



**Texas Education Agency (TEA)
Policy Committee on Public Education Information (PCPEI)**

April 28, 2020

Online
10:00 a.m.

Meeting Minutes

The meeting was called to order at 10:00 a.m. by Andrew Kim
Roll call of the PCPEI members was taken by Stephanie Sharp.

PCPEI Members Present:

Name	Representing
Baker, Charlotte	ESC Region 3
Blue, Patti	Gustine ISD
Canales, Priscilla	Weslaco ISD
Carver, Jennifer	ESC Region 20 (Alternate)
Clore, Paul	Gregory-Portland ISD
Combs, Eric	San Angelo ISD
Counce, Carolyn	TASB
Goldhorn, Jeff	ESC Region 20
Hoffpauir, Lynda	ESC Region 5 (Alternate)
Jackson, Damon	Lubbock ISD (Alternate)
Jenkins, Evelyn	ESC Region 16 (Alternate)
Kim, Andrew	Comal ISD
Lewis, Scott	State Legislative Budget Board
Lovett, Danny	ESC Region 5
Morgan, Mary	ESC Region 11 (Alternate)
Norton, Paul	Texarkana ISD
Zorola, Marcos	North East ISD (Alternate)

ITF Members Present:

Name	Representing
McKamie, David	ESC Region 12

TEA Staff Present:

Name	Title
Doran, Brian	Program Specialist – Special Projects
Guerra, Tracey	Assistant Counsel Legal Services
Hanson, Terri	Director – ITS/BMD
Helms, Jeanine	Data Analyst – ITS/BMD
Johnson, Scott	Systems Analyst – ITS/BMD

Marx, David	Director – Financial Compliance
Muffoletto, Jamie	Manager – ITS/BMD
Ollervidez, Leticia	Systems Analyst – ITS/BMD
Parrish, Melody	CIO/Deputy Commissioner – Office of ITS
Sharp, Stephanie	Systems Analyst – ITS/BMD
Simons, Leanne	Assistant Director - ITS/BMD

Approve Meeting Minutes from the Prior January 24, 2020 PCPEI Meeting Action

Item

Motion:

Made By: Paul Norton

Seconded: Danny Lovett

Vote: Passed

Leanne Simons introduced Jamie Muffoletto who joined TEA from Hutto ISD as the new Data Standards and Governance Manager.

1. Removal of studentGPS® Dashboard Only Data Elements – Updates

Action Item

Since the approval of the Removal of the studentGPS® Dashboard Data Elements proposal via the data governance process, it was discovered that some of the items being removed from TEDS are required and therefore need to be added back to ensure system integrity. Additionally, some items were not removed and should have been. This proposal outlines the items that will be modified in TEDS.

Presentation:

Stephanie Sharp presented the proposal which included the following:

1. **InterchangeEducationOrganizationExtension**
 - a. Add Program Complex Type back to the InterchangeEducationOrganizationExtension in TEDS with the following sub-complex type and data element:
 - Add ReferenceType (ID)
 - Add E1337 PROGRAM-TYPE
 - b. Modify LocalEducationAgencyExtension Complex Type:
 - Update Program Reference from “M” to “Y” (Mandatory to Optional)
 - Update Reference (Ref) from “M” to “Y” (Mandatory to Optional) “C” (Mandatory to Conditionally Mandatory)
 - c. Modify SchoolExtension Complex Type:
 - Remove LocationReference
 - Remove ReferenceType (ref)
 - d. Modify Course Complex Type:
 - Add EducationOrganizationReference
 - Add Reference Type (ref)
 - CourseCode complex type:
 - Add E1194 LOCAL-COURSE-CODE
2. **InterchangeMasterScheduleExtension**
 - a. Modify CourseOffering Complex Type:
 - Add E1194 LOCAL-COURSE-CODE

Note: This was shown to be removed in the Dashboard Change log, however, it still shows in TWEDS as not removed.

 - CourseCode sub-complex type
 - Add E1194 LOCAL-COURSE-CODE
 - b. SectionExtension Complex Type:
 - Remove LocationReferenceType (LocationReference)
 - Remove LocationIdentityType (LocationIdentity)
 - Remove E1292 CLASSROOM-IDENTIFICATION-CODE
 - Remove E0266 CAMPUS-ID
3. **InterchangeStudentProgramExtension**

- a. Modify StudentCTEProgramAssociationExtension Complex Type:
 - Add ProgramReferenceType (ProgramReference)
 - Add ProgramIdentityType (ProgramIdentity)
 - Add E1337 PROGRAM-TYPE
 - Add E0212 DISTRICT-ID
- b. ~~Modify StudentTitlePartAProgramAssociationExtension Complex Type:~~
 - ~~• Add ProgramReferenceType (ProgramReference)~~
 - ~~• Add ProgramIdentityType (ProgramIdentity)~~
 - ~~○ Add E1337 PROGRAM-TYPE~~
 - ~~○ Add E0212 DISTRICT-ID~~
- c. Modify StudentProgramAssociation Complex Type:
 - Remove E0266 CAMPUS-ID
- d. Modify StudentSpecialEdProgramAssociationExtension Complex Type:
 - Add E0212 DISTRICT-ID to ProgramReference sub-complex type

4. InterchangeStudentCohort

- a. Cohort Complex Type:

Remove ProgramReferenceType (ProgramReference)

 - Remove ProgramIdentityType (ProgramIdentity)
 - Remove E0266 CAMPUS-ID
 - Remove E0212 DISTRICT-ID

5. InterchangeAssessmentMetadata

- a. Modify AssessmentExtension complex type
 - Add E1133 ASSESSMENT-VERSION back to the complex type

6. InterchangeStudentAssessment

- Add AssessmentReference complex type back to InterchangeStudentAssessment, along with the following subcomplex types and data elements:
 - ReferenceType (a) id
 - AssessmentIdentityType
 - E1127 ASSESSMENT-TITLE
 - E1097 ACADEMIC-SUBJECT
 - E1129 ASSESSMENT-GRADE-LEVEL-ASSESSED
 - E1133 ASSESSMENT-VERSION
- Modify StudentReference complex type to add the following subcomplex types and data elements:
 - StudentIdentificationCode
 - E1090 STUDENT-IDENTIFICATION-SYSTEM

- E0923 LOCAL-STUDENT-ID
- E0001 STUDENT-ID
- Name
 - E1303 GENERATION-CODE-SUFFIX
 - E0006 DATE-OF-BIRTH

7. Add following code tables back to TEDS

- a. DC002 ACADEMIC-SUBJECT-TYPE
- b. DC063 GRADE-LEVEL-TYPE
- c. DC124 STATE-ABBREVIATION-TYPE

ITF Discussion:

Nancy Dunnam called for comments or questions and there were none.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Jennifer Carver made a motion to approve the proposal and it was seconded by Pablo Martinez.

The committee voted and the motion passed.

PCPEI Discussion:

David McKamie pointed out the items in list form, with the changes from the original proposal highlighted in yellow and green.

Andrew called for questions or comments. Hearing none, he requested a motion.

PCPEI Action:

Motion:

Made By: Jeff Goldhorn

Seconded: Charlotte Baker

Vote: Passed

2. Charter School Waitlist Collection – Supplemental Data Elements **Action**
Item

Since the approval of the Charter School Waitlist Collection proposal via the data governance process, it was discovered there were some missing data elements that are required for the new Charter School Waitlist core collection.

Presentation:

Stephanie Sharp presented the proposal which included:

1. Include the following data elements to be collected for the new Charter School Waitlist Core Collection in the StudentExtension complex type:
 - a. E0704 MIDDLE-NAME
 - b. E1303 GENERATION-CODE-SUFFIX

ITF Discussion:

Nancy Dunnam called for comments or questions and there were none.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Traci Pesina made a motion to approve the proposal and it was seconded by Brenda Padalecki.

The committee voted and the motion passed.

PCPEI Discussion:

During the January PCPEI meeting, Andrew Kim requested for reports to be available with a list of his districts' students submitted in the Charter School Waitlist data collection. Tracey Guerra, TEA Assistant Legal Counsel, said that an aggregate number of students who are on the waitlist can be provided, but not detailed information. Tracey would need to confirm if TEA can provide the detailed information Andrew is requesting for his district students. . Tracey provided the final decision via email: "In response to Andrew Kim's question yesterday regarding whether an ISD can obtain detailed student level waitlist data for the students currently enrolled at the ISD, the answer is yes. However, the detailed data for students not enrolled at that ISD is protected from disclosure by FERPA."

Andrew called for additional questions or comments. Hearing none, he requested a motion.

PCPEI Action:

Motion:

Made By: Danny Lovette

Seconded: Eric Combs

Vote: Passed

3. New Program Intent Code for Dyslexia Special Education **Action**

Item
The TEA Financial Accountability Division has requested an additional PROGRAM-INTENT-CODE for the 2020-2021 school year. This new code would be used by LEAs to track the use of state allotment funds related to serving students who receive dyslexia services.

Presentation:

Stephanie Sharp presented the proposal which included the following:

1. Add new code to the PROGRAM-INTENT-CODE code table (C147)
 - a. 43 – Dyslexia – Special Education
2. Update existing TSDS reports to reflect the changes in this proposal
3. Update associated data validation rules to reflect the changes in this proposal

ITF Discussion:

Nancy Dunnam asked if this new PIC has been communicated to LEAs. Since schools are doing budgets now, do they know about this new code? David Marx replied that schools are becoming more aware of it. He continued that this is something requested by the Department of Education. While working with districts, it was determined that some wanted to track their state allotment money separately for tracking MOE (Maintenance of Effort). This new PIC provides that avenue to track dyslexia allotment money for calculating MOE separately. A district can track those with an IEP or a 504, and this allows the state funds to be split into two buckets.

Nancy asked if this information should not be shared until the TAA comes out. David replied that he has already talked to districts about it, so it would be ok to share this information. Terri added that TEA is currently not releasing any non-Covid related TAAs. Once the TAA has been released it will explain the details of when and how to use the new code and finance staff will be able to shift some of the funds into the new PIC code.

Nancy Dunnam called for additional comments or questions and there were none.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Traci Pesina made a motion to approve the proposal as presented and it was seconded by Pablo Martinez. The committee voted and the motion passed.

PCPEI Discussion:

Andrew Kim asked if the new PIC code 43 is for dyslexia special education use. David McKamie confirmed that the new PIC code is for dyslexia special education.

Andrew called for questions or comments. Hearing none, he requested a motion.

PCPEI Action:

Motion:

Made By: David Jackson

Seconded: Charlotte Baker

Vote: Passed

4. Special Education Language Acquisition Collection – Supplemental Data Elements

Action Item

Since the approval of the new Special Education Language Acquisition proposal via the data governance process, it was discovered that there were some missing optional data elements that are needed for the new Special Education Language Acquisition collection.

Presentation:

Stephanie Sharp presented the proposal which included the following:

1. Add the following data elements to be collected for the new Special Education Language Acquisition Core Collection in the StudentExtension complex type:
 - a. E0704 MIDDLE-NAME
 - b. E1303 GENERATION-CODE-SUFFIX
 - c. E0923 LOCAL-STUDENT-ID
2. Modify the StudentSpecialEdProgramAssociationExtension to include the existing subcomplex type and data element as part of the new Special Education Language Acquisition Core Collection within the TX-SpecialEducationLanguageAcquisition subcomplex type:
 - a. SchoolReference
 - b. EducationalOrgIdentity
 - c. E0266 CAMPUS-ID

ITF Discussion:

Nancy Dunnam called for comments or questions and there were none.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Brenda Padalecki made a motion to approve the proposal and it was seconded by Traci Pesina.

The committee voted and the motion passed.

PCPEI Discussion:

Andrew called for questions or comments. Hearing none, he requested a motion.

PCPEI Action:

Motion:

Made By: Paul Clore

Seconded: Jeff Goldhorn

Vote: Passed

5. C220 Program of Study Code Table Updates **Action Item**

The TEA College, Career, and Military Preparation Division has requested changes related to the Code Table, C220 PROGRAM-OF-STUDY-CODE, to better align with agency needs.

Presentation:

Stephanie Sharp presented the proposal which included the following:

1. Update the PROGRAM-OF-STUDY-CODE (C220):

Add five new codes:

- 061 – Drone (Unmanned Flight)
- 062 – Geospatial Engineering and Land Surveying
- 063 – Industrial Maintenance
- 064 – Printing and Imaging
- 065 – Retail Management

Update the translation of four existing codes:

- 036 – Law Enforcement, Investigations, Corrections, and Security to **Law Enforcement**
- 043 – Nursing to Nursing **Science**
- 056 – Aviation to Aviation (**Flight**)
- 059 – Medical Therapist to Medical **Therapy**

Delete three codes:

- 053 – Barbering
- 055 – Fashion Design
- 057 – Interior Design

Change two levels of program of study:

- 013 – State to Region
- 056 – State to Region

ITF Discussion:

Nancy Dunnam asked what “Region” means in the table. Ryan Merritt replied that as TEA was moving from Perkins IV to Perkins V, TEA wanted to make sure that programs of study were leading to high demand, high wage occupations. There are some programs that would only lead to those occupations in certain regions of the state. For example, Maritime programs would be applicable to the coast but would not be applicable to Amarillo. TEA will provide this list online to guide which programs align with state and regional needs.

Nancy called for additional comments or questions, and there were none.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Debbie Largent made a motion to approve the proposal and it was seconded by Pablo Martinez.

The committee voted and the motion passed.

PCPEI Discussion:

Andrew Kim stated this is very important to know for CCMR and how it aligns with industry certification.

Andrew called for questions or comments. Hearing none, he requested a motion.

PCPEI Action:

Motion:

Made By: Paul Clore

Seconded: Eric Combs

Vote: Passed

6. Sunset Entry-Date Data Element

Action Item

While researching the requirements related to the Charter School Waitlist Collection, it was discovered that the data element, E1434 ENTRY-DATE, reported in the StudentSchoolAssociationExtension complex type is not utilized by any program areas.

Presentation:

Stephanie Sharp presented the proposal which included the following:

1. Remove E1434 ENTRY-DATE from the StudentSchoolAssociationExtension complex type reported for TSDS
2. Revised Field Validation Rule 40110-000D to remove references related to ENTRY-DATE

ITF Discussion:

Nancy Dunnam called for comments or questions, and there were none.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Traci Pesina made a motion to approve the proposal and it was seconded by Brenda Padalecki.

The committee voted and the motion passed.

PCPEI Discussion:

No questions were asked by PCPEI members.

Andrew called for questions or comments. Hearing none, he requested a motion.

PCPEI Action:

Motion:

Made By: Jeff Goldhorn

Seconded: Paul Clore

Vote: Passed

7. Update ASSIGNMENT-BEGIN-DATE Data Element to Mandatory Action

Item

TEA is proposing to modify TeacherSectionAssociationExtension complex type by updating E1065 ASSIGNMENT-BEGIN-DATE to be a mandatory data element and to also update validation rule 30305-000A to include the same element as part of the unique constraint.

Presentation:

Stephanie Sharp presented the proposal which included the following:

1. Modify E1065 ASSIGNMENT-BEGIN-DATE to be a Mandatory data element in the TeacherSectionAssociationExtension complex type.
2. Update TEDS unique key constraint field validation rules 30305-000A and 50300-000H.
 - a. Add ASSIGNMENT-BEGIN-DATE back to these rules

ITF Discussion:

Nancy Dunnam called for comments or questions, and there were none.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented. Jennifer Carver made a motion to approve the proposal and it was seconded by Brenda Padalecki. The committee voted and the motion passed.

PCPEI Discussion:

Andrew called for questions or comments. Hearing none, he requested a motion.

PCPEI Action:

Motion:

Made By: Paul Clore

Seconded: Paul Norton

Vote: Passed

8. Industry Based Certification Approved Vendor Crosswalk **Discussion Item**

The CCMP division of TEA provided the IBC Approved Vendor Crosswalk which will be housed in TWEDS. The list will be used to implement a new data validation rule for submission purposes.

Presentation:

Stephanie Sharp presented the proposal which included the following:

1. Add a link to the Industry-Based Certification Approved Vendor Crosswalk in TWEDS
 - a. Link will be added in the Data Submission / Technical Resources menu.
2. Update data validation rule 40100-0199 text to use the appropriate name for this crosswalk list.

ITF Discussion:

Nancy Dunnam asked if TWEDS will be the only place where the list can be found, as not many users from her region use TWEDS or are aware to look in Technical Resources. Stephanie replied that the primary source of the list is the College, Career, and Military Prep (CCMP) area of the TEA website.

Traci Pesina asked how this data has been reported in the past. Stephanie replied that the reporting of the vendor and fee was recently approved for collection by TSDS in the 2020-2021 school year. Traci asked if this data has ever been reported outside of TSDS. Ryan Merritt responded that this is a new collection of data and has not been reported to TEA previously.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Pablo Martinez made a motion to approve the proposal and it was seconded by Jennifer Carver. The committee voted and the motion passed.

Nancy later noted that this was a discussion item, not an action item, so it did not require a vote.

PCPEI Discussion:

Andrew Kim asked if this data will be used with the accountability system. Terri Hanson confirmed that it would and will follow up with Jamie Crowe about when Industry Certifications would be used for Accountability ratings. Andrew stated that industry certifications may become a major factor with accountability when things get back to normal.

PCPEI Action:

N/A

9. Add New Language Code (TREx)

Discussion Item

The English Learner Support Division has requested to add a code for American Sign Language (ASL) to TREx LANGUAGE-CODE table (TC14) to properly identify ASL as a language option.

Presentation:

Letty Ollervidez presented the proposal which included the following:

1. Add new code to TREx Data Standards Section 2 – Data Elements and Code Tables - LANGUAGE-CODE Table TC14
 - a. 6B – American Sign Language (ASL)

ITF Discussion:

Nancy Dunnam called for comments or questions, and there were none.

ITF Action:

N/A

PCPEI Discussion:

In the prior PCPEI meeting (January 24, 2020), Andrew Kim asked for clarification about the American Sign Language (ASL) and if it counted towards the foreign language graduation requirement for grades 1-5. After having followed up with Jessica Snyder, Leanne provided feedback based on Andrew's prior question. Jessica stated in order to receive credit for a course, a student must demonstrate proficiency in the course requirements, the Texas Essential Knowledge and Skills (TEKS). At elementary, a student may also earn one credit of the two credits required in a language other than English, including ASL, for the successful completion of a dual language immersion program or if the student successfully completes a course in ASL in elementary.

PCPEI Action:

N/A

Other Business
Discussion Item

Nancy Dunnam called for other business.

Leanne Simons stated that there is a potential new code to be added to TREx related to the STAAR being waived this year. TEA will handle proposal via email once it is confirmed if it is necessary for the 2019-2020 school year.

Nancy agreed that there may be other things going on this year that will require another meeting.

Nancy asked if there is a purpose for submitting Class Roster data when we are not going to have assessments for this school year. David McKamie replied that Class Roster data is needed for the teacher incentive allotment. Leanne confirmed that the Class Roster data assists with determining teacher incentive allotment.

Nancy asked about the timing of the next ITF meeting. Leanne replied that she is working on the calendar now and is collaboration with Linda Roska to determine DGB dates, which will aid in the development of the Data Governance meeting schedule. Barring any urgent items for 2019-2020, Leanne does not anticipate any other meetings until the August timeframe. Leanne expects that the 2020-2021 data governance calendar will be finalized and distributed to ITF within the next few weeks.

Leanne continued that starting in August, the data governance committees will be looking at the migration from Ed Fi 1.0 to Ed Fi 3.x. TEA is planning to publish the Data Standards for the pilot of Ed-Fi 3.x in October 2020.

Open Forum
Item

Discussion

Melody Parish and Andrew Kim provided congratulations to Paul Clore on his upcoming retirement. Paul's retirement effective date is December 31, 2020.

Andrew Kim thanked TEA for following up on outstanding items.

Terri Hanson and Melody shared that internally, TEA is beginning to look at the 2020-2021 school year. Melody went on to say that we need to be flexible and that as soon as TEA knows of any formal changes, the changes will be brought to committee.

Andrew expressed concern for determining enrollment projections and asked if there would be any flexibility on deadlines. Terri replied that preliminary discussions on 2020-2021 have begun and that guidance will be provided for different scenarios and models.

Brian Doran brought additional information requested by Andrew about the Additional Days Program. The program requires a calendar with 180 days and 75,600 minutes. An LEA with 180 days and 75,600 minutes in their calendar can receive funding for an additional ½ day instruction for students in PK-5th grade. Brian stated the intent of the legislation is not to have 175 days and get to 180 days by adding five (5) days and marking the students absent. Brian stated that calendars going to school boards with only minutes listed are fine as long as they also show 180 days of instruction in order to be eligible for the Additional Days Program.

Next PCPEI Meeting

Discussion Item

Leanne Simons is working on dates for upcoming PCPEI meetings and will finalize the calendar by end of the week of April 27, 2020. Leanne will initially share the calendar with Andrew Kim to determine if events like the TASA conference are considered.

Leanne stated that unless anything of high importance requires an actual meeting, all items for the July addendum will be handled via email. During the week of May 4, 2020, PCPEI will receive a proposal for a COVID-19 change to TReX. Note: This proposal was not sent until May 19, 2020.

Adjournment

Motion: Jeff Goldhorn

Seconded: Danny Lovett

Vote: Passed

The meeting was adjourned at 10:59 p.m.



**Texas Education Agency (TEA)
Policy Committee on Public Education Information (PCPEI)
Email Vote May 5, 2020**

Update SchoolExtension Data Elements to Optional Action
Item

TEA is proposing to modify data elements E1641 CAMPUS-ENROLLMENT-TYPE-CODE and E1591 NSLP-TYPE-CODE to be Optional in the SchoolExtension complex type for the PEIMS Fall Submission.

Presentation:

Stephanie Sharp presented the proposal which included the following:

1. Modify the following data elements from Mandatory to Optional in the SchoolExtension complex type for the PEIMS Fall Submission: · E1641 CAMPUS-ENROLLMENT-TYPE-CODE · E1591 NSLP-TYPE-CODE
2. Add and update data validation rules to ensure that instructional campuses report the elements.

ITF Discussion:

Nancy Dunnam called for comments or questions, and there were none.

ITF Action:

Nancy Dunnam called for a motion to approve the proposal as presented.

Pablo Martinez made a motion to approve the proposal and it was seconded by Jennifer Carver.

The committee voted and the motion passed.

PCPEI Email Discussion:

On May 5, 2020, Leticia Ollervidez from TEA emailed all members of PCPEI for comments and vote on this item. The deadline for comments and voting was Friday, May 8, 2020.

PCPEI Action:

No negative votes were received.

Motion passed.