# Class Roster

# AGENDA

- **TSDS Class Roster**
  - Program Area Updates & Guidance
  - 2020-2021
    - Submission Updates
  - 2021-2022
    - Data Element Updates
    - Report Updates
    - Business Rule Updates
    - Code Table Updates
  - Timeline
  - Frequently Asked Questions
  - Technical Resources

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- Teacher Incentive Allotment (TIA) Program Area
  - Grace Wu, Director of Strategic Compensation
  - Lyra Swinney, Project Coordinator

# PROGRAM AREA UPDATES & GUIDANCE

- Spirit of legislation: reward highly effective teachers, incentivize highly effective teachers to work with *students* at high needs and rural campuses.

- Once a teacher is designated, TEA must have an <u>automated</u> method to determine eligibility, placement, and position *annually.*

- Commissioner rules for eligibility:
  - 087 Teacher in Winter Class Roster
  - Creditable year of service

- Statute: Allotment funding calculated based on campus of employment and designation level.

# PROGRAM AREA UPDATES & GUIDANCE

- Teacher Incentive Allotment (TIA) allows highly effective teachers to earn a designation, which is displayed on their teaching certificate.

- Teachers can earn a designation through either an approved LEA designation system or by achieving National Board certification.

- Do the new data elements apply to your LEA?

1. Yes, if your LEA already has an <u>approved</u> designation system.

2. Yes, if your LEA employs a National Board-Certified Teacher (NBCT) or hired a teacher with a designation from another LEA.

# PROGRAM AREA UPDATES & GUIDANCE

## 2020-2021

- Hard to report TIA designated teachers in atypical teaching position.

- TEA manually verified creditable year of service for each designated teacher.

- LEAs were unable to track designated teachers in TSDS.

## 2021-2022

- Can report designated teachers in an atypical teaching position using the TeacherSchoolAssociation.

- TEA can automatically verify creditable year of service through a new data element CREDITABLE-YEAR-OF-SERVICE-INDICATOR-CODE.

- LEAs can track their designated teachers through a new data element TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE.

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**TEA**

# 2020-2021: SUBMISSION UPDATES

- The 2020-2021 Class Roster Winter submission closed on **March 25, 2021**.

    **Final Status Count:**

    Completed –  **1207**

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Expansion of Teacher Incentive Allotment in the Class Roster Winter Collection:

- For the Class Roster Winter Submission, TEA activated a former Texas Student Data System (TSDS) dashboard only complex type, **TeacherSchoolAssociation** to allow an LEA to report a TIA designated teacher in Class Roster Winter even without a TeacherSectionAssociation.

- TEA has added two new data elements to the StaffExtension complex type:
  - **CREDITABLE-YEAR-OF-SERVICE-INDICATOR-CODE** (E1721)
  - **TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE** (E1722),

- TEA has added one new code table to be reported only for TIA designated teachers:
  - **TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE** (DC165)

# 2021-2022: DATA ELEMENT UPDATES

- Added Complex Type: 30310-Staff Association
  - TeacherSchoolAssociation (InterchangeStaffAssociationExtension)
    - E1524 TX-UNIQUE-STAFF-ID
    - E0266 CAMPUS-ID

- Only report TeacherSchoolAssociation for TIA designated or National Board-Certified teachers without a TeacherSectionAssociation.

# 2021-2022: DATA ELEMENT UPDATES

- Updates to Complex Type: 30040-Staff Basic Information
  - StaffExtension
    - E1721 CREDITABLE-YEAR-OF-SERVICE-INDICATOR-CODE
    - E1722 TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE


- Only report E1721 and E1722 for TIA designated or National Board-Certified teachers.

- There can be multiple TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODEs (E1722) reported for a teacher.

- Example:

Mr. Noble (Role ID 087) has been employed by Learning ISD for a CREDITABLE-YEAR-OF-SERVICE and holds an active Exemplary designation for the Teacher Incentive Allotment. Learning ISD has submitted Mr. Noble for a Master designation.

Since Mr. Noble already holds one designation and has been submitted for a new designation, the LEA will report both the designation held and that Mr. Noble has been submitted for a new designation.

```
<StaffExtension>
     .....
     <TX-CreditableYearOfServiceIndicator>1</TX-CreditableYearOfServiceIndicator>
          <TX-TeacherIncentiveAllotmentDesignation>
               <TX-TeacherIncentiveAllotmentDesignationCode>Active Teacher Incentive Allotment Designation</TX-TeacherIncentiveAllotmentDesignationCode>
               <TX-TeacherIncentiveAllotmentDesignationCode>LEA Submitted Designation Pending</TX-TeacherIncentiveAllotmentDesignationCode>
          </TX-TeacherIncentiveAllotmentDesignation>
</StaffExtension>
```

# 2021-2022: REPORT UPDATES

▪ The following Winter submission reports will be updated:

- **CLS2-100-005 Staff Roster**
  - o Added new data elements E1721 CREDITABLE-YEAR-OF-SERVICE-INDICATOR-CODE and E1722 TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE to this report as new columns on the far right.

- **CLS2-100-006 Submission Summary Report**
  - o Add new subcategory 30310 Staff Association to the Staff Rows section of the report.

- **Added a new Report for Winter submission:**
  - New CLS2-100-xxx report to display the following data for TIA designated staff.

    - The report will be at the **LEA/Campus level** and include the following data elements:
      - Teacher Name
      - Unique ID
      - Staff ID
      - Sex
      - Ethnicity/Race
      - Date of Birth
      - Campus ID
      - Designation Code (could have multiple codes)
      - Creditable Year of Service

# 2021-2022: BUSINESS RULE UPDATES

- 2021-2022 New Staff Basic Validation Rules

| Rule Type | Rule # | Rule Text / Business Meaning | Error Level | TSDS | PEIMS Sub | Rule Applies To | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | ESC | LEA | Campus | Charter |
| Business Context | 30040-0054 | If TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE is not reported, then Teacher Class Assignment (Teacher Section Association) data must be reported with a matching TX-UNIQUE-STAFF-ID.<br><br>Teachers that are not designated with TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE must be reported with teacher class assignment (teacher section association) data for the Class Roster Winter Submission. | F | Y | | | Y | | Y |

| Rule Type | Rule # | Rule Text / Business Meaning | Error Level | TSDS | PEIMS Sub | Rule Applies To | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | ESC | LEA | Campus | Charter |
| Business Context | 30040-0055 | If TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE is reported, then there must be a Teacher School Association or a Teacher Section Association with a matching TX-UNIQUE-STAFF-ID.<br><br>Teachers identified as Active National Board Certified, designated, or pending new or change of designation must be reported with Teacher School Association or Teacher Section Association data to generate allotment funding. | F | Y | | | Y | | Y |

# 2021-2022: BUSINESS RULE UPDATES

- 2021-2022 New Staff Basic Validation Rules

| | | | | | | | | Rule Applies To | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Rule Type | Rule # | Rule Text / Business Meaning | Error Level | TSDS | PEIMS Sub | ESC | LEA | Campus | Charter |
| Business Context | 30040-0056 | If TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE is not reported, then there must not be a Teacher School Association reported for this TX-UNIQUE-STAFF-ID. | F | Y | | | Y | | Y |
| | | The Teacher School Association data must only be reported for teachers who are Active National Board Certified, designated, or pending new or change of designation to generate allotment funding. | | | | | | | |

| | | | | | | | | Rule Applies To | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Rule Type | Rule # | Rule Text / Business Meaning | Error Level | TSDS | PEIMS Sub | ESC | LEA | Campus | Charter |
| Business Context | 30305-0027 | If ROLE-ID is "047", then TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE and CREDITABLE-YEAR-OF-SERVICE-INDICATOR-CODE must not be reported. | F | Y | | | Y | | Y |
| | | Any staff member reported as a substitute teacher must not be reported with TX-TeacherIncentiveAllotmentDesignationCode or TX-CreditableYearOfServiceIndicator on StaffExtension. | | | | | | | |

# 2021-2022: BUSINESS RULE UPDATES

- 2021-2022 New Staff Association Validation Rules

| Rule Type | Rule # | Rule Text / Business Meaning | Error Level | TSDS | PEIMS Sub | **Rule Applies To** | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | ESC | LEA | Campus | Charter |
| Business Context | 30310-0001 | For a Teacher School Association, there must be a staff person with a matching TX-UNIQUE-STAFF-ID and at least one TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE. | F | Y | | | Y | | Y |
| | | For a Teacher School Association reported, there must be corresponding staff data reported as eligible for the Teacher Incentive Allotment. | | | | | | | |

| Rule Type | Rule # | Rule Text / Business Meaning | Error Level | TSDS | PEIMS Sub | **Rule Applies To** | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | ESC | LEA | Campus | Charter |
| Field Validation | 30310-000D | The combination of the following fields must be unique for each Teacher School Association: TX-UNIQUE-STAFF-ID and CAMPUS-ID. | F | Y | | | Y | Y | Y |
| | | The combination of the following fields must be unique for each Teacher School Association: StaffUniqueStateId and StateOrganizationId. | | | | | | | |

- **2021-2022 New Code Table**
  - **DC 165 – TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE**

| Code Table Id | Name | XML Name | Date Issued | Date Updated |
|---|---|---|---|---|
| DC165 | TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE | TX-TeacherIncentiveAllotmentDesignation | 03/01/2021 | |

| Code | Translation |
|---|---|
| 01 | Active National Board Certified Teacher |
| 02 | Active Teacher Incentive Allotment Designation |
| 03 | LEA Submitted Designation Pending |
| | NOTE: |
| | Active Teacher Incentive Allotment Designation – indicates a teacher holds an active Recognized, Exemplary, or Master Designation |
| | LEA Submitted Designation Pending – indicates a teacher has been submitted for a new or change of current designation |

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# TIMELINE: 2021-2022 FALL

**Fall Submission Due:** October 14, 2021

| Class Roster Collection – Fall Submission | |
|---|---|
| TSDS ready to load data to eDM | August 2, 2021 |
| Class Roster Fall ready for users to promote data | September 13, 2021 |
| Class Roster Fall snapshot date<br>Last Friday in September | September 24, 2021 |
| Class Roster Fall ready for users to complete | September 24, 2021 |
| Class Roster Fall submission due date for LEAs | October 14, 2021 |
| Class Roster Fall data available to customers | October 28, 2021 |

# TIMELINE: 2021-2022 WINTER

**Winter Submission Due:** March 31, 2022

| Class Roster Collection – Winter Submission | |
|---|---|
| TSDS ready to load data to eDM | August 2, 2021 |
| Class Roster Winter ready for users to promote data | January 31, 2022 |
| Class Roster Winter snapshot date<br>Last Friday in February | February 25, 2022 |
| Class Roster Winter ready for users to complete | February 25, 2022 |
| Class Roster Winter submission due date for LEAs | March 31, 2022 |
| Class Roster Winter data available to customers | April 14, 2022 |

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**Will all ADA codes be promoted to the Class Roster collection?**

ADA codes are not reported for Class Roster. All students enrolled in a course section on the Class Roster snapshot date, should be reported.

Exception: Course sections with service IDs beginning with 'SA', 'SE', 'SR', 'SS' or '8' are not reported for Class Roster.

**Will LEAs submit TeacherSchoolAssociation complex type in the Class Roster Fall submission?**

No, this complex type will only be submitted in the Class Roster Winter submission for TIA designated teachers that are not reported on TeacherSectionAssociation complex types.

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# TECHNICAL RESOURCES

- **Technical Specifications:**
  - **Texas Education Data Standards (TEDS)**

- **Technical Support:**
  - **TSDSCustomerSupport@tea.texas.gov**

- **TIA Program Area:**
  - **tia@tea.texas.gov**

- **Knowledge Base Articles:**
  - *TSDSKB-587 General FAQs for Class Roster Collection*

Questions

TEA

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