



Financial Aid Application Graduation Requirement

Summer 2021





Josie Brunner Data Strategist College, Career, and Military Preparation Division Texas Education Agency Josie.Brunner@tea.texas.gov



Claudette Jenks

Director, College Access Texas Higher Education Coordinating Board <u>Claudette.Jenks@highered.Texas.gov</u>



New Graduation Requirement

Beginning in 2021-2022, each student must do one of the following in order to graduate:

- complete and submit a **free application for federal student aid (FAFSA)**
- complete and submit a **Texas application for state financial aid (TASFA)**
- submit a signed opt-out form

TEA must establish and convene an advisory committee to develop recommendations for adoption of rules including implementation of the new requirement and related timelines.



This requirement applies beginning with students enrolled in **12th grade** during the **2021-2022 school year**.

TEA Financial Aid Requirement Website



https://tea.texas.gov/academics/college-career-and-military-prep/financial-aid-requirement

Reporting Requirements – TREx Financial-Aid-Application-Code (TE139)

Beginning in **school** year 2021-22, new data elements will be entered in the Texas **Records Exchange** (TREx) System to track students' completion of the graduation requirement for the student record.

Common Name	XML Name	Complex T	уре	Date Issued	Date Updated		
FINANCIAL-AID- APPLICATION-CODE	FinancialAidApplicat	tion AcademicState	ısType	ype 8/1/2021			
		Definition					
	ICATION-CODE indica It of either submitting a	financial aid application					
	Spe	ecial Instructions					
None							
	Da	ta Specifications					
Element ID	Code Table ID	Required?		Domain of Value			
TE139	TC46	No					
Applicable Record	Length	Туре	Туре				
Student Record AAR-Transcript	2	Coded		##			



Opt

	Code Table ID	Code Table Name	XML Name	Date Issued	Date Updated			
	TC46	FINANCIAL-AID- APPLICATION-CODE	FinancialAidApplicationCode	8/1/2021				
	Code	Translation						
	01	Financial application form completed						
t-Out Form	02	Exception Submitted						

Note: These codes will be the same as the codes used for TSDS PEIMS.



Note: The FAFSA and TASFA application does not open until October 1 in a school year.

Common Nan	ne XML	Name	Complex Type	e Date Issued	Date Updated				
FINANCIAL-AID- APPLICATION- REQUIREMENT-MET	onM	AidApplicati etDate	AcademicStatu Type	s 8/1/2021					
Definition									
FINANCIAL-AID-APPLICATION-REQUIREMENT-MET-DATE indicates the month and year that the student completed a financial aid application (FAFSA or TASFA) or submitted an exception. Special Instructions None									
	D	ata Specifica	ations						
Element ID	Code Table ID	Requ	uired?	Domain of Values					
TE140		١		y=1957-2052 n= 01-12					
Applicable Record	Length	Ty	/pe	Pattern					
Student Record AAR-Transcript	7		ate	<u>yyyy</u> -mm					



Beginning in fall of **school year 2022-23 for Submission 1**, districts will be required to report the financial aid application graduation requirement in TSDS PEIMS for 2021-22 graduates.

• Data standards will be published December 2021

FINANCIAL-AID-APPLICATION-CODE indicates the manner in which the student completed the graduation requirement by either completing a financial aid application (FAFSA or TASFA) or submitting an exception.

Note: Districts are not asked what financial aid application form (i.e., the FAFSA orTASFA) was completed.Financial-Aid-Application-Indicator

01 Financial application form completed

02 Exception filed







FAFSA completion and submission may be confirmed through:

- Date represented in the "FAFSA Process date" field in ApplyTexas Counselor Suite FAFSA data; or
- Notification from USDE that demonstrates a student has completed and submitted a FAFSA, such as an email confirmation of submission; or
- Alternate proof of FAFSA completion that may be provided by a student based on the local policy developed by a district. Some examples may include:
 - Screenshot of FAFSA submission acknowledgement page
 - Financial aid award letter from an IHE
 - Other, as established by local policy



School districts must develop a local policy for the method of proof that the student has completed a TASFA. Some examples may include:

- Acknowledgement of receipt from an IHE
- Copy of signature page
- Screenshot of TASFA submission acknowledgement page (from those institutions that offer an electronic form)
- Other, as established by local policy

Note: The process for TASFA submission is not standard for all Texas institutions. There is currently no centralized source to verify submission and completion of a TASFA electronically.



The APPLYTEXAS Counselor Suite

Updated June 2021



- The Counselor Suite is a tool used by high school counselors to track student progress in completing ApplyTexas and FAFSA.
- Counselors use the site to:
 - 1. View a list of students at their school who have started or completed admissions applications
 - 2. Link to individual student admission application details to review application progress
 - View a list of students at their school who have started or completed a FAFSA
 - 4. Create reports on student applications



ApplyTX team authorizes <u>Education Service Center (ESC) representatives</u> for each TEA region who manage authorizations for high school counselors in their region

All data is password-protected.

- 1. District completes Memorandum of Understanding with the Texas Higher Education Coordinating Board
- 2. District sends counselor names/emails to ESC rep
- 3. ESC rep enters counselor data into system
- 4. System sends counselor temporary password/instructions
- Counselor logs in, signs FERPA* certification, gains access (Step 1 is done once; Steps 2-5 are repeated annually)

Counselor Login: <u>https://admin.applytexas.org</u>

*Family Educational Rights and Privacy Act



Viewing FAFSA Applications



About ApplyTexas FAFSA Information

- FAFSA filing status data for Texas students is sent from the Department of Education to the Texas Higher Education Coordinating Board per agreement under the FAFSA Completion Initiative
- The Coordinating Board then forwards the student FAFSA filing status data to ApplyTexas to post on the Counselor Suite site.
- From late October-June, data is released daily. The first report is usually added to the Counselor Suite by late October and is updated on ApplyTexas every morning from Monday through Friday.
- Previous year's information remains on the Counselor Suite site until the first report of the new year arrives.



Clicking on **Show Details** also displays the progress of the student's FAFSA filing status: filing status, completion date, process date and selected for verification.

First Name	🜲 Last Name	⊕ Date of Birth	School	👙 Grad Date	Email Address	Phone
FIRSTTEST1	LASTTEST1	05/09/2003	LAKE TRAVIS HIGH SCHOOL			Hide Details
FAFSA appl	lication					
Completed Yes		Completed 10 / 11 / 202		Processed Date 10 / 13 / 2020	Selecte No	ed for Verification
	applications lyTexas applications on file	e for this student.				
Hide Details						
FIRSTTEST2	LASTTEST2	12/29/2002	LAKE TRAVIS HIGH SCHOOL			Show Details
FIRSTTEST3	LASTTEST3	12/20/2002	LAKE TRAVIS HIGH SCHOOL			Show Details



Counselor Suite Reports



The student listing page of the FAFSA screen may be downloaded using the **Download all FASFA applications** button.

First Name 🎄	Last Name 🚽	Date of Birth 👙	School	♦ Gra	ad Date 👙	Email	Address	Pho	ne 🌲	Show Details	i
FIRSTTEST1	LASTTEST1	05/09/2003	LAKE TRAVIS HIGH SCHOOL							Show Details	
FIRSTTEST2	LASTTEST2	12/29/2002	LAKE TRAVIS HIGH SCHOOL							Show Details	
FIRSTTEST3	LASTTEST3	12/20/2002	LAKE TRAVIS HIGH SCHOOL							Show Details	
FIRSTTEST4	LASTTEST4	01/28/2003	LAKE TRAVIS HIGH SCHOOL							Show Details	
FIRSTTEST5	LASTTEST5	01/19/2002	LAKE TRAVIS HIGH SCHOOL							Show Details	
FIRSTTEST6	LASTTEST6	03/11/2003	LAKE TRAVIS HIGH SCHOOL							Show Details	
FIRSTTEST7	LASTTEST7	11/15/2002	LAKE TRAVIS HIGH SCHOOL							Show Details	
FIRSTTEST8	LASTTEST8	06/12/2003	LAKE TRAVIS HIGH SCHOOL							Show Details	
FIRSTTEST9	LASTTEST9	07/27/2003	LAKE TRAVIS HIGH SCHOOL							Show Details	
FIRSTTEST10	LASTTEST10	04/18/2003	LAKE TRAVIS HIGH SCHOOL							Show Details	
	Download this pa	ge	Download all ApplyTexas	s applicati	ions		Downloa	d all FAF	⁻ SA appl	cations	



The status report of FAFSA applications will show the following data:

- Student name
- Date of birth
- HS district
- HS name
- FAFSA submission date
- FAFSA process date
- Was student selected for verification
- Number of FAFSA applications



Why aren't some students showing up on my <u>FAFSA application</u> list?

For students to be shown on the Counselor Suite:

- 1. Allow 1 ½ 2 weeks of processing time
- 2. The correct high school name must be entered on the FAFSA
- 3. Student must use the correct application type
- 4. If school name changed within in the last year, student must select the high school listed on the search and select feature of the FAFSA
- 5. Student and parent must use FSA ID to sign the FAFSA

Frequently Asked Questions pertaining to ApplyTX Counselor Suite FAFSA Data can be found here: <u>FAQ ApplyTX FAFSA Data.pdf.</u> Please follow the instructions listed at this Federal Student Aid website to make corrections: <u>https://studentaid.gov/apply-for-aid/fafsa/review-and-correct</u>



Overview House Bill 2140

- Establishes the Texas Application for State Financial Aid (TASFA) electronically through the ApplyTexas system
- Establishes an advisory committee of financial aid personnel and other stakeholders
- Requires Texas Higher Education Board adopt procedures for TASFA and develop recommendations

Update

- Development is fully underway for the online TASFA.
- The online TASFA launch has been extended from 2022-23 to 2023-24 academic year to align with the recently adopted federal FAFSA simplification changes.
- THECB is working on TASFA data collection capability in Counselor Suite



Questions?

CASSTeam@tea.Texas.gov

Copyright © Texas Education Agency 2020. All rights reserved.