



Charter School Waitlist

Charter School Waitlist Collection	Date
TSDS ready to load data to eDM	August 1, 2022
Charter School Waitlist ready for users to promote data	September 12, 2022
Charter School Waitlist ready for users to complete	September 30, 2022
Charter School Waitlist snapshot date - Last Friday in September	September 30, 2022
Charter School Waitlist submission due date for charter schools	October 28, 2022
Charter School Waitlist data available to customers	November 11, 2022

Application Updates Since Spring Training

Two new CSW rules for 2022-2023

Rule Type	Rule #	Rule Text / Business Meaning	Error Level	TSDS	PEIMS Sub	ESC	LEA	Campus	Charter
Business Context	10020-0068	If CAMPUS-ID is an active campus, then CHARTER-EDUCATIONAL-ENROLLMENT-CAPACITY must be greater than 0.	F	Y					Y
		TX-CharterEducEnrollmentCapacity greater than 0 must be reported for an active campus.							
Rule Type	Rule #	Rule Text / Business Meaning	Error Level	TSDS	PEIMS Sub	ESC	LEA	Campus	Charter
Business Context	10020-0069	CHARTER-EDUCATIONAL-ENROLLMENT-CAPACITY must be greater than or equal to NUMBER-CHARTER-STUDENTS-ENROLLED.	F	Y					Y
		TX-NumberCharterStudentsEnrolled must not exceed TX-CharterEducEnrollmentCapacity.							

Frequently Asked Questions

Q1: If students were on the LEA's list last school year, does the LEA report the student again for this school year if they have confirmed that the student is still trying to enroll in their charter?

A1: The charter school will need to report students who are placed on a waitlist in the current school year as of the last Friday in September. If the student was on the

waitlist in the previous school year and is still on the waitlist for the current school year on the snapshot date, the student would need to be reported.

Q2: What if a student is on a charter school waitlist and does not have a Unique ID when applying to be on the waitlist?

A2: Students on the waitlist who do not currently have a Unique ID should be assigned a UID. Every effort should be made to determine if the student has an existing UID.

- Search the UID system for the student
- Rely on any information provided by the parents or previous LEAs when searching
- Students who already have a UID should not be assigned a new UID

Program area staff at the charter school should work with the individuals who have been trained on the Unique ID system to assist in performing these searches.

Q3: Does the charter school need to complete this data collection if they do not have a waitlist and they are not at capacity?

A3: Yes. All open-enrollment charter schools must complete the Charter School Waitlist data collection. If they are not at capacity and do not have a waitlist, they still must submit the following Education Organization data:

- E1674 NUMBER-CHARTER-STUDENTS-ENROLLED
- E1675 CHARTER-EDUCATIONAL-ENROLLMENT-CAPACITY
- E1676 CHARTER-ADMISSION-WAITLIST-INDICATOR-CODE

Known Issues

None

[Spring Training Documents](#)

Spring Training Questions & Answers

	Question	Answer
1.	What kind of data monitoring does the Texas Education Agency (TEA) do with the Charter School Waitlist (CSW) collection? Is the data used for any audits, or is there a requirement to post the data publicly?	The CSW collection is legislatively mandated, and the data is required by the legislation to be made publicly available on March 15 each year under the Other Helpful Data and Reports section on the Charter Schools – Report page located here . The data is not used in any audits.