ROLE-IDs.

Stephanie reviewed the updates to the ROLE-ID (C021) code table with the addition of four new roles and the update of the translation of two codes. Additionally, she explained that the AUXILIARY-ROLE-ID (C213) updated the translation of two codes.

ITF Discussion:

Nancy Dunnam called for comments or questions, and none were presented.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.
 Jennifer Carver made a motion to approve the proposal and it was seconded by D'Lynne Johnson.
 The committee voted and the motion passed.

PCPEI Discussion:

David McKamie presented the ITF report for this topic. Andrew Kim called for questions and there were none.

PCPEI Action:

Andrew Kim called for a motion to approve the recommendation made by ITF to accept this proposal.

Motion: Damon Jackson made a motion to approve the proposal as presented.

Second: Nanette Power.

Vote: The committee voted and the motion passed unanimously.

4. Leaver Reason Update

Action Item

The State Board of Education (SBOE) authorized two companies to offer a test of high school equivalency (GED and HiSET), so the language in the LEAVER-REASON-CODE table referring only to “GED” was inaccurate and required updates, so TEA proposes to update the language accordingly.

Presentation:

Stephanie Sharp presented the proposal which includes the following:

1. Update code tables LEAVER-REASON-CODE (C162 and C162A) translations.

Code Table ID	Name	XML Name	Date Issued	Date Updated
C162-A	LEAVER-REASON-CODE (ABBREVIATED)	TX-LeaverReasonCodeType	3/2/1998	12/01/2019
Code	Translation			

86	GED High School Equivalency Program Outside Texas
88	Court ordered to attend a GED High School Equivalency program, has not earned a Texas Certificate of High School Equivalency (TxCHSE)

Stephanie presented the information regarding the code translation updates to the LEAVER-REASON-CODE (C162 an C162A) code tables and the updates required to Appendix D, PEIMS and SPPI-14 reports, and data validations.

ITF Discussion:

Nancy Dunnam called for comments or questions, and none were presented.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented. Adrian Garcia made a motion to approve the proposal as presented and it was seconded by Dianne Borreson. The committee voted and the motion passed.

PCPEI Discussion:

David McKamie presented the ITF report for this topic. Andrew Kim called for questions and there were none.

PCPEI Action:

Andrew Kim called for a motion to approve the recommendation made by ITF to accept this proposal.

Motion: Paul Clore made a motion to approve the proposal as presented.

Second: Cody Newcomb.

Vote: The committee voted and the motion passed unanimously.

5. Military Connected Student – TREx

Action Item

At the July 16, 2019 ITF meeting, a proposal to update the MILITARY-CONNECTED-STUDENT-CODE (E1529) and MILITARY-CONNECTED-STUDENT-CODE (C197) code table was presented and approved for the PEIMS Fall and Summer submissions. Military connected information is also transmitted via TREx. As a result, the changes that were made to the PEIMS data element and PEIMS code table will also be made to the TREx data element and code table.

Due to the expansion of the definition of military connected student, the definition for data element MILITARY-CONNECTED (TE101) and the associated code table, MILITARY-CONNECTED- CODE (TC34) must be updated in TREx.

Presentation:

Leanne Simons presented the proposal which includes the following:

1. Update the definition of data element MILITARY-CONNECTED (TE101).
2. Update existing codes and add new codes in the MILITARY-CONNECTED-CODE (TC34) code table.

Leanne explained that these changes have already been made in TREx in order to make it consistent with PEIMS.

ITF Discussion:

Nancy Dunnam asked if there is going to be another release of TEDS, and if this change is for 2019-2020. Leanne replied that this is a TREx change for 2019-2020, and the TREx data standards were updated in early October to align with TEDS.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Dara Fuller made the made a motion to approve the proposal as presented and it was seconded by Jennifer Carver. The committee voted and the motion passed.

PCPEI Discussion:

David McKamie presented the ITF report for this topic. Andrew Kim called for questions and there were none.

PCPEI Action:

Andrew Kim called for a motion to approve the recommendation made by ITF to accept this proposal.

Motion: Patti Blue made a motion to approve the proposal as presented.

Second: Damon Jackson.

Vote: The committee voted and the motion passed unanimously.

6. Add PK-ELIGIBLE-PREVIOUS-YEAR INDICATOR-CODE to TREx for the 2020-2021 School Year

Action Item

Starting in the 2019-2020 school year, PK-ELIGIBLE-PREVIOUS-YEAR-INDICATOR-CODE will be collected in the PEIMS Fall and Summer Submissions. Since a student may transfer to a different LEA in Texas after their first year of prekindergarten, TEA proposes to add PK-ELIGIBLE-PREVIOUS-YEAR-INDICATOR-CODE to TREx beginning in 2020-2021.

Presentation:

Leanne Simons presented the proposal which includes:

1. Add new data element PK-ELIGIBLE-PREVIOUS-YEAR-INDICATOR-CODE to TREx.

ITF Discussion:

David McKamie requested that the language for this element state that the student is not eligible for PK based upon any other eligibility criteria. He stated the need to highlight this as a key point, as he has already seen districts misinterpreting this. Leanne Simons asked if he is making this request for both PEIMS and TREx. David confirmed he would like this clarification in both places since they have already had training issues with this element.

Nancy Dunnam asked if there is an edit that checks for this. Stephanie Sharp replied that fatal 40100-0192 checks that the student is not eligible for PK with any other eligibility criteria. Nancy responded that when users get these error messages it may become clearer.

Adrian Garcia suggested bolding this information to make it stand out. Leanne Simons stated that it could also be in uppercase letters.

Linda Roska suggested stating this information in the reverse also. Terri Hanson continued by saying a statement could be added to TEDS section 2.4: "You should not use this indicator if the student is eligible for PK through any of the following eligibility criteria."

Pablo Martinez requested an example in the standards. Terri replied that some examples were provided during some recent ESC training that could be incorporated into the guidance for this element. One such example was a student who homeless as a 3-year-old, then were no longer homeless at age 4, but the student was eligible for PK as a 4-year-old.

ITF Action:

Nancy Dunnam called second for the motion with the clarifications to the wording as discussed.

Jennifer Carver made the motion to approve the proposal with requested changes for both TREx and PEIMS and it was seconded by Dianne Borreson. The committee voted and the motion passed.

PCPEI Discussion:

David McKamie presented the ITF report for this topic.

Andrew Kim asked for clarification on the suggestion regarding upper case letters. Terri Hanson replied that this was in regard to the suggestion to add some examples in the data standards of when you would use this indicator, as well as revised wording in TEDS guidance to clarify. Terri continued by explaining that in addition to the current special instructions for this element, the guidance can also state when this element should not be used. In summary, TEA will work on the wording and provide some examples.

Andrew Kim called for questions and there were none.

PCPEI Action:

Andrew Kim called for a motion to approve the recommendation made by ITF to accept this proposal.

Motion: Patti Blue made a motion to approve the proposal as presented.

Second: Paul Clore.

Vote: The committee voted and the motion passed unanimously.

7. Remove Former ECDS Items from PEIMS Collection

Discussion Item

Prior to 2019-2020, the ECDS Collection used student and classroom link information from the PEIMS Summer Submission. For 2019-2020, the ECDS Collection changed to no longer use the PEIMS Summer Submission data, and instead uses the TSDS collection for all its data needs. TEA proposes to remove the ECDS specific items from the PEIMS Summer Submission.

Presentation:

Leanne Simons presented the discussion item which includes:

1. Remove HOME-ROOM-INDICATOR (E1440) in the StudentSectionAssociation complex type from the PEIMS Summer Submission.
2. Deactivate and remove PEIMS code table STUDENT-INSTRUCTION-TYPE-CODE (C210).

Leanne presented the discussion item and reminded the committee that a similar proposal was reviewed in the summer ITF meetings regarding changing ECDS to no longer use the PEIMS Summer Submission. Leanne stated that no action is necessary, but TEA was just closing the loop on something we missed previously.

ITF Action:

N/A

PCPEI Discussion:

David McKamie presented the ITF report for this topic.

Sharon Wermuth stated that she thought the Class Roster collection was going to provide some of the classroom link data to ECDS. Since the Class Roster Fall collection is not being reported for 2019-2020, will that have an impact on ECDS? Leanne Simons replied that ECDS does not use data from Class Roster collection, although some of the content is similar. This purpose of this discussion topic was to present some items that were left off our previous ECDS proposal, in order to inform everyone that we also needed to remove these data elements from PEIMS. This proposal is not related to Class Roster.

Other Business**Discussion Item**

Nancy Dunnam stated that November 12 is the next meeting. She asked for confirmation that it is being held in Austin, and that David McKamie will be chairing that meeting. David McKamie confirmed that he will chair that meeting.

Leanne Simons reviewed some of the upcoming items for the November 12 meeting. We are working with the program areas to get requirements for Senate Bill 2293 (Charter School Wait List) and House Bill 548 regarding Truancy and Language Acquisition. Language Acquisition will be a new collection for the 2020-2021 school year, and Truancy data will be added back into PEIMS for 2020-2021. Since we met it has been determined that Senate Bill 2293 (Charter School Wait List) and House Bill 548 regarding Truancy will be presented at the 12/10/2019 ITF meeting.

Nancy asked about the status of the Extended Year changes. Terri replied that the expectation is that all the data will be collected in PEIMS Extended Year after the school year ends, even if some of those attendance days occur during the regular school year. The details will be worked out in the next few weeks so that the proposal is ready for November 12.

Nancy asked if there was going to be another release of TEDS. Leanne replied that there would not be another release of TEDS for 2019-2020.

Nancy inquired as to how this morning's TWEDS presentation went, and if everything was working well. Leanne replied that TWEDS is a beta version with some known issues. But all the TEDS content is available. A known issues document will be released in a few weeks. She requested that as users try out TWEDS, they submit a TIMS ticket for any issues seen. The next release of TWEDS will be November 15, which will provide the ability to print and the ability to download the code tables. Terri added that the link to TWEDS will be in the FCN Newsletter going out later today.

Nancy Dunnam asked if one browser is better than others for TWEDS. Leanne stated that Chrome seems to work best, as others have some issues. Candice DeSantis showed the TWEDS content to the committee, including the ability to filter by collection and submission. Leanne explained that one issue will likely have a KB article. The issue is that some items being used from PEIMS by other Core collections appear in TWEDS to be coming from the TSDS collection. We are in the process of fixing that so that it will correctly display that the data comes from the PEIMS collection. A recording of the demo this morning will be made available.

PCPEI Discussion:

David McKamie summarized the ITF discussion items above.

Open Forum

Andrew Kim asked that based on all the legislative work this past session, how much of that legislation has been codified or done, and how much work is left to be done?

Terri Hanson began by saying that the ITF meeting on November 12 has been cancelled and its topics moved to the ITF meeting on December 10. Terri continued that there is still quite a bit of legislation left to review, although we have already implemented as much as we could, particularly for HB 3. There are still some HB 3 items to review in December, as well as two (2) new data collections. Therefore, the January 24 PCPEI meeting will be a long meeting to cover the remaining items for 2020-2021. TEA is hoping that as many members as possible can attend in person.

Andrew Kim noted that their district is looking through some legislation ahead of time, in particular, discipline. Terri responded that there are three (3) proposals regarding discipline being presented to PCPEI in January.

Patti Blue asked for confirmation that the next PCPEI meeting is scheduled for Friday, January 24, 2020. She stated that the Midwinter Conference doesn't start until that Sunday January 26, so there may not be as many people able to attend PCPEI in-person on that Friday.

Andrew Kim stated that the idea was to tack the PCPEI meeting on the front or back of the Midwinter dates in order to make it easier for members to attend both and then get back to their districts.

Leanne Simons suggested that it could be moved to the end of the Midwinter conference. Andrew Kim asked if calling in to the meeting would be an option, and Leanne Simons confirmed that it is. Andrew continued that he would like to keep the PCPEI meeting on the original date of January 24, 2020. After that meeting, PCPEI can consider what would work best for subsequent meetings. Damon Jackson stated that the current date works for Lubbock.

Leanne Simons asked for confirmation about when the Midwinter conference ends, and Andrew Kim confirmed that it ends on Wednesday. Leanne recalled that last year the PCPEI meeting was Wednesday afternoon at the end of the Midwinter conference. Andrew stated that PCPEI will try out having the meeting before, as it is a good idea to coordinate with the Midwinter conference.

Approval of New ITF Member

Leanne Simons stated that before Peggy Sullivan retired recently from Dallas ISD, she recommended Tracy Pisina as her replacement on ITF. Since PCPEI approves ITF members we are bringing this recommendation to PCPEI.

Andrew Kim called for a motion to approve Tracy Pesina as the ITF member to replace Peggy Sullivan for Dallas ISD.

Damon Jackson made a motion to approve Tracy Pesina as the ITF member replacing Peggy Sullivan for Dallas ISD and it was seconded by Nanette Power. The committee voted and the motion passed unanimously.

Andrew Kim expressed appreciation to Tracy for serving on ITF.

Next PCPEI Meeting

Discussion Item

The next scheduled PCPEI meeting is January 24, 2020.

Terri Hanson mentioned again that the January meeting will be a long meeting. There are a lot of complicated items left to finish ironing out for the 2020-2021 school year.

Andrew Kim expressed appreciation for all of TEA's efforts on HB 3 and other legislation, as well as the information being sent ahead of time to assist districts.

Terri Hanson expressed appreciation to the PCPEI members for their time reviewing and providing feedback on these proposals.

Adjournment

Andrew Kim called for a motion to adjourn the meeting. Paul Clore made a motion to adjourn and it was seconded by Cody Newcomb. The committee voted and the motion passed unanimously.

The meeting adjourned at 10:47 am.