



Texas Education Agency (TEA)  
Policy Committee on Public Education Information  
May 12, 2022

Zoom  
9:00 a.m. – 11:00 a.m.  
**Meeting Minutes**

**Call the Meeting to Order**

**Jamie Muffoletto**

Jamie Muffoletto called the meeting to order at 9:04 a.m.

Roll call of the PCPEI members was taken by Stephanie Sharp.

**PCPEI Members Present:**

Andrew Kim, Danny Lovett, Morris Lyon

**Alternates Present:**

Evelyn Jenkins, Jennifer Carver, Damon Jackson, Mary Morgan, Marcos Zorola, Casey Neal

**ITF Members Present:**

David McKamie

**TEA Staff Present:**

Terri Hanson (ITS), Leanne Simons (ITS), Scott Johnson (ITS), Jamie Muffoletto (ITS), David Butler (ITS), Rhonda Williams (ITS), Jeanine Helms (ITS), Stephanie Sharp (ITS), Deborah DeBerry (IT-Training), Wayne Curry (IT-Training)

**Approve Meeting Minutes from the February 2, 2022, PCPEI Meeting**

**Action Item**

Jamie Muffoletto called for a motion to approve the meeting minutes from the February 2, 2022, PCPEI meeting.

Damon Jackson made a motion to approve the minutes.

Marcos Zorola seconded the motion.

**Vote:** Passed.

ITF Vice-Chair, David McKamie, presented the ITF Report to PCPEI.

**Part A: March 8, 2022**

**1. Expand IBC Data Elements Field Length**

**Action Item**

Beginning with the 2019-2020 school year, the Texas Education Agency (TEA) began collecting the data element, POST-SECONDARY-CERTIFICATION-LICENSURE-CODE (E1640). The data

element collected during the PEIMS Fall and Summer Submissions identifies the Industry-Based Certification(s) (IBC) a student earned. HB 3 added a data element, IBC-VENDOR-CODE (E1655), to collect the vendor that administered the IBC examination.

Every two years, the list of approved IBCs a student may earn is reviewed by the College, Career, and Military Preparation (CCMP) Division. The division adds or removes IBCs and approved vendors to administer exams based on stakeholder input. The CCMP Division has requested to increase the length of the two existing data elements below from three to four digits due to the number of additional codes needed for the 2022-2023 school year:

POST-SECONDARY-CERTIFICATION-LICENSURE-CODE (E1640)

IBC-VENDOR-CODE (E1655)

TEA is proposing to increase the length of the data elements, POST-SECONDARY-CERTIFICATION-LICENSURE-CODE (E1640) and IBC-VENDOR-CODE (E1655) from three to four digits. This change will allow for the addition of new codes to the code tables. As a result, reports will be updated to allow three-or-four-digit codes to be displayed for the affected data elements. There are no rule impacts as a result of this change.

TEA is also proposing to increase the length of the TReX data element, POST-SECONDARY-CERTIFICATION-LICENSURE-CODE (TE133) from three to four digits.

### **Presentation:**

Stephanie Sharp presented the proposal which includes:

In the Texas Education Data Standards:

1. Increase the length from three to four digits for the following data elements:
  - a. POST-SECONDARY-CERTIFICATION-LICENSURE-CODE (E1640)
  - b. IBC-VENDOR-CODE (E1655)
2. Update existing TSDS reports to reflect the changes in this proposal.
  - a. PDM1-120-016
  - b. PDM1-120-018
  - c. PDM1-120-021
  - d. PDM1-124-004
  - e. PDM1-124-007
  - f. PDM3-120-010
  - g. PDM3-120-019

In the Texas Records Exchange Data Standards:

1. Increase the length from three to four digits for the following data element:
  - a. POST-SECONDARY-CERTIFICATION-LICENSURE-CODE (TE133)

### **ITF Discussion:**

Stephanie Sharp introduced Tracy Johnson with the CCMP Division to assist in answering any questions.

ITF Chair, Joel Garcia, called for questions or comments. Hearing none, he requested a motion.

### **ITF Action:**

Roshunda Roberts-Jackson made a motion to approve the proposal.

Dana Braun seconded the motion.

**Vote:** Passed.

### **PCPEI Discussion:**

Jamie Muffoletto called for any questions or comments. Hearing none, she requested a motion.

**PCPEI Action:**

Morris Lyon made a motion to approve the proposal.

Danny Lovett seconded the motion.

**Vote: Passed.**

## **2. ODS 3.x Student Attendance Extension Domain                      Action Item**

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved for collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

The Ed-Fi Data Standards is the set of rules for collecting, managing, and organizing educational data that allows multiple systems to share their information in a seamless, actionable way.

This document presents the data in the Student Attendance Extension Domain of the Ed-Fi Data Standards reported to TSDS.

The majority of the data elements are already being reported to TSDS using Complex Types in Interchange files. Some new data elements are needed to support and align fully with the Ed-Fi standard.

**Presentation:**

Jamie Muffoletto presented the proposal which includes:

1. Transition from collecting Student Attendance data with the current TSDS Interchanges and Complex Types to using Ed-Fi Domains.
  - a. Student Attendance Extension Domain – Aggregate Collection
  - b. Student Attendance Extension Domain – Granular Collection
    - i. New Data Elements
  - c. Update to the Teaching and Learning Extension Domain to collect the CTEHours.
    - i. New Data Elements
  - d. Update to the Student Identification and Demographics Extension Domain to collect Truancy data elements.
    - i. New Data Elements
2. Transition from using code tables to using descriptor tables.
  - a. Add ReportingPeriod descriptor table based upon code table REPORTING-PERIOD-INDICATOR-CODE (C130).
  - b. Add GradeLevel descriptor table based upon code table GRADE-LEVEL-CODE (C050).
  - c. Add SpecialEducationSetting table based upon code table TX-INSTRUCTIONAL-SETTING-CODE (C035).
  - d. Add RSSpecialEducationSetting table based upon code table TX-INSTRUCTIONAL-SETTING-CODE (C035).
  - e. Add RASpecialEducationSetting table based upon code table TX-INSTRUCTIONAL-SETTING-CODE (C035).
  - f. Add RegionalDaySchoolProgramForDeaf descriptor table based upon code table REG-DAY-SCH-PROG-DEAF-CODE (C067).
  - g. Add BilingualESLFunding descriptor table based upon code table BILINGUAL/ESL-FUNDING-CODE (C225).
  - h. Add RSBilingualESLFunding descriptor table based upon code table BILINGUAL/ESL-FUNDING-CODE (C225).
  - i. Add RABilingualESLFunding descriptor table based upon code table BILINGUAL/ESL-FUNDING-CODE (C225).

- j. Add FlexibleAttendanceProgram descriptor table based upon code table FLEXIBLE-ATTENDANCE-PROGRAM-TYPE-CODE (C177).
- k. Add AttendanceEventCategory descriptor table.
- l. Add Truancy descriptor table.

### **ITF Discussion:**

Elisa Sanchez asked if local education agencies (LEAs) will continue to report the Additional Days School Year (ADSY) Program attendance data with a separate reporting period and calendar. Jamie Muffoletto confirmed that an LEA would continue to report ADSY attendance data in this manner. Elisa requested clarification on the AttendanceEventCategory descriptor table descriptors for the ADSY Program. Jamie clarified that if the student were in attendance for the ADSY program, the LEA would use one of the following descriptors: ADSY Day Present (8), ADSY RS Day Present (9), or ADSY RA Day Present (10).

John Newcom asked if TEA changed the truancy documentation provided in November. Jamie replied that TEA did not change the truancy documentation that was released in November.

John asked if having both the Session reference and the data element ReportingPeriod in the Texas extended attendance entities is redundant. Jamie answered that the Session reference would need to be removed.

John asked for clarification on the changes made to the Texas extended entities to now collect a separate entity for each attendance program. John stated that currently, special program attendance is collected using the ATTENDANCE-EVENT-CATEGORY. Jamie responded that the decision to collect a separate entity for each attendance program was made by TEA after working with Ed-Fi and the initial pilot vendor to help streamline the attendance reporting process.

John asked if the Student Information System (SIS) vendors would need to support LEAs loading local use descriptors into the landing zone during the initial implementation. Terri Hanson replied that the SIS vendor would decide when the LEAs could begin loading local use descriptors into the landing zone.

Joe Herrera stated that from the Student Attendance Accounting Handbook (SAAH) perspective, the only descriptors in the table should be TEA reportable descriptors. Terri agreed and added that TEA would not publish descriptors that are not used for state reporting.

Joel Garcia asked why TEA would be collecting attendance at the granular level. Jamie replied that TEA is following the Ed-Fi model and the Ed-Fi model collects attendance at the granular level. Terri added the adoption of Ed-Fi model was not specific to attendance but to all the data collections and that the API transactional technology will resolve the bulk loading performance issues. Terri included that due to the complexities of attendance calculations, TEA is asking LEAs to report granular attendance and cumulative attendance in the first two years. TEA will use the cumulative attendance to verify the attendance calculations made by TEA. During the initial years, the cumulative attendance collected will be the official record for LEAs.

Roshunda Roberts-Jackson asked how the SIS would transmit data if a student were marked absent, and the parent came in six weeks later to provide a note. Jamie responded that all changes will be transmitted to TEA, however, whether it is changed from a non-excused absence to a state fundable absence will be based on the documentation received. An example of this situation would be when a doctor's note is provided for a student's absence for an appointment, but the student began classes or returned to classes on the same day of the doctor's appointment.

Catherine Bray asked if the LEA policy for accepting attendance notes would need to be changed. Roshunda mentioned that her LEA's local policy is students have two six-week periods to provide

doctor's notes to update attendance. Jamie responded that TEA is not asking LEAs to change local policy or practices and clarified that TEA will not have access to this data until the data is promoted. Jamie added that an LEA could change attendance until they finalize their PEIMS Summer Submission.

ITF Chair, Joel Garcia, called for additional questions or comments. Hearing none, he requested a motion.

**ITF Action:**

Roshunda Roberts-Jackson made a motion to approve the proposal.

David Taylor seconded the motion.

**Vote:** Passed.

**PCPEI Discussion:**

PCPEI Chair, Andrew Kim, called for questions or comments. Evelyn Jenkins asked if there was a specific reason why TEA is collecting attendance data at the granular level. Evelyn also asked if LEAs would be required to review daily attendance reports instead of the weekly or six-week average daily attendance reports. Jamie Muffoletto replied that the Ed-Fi model collects attendance at the granular level. Therefore, TEA will use the granular attendance collected to calculate attendance. The student information systems (SISs) currently perform the attendance calculations. Jamie further added that the SIS can still perform calculations for use by the LEA.

Evelyn asked if administrators would be able to see the refined ADA in the TSDS PEIMS application daily. Leanne Simons clarified that the LEA would still be required to promote the data to the data marts before the LEA can view any reports. However, after the LEA promoted their data, TEA would complete attendance calculations, and reports would be available. Leanne added that during the first few years after converting to ODS 3.x, LEAs would report aggregate and granular attendance. The aggregate attendance would be the official attendance for an LEA. TEA will calculate attendance using the granular attendance for comparison to the aggregate attendance.

Andrew asked if the campus registrars would have to register students differently from today due to the new attendance reporting. Jamie replied that there should be no changes needed to the process. Currently, a student is not considered enrolled in an LEA until they are present at official attendance time, and that does not change with ODS 3.x. Jamie added that TEA discussed the new attendance reporting with several vendors to get their input. Last, TEA is still working through the recommendation for the frequency of when to send attendance data via the API.

PCPEI Chair, Andrew, called for any additional questions or comments. Hearing none, he requested a motion.

**PCPEI Action:**

Danny Lovett made a motion to approve the proposal.

Marcos Zorola seconded the motion.

**Vote:** Passed.

**3. ODS 3.x Charter School Waitlist Domain Entity Action Item**

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved for collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

The Ed-Fi Data Standards is the set of rules for collecting, managing, and organizing educational data that allows multiple systems to share their information in a seamless, actionable way.

The purpose of the Charter School Waitlist Collection is to meet the requirements of TEC Chapter 12, Subchapter D, Section 12.1174 by collecting information about enrollment and the use of a waiting list.

Texas Education Code (TEC), §12.1174, added by SB 2293, Texas Legislature, 86<sup>th</sup> Regular Session, 2019, requires that the governing body of a charter school report certain student enrollment and waitlist data to TEA no later than the last Friday of October of each school year. Students who have applied but are not enrolled in the charter school and who are on a waitlist, must be reported to the agency in addition to the number of students enrolled and the educational enrollment capacity.

All data must be reported as of the last Friday in September and the data is due to the agency by the close of the collection on the last Friday in October.

The majority of the data elements are already being reported to TSDS using Complex Types in Interchange files. Some new data elements are needed to support and align fully with the Ed-Fi standard.

### **Presentation:**

Jamie Muffoletto presented the proposal which includes:

1. Transition from collecting Charter School Waitlist with the current TSDS Interchanges and Complex Types to using:
  - a. Student Application Entity
2. Transition from using code tables to using descriptor tables.
  - a. Add SchoolYear descriptor table based upon code table SCHOOL-YEAR-TYPE (C193).
  - b. Add Sex descriptor table based upon code tables SEX-CODE (C013) and SEX-TYPE (DC119).
  - c. Add GradeLevel descriptor table based upon code tables GRADE-LEVE-CODE (C050) and GRADE-LEVEL-TYPE (DC063).
  - d. Add ApplicationType descriptor table.

### **ITF Discussion:**

Elisa Sanchez asked if there would be a separate training for the new Ed-Fi data elements. Jamie Muffoletto replied that the ODS 3.x presentation during the 2022 Spring Vendor training would include information on the new data elements.

Georgia Kalligeris expressed concern about the new Ed-Fi Student Application collection because her charter uses a separate system to track charter school applications. Georgia further added that the system they use to track charter school applications does not store the Student Unique ID. The Student Unique ID is loaded into the Student Information System (SIS) after the student enrolls. Georgia stated that as a result, processing the Charter School Waitlist collection is difficult. Leanne Simons replied that TEA has not explicitly talked to vendors about this concern and would bring this to the TEA vendor liaison, Leanne Shipper, for a potential discussion.

John Newcom asked why the data element ApplicationIdentifier is mandatory in the Ed-Fi Student Application. Jamie replied that TEA worked with Ed-Fi to develop Student Application and determined that several vendors have ApplicationIdentifier as part of the key. Jamie added that TEA would not promote this data element from the landing zone, but it is mandatory as part of Student Application. Leanne Simons added that TEA asked Ed-Fi not to collect the data element ApplicationIdentifier in Student Application, but because Ed-Fi has worked with vendors and understood that ApplicationIdentifier was part of the vendor systems, Ed-Fi chose to keep the data element as mandatory.

John asked if Ed-Fi created the Student Application only for Texas. Leanne Simons replied that Ed-Fi created the model for Texas and other states to use. Leanne Simons added that the Student Application could be used by TEA for other data collections in the future.

Georgia asked if this proposal could be tabled until the next ITF meeting. Georgia added that it is hard to support a motion when there are still outstanding questions. Additionally, Georgia pointed out that charter schools have faced many challenges with the Charter School Waitlist collection over the past two years. Leanne Simons replied that Scott Johnson and Leanne Shipper with TEA would set up a meeting to discuss these concerns with Georgia.

Terri Hanson stated that TEA only needs approval on data that an LEA will promote to TEA. Terri further stated there are no new data elements in the Student Application that will be promoted to TEA and would like the committee to approve the proposal. Terri added that TEA understands the concerns expressed and will provide follow-up to the committee.

ITF Chair, Joel Garcia, called for additional questions or comments. Hearing none, he requested a motion.

**ITF Action:**

Georgia Kalligeris made a motion to approve the proposal.  
David Taylor seconded the motion.

**Vote:** Passed.

**PCPEI Discussion:**

PCPEI Chair, Andrew Kim, called for questions or comments. Hearing none, he requested a motion.

**PCPEI Action:**

Damon Jackson made a motion to approve the proposal.  
Marcos Zorola seconded the motion.

**Vote:** Passed.

**4. ODS 3.x Child Find Domain Entity Action Item**

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved for collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

The Ed-Fi Data Standards is the set of rules for collecting, managing, and organizing educational data that allows multiple systems to share their information in a seamless, actionable way.

This document presents the data in the Child Find Domain of the Ed-Fi Data Standards reported to TSDS.

The majority of the data elements are already being reported to TSDS using Complex Types in Interchange files. Some new data elements are needed to support and align fully with the Ed-Fi standard.

**Presentation:**

Jamie Muffoletto presented the proposal which includes:

1. Transition from collecting Child Find with the current TSDS Interchanges and Complex Types to using:

- a. Student Entity
  - b. StudentEducationOrganizationAssociation Entity
  - c. StudentEducationOrganizationResponsibilityAssociation Entity
  - d. StudentSpecialEducationProgramEligibilityAssociation Entity
    - i. Add new data elements
2. Transition from using code tables to using descriptor tables.
- a. Add GenerationCode descriptor table based upon code tables GENERATION-CODE (C012) and GENERATION-CODE-SUFFIX-TYPE (DC148).
  - b. Add Sex descriptor table based upon code tables SEX-CODE (C013) and SEX-TYPE (DC119).
  - c. Add Race descriptor table based upon code table RACE-ITEM-TYPE (DC097).
  - d. Add EvaluationDelayReason descriptor table based upon code table EVALUATION-DELAY-REASON-CODE (DC164).
  - e. Add Responsibility descriptor table.

**ITF Discussion:**

ITF Chair, Joel Garcia, called for questions or comments. Hearing none, he requested a motion.

**ITF Action:**

Roshunda Roberts-Jackson made a motion to approve the proposal.

D'Lynne Johnson seconded the motion.

**Vote:** Passed.

**PCPEI Discussion:**

PCPEI Chair, Andrew Kim, called for questions or comments. Andrew asked if there will be a crosswalk of the data elements in ODS 3.x provided to the Special Education directors. Jamie Muffoletto confirmed that she would work with the TEA Special Education Division to ensure the information is provided to the LEA Special Education directors.

**PCPEI Action:**

Damon Jackson made a motion to approve the proposal.

Morris Lyon seconded the motion.

**Vote:** Passed.

**5. ODS 3.x Collection of Student Leaver Data Action Item**

The Texas Education Agency (TEA) is upgrading the Texas Student Data System (TSDS) Operational Data Store (ODS) to Ed-Fi version 3.x. This will be a phased upgrade with pilot 1 beginning in the 2021-2022 school year. The upgrade will be completed in the 2023-2024 school year. The updated standards will include data elements already legislatively approved for collection in addition to data elements that must be collected to align with the new Ed-Fi 3.x version.

The Ed-Fi Data Standards is the set of rules for collecting, managing, and organizing educational data that allows multiple systems to share their information in a seamless, actionable way.

This document presents the data in the Collection of Student Leaver Data of the Ed-Fi Data Standards reported to TSDS.

TEA will be extending the Ed-Fi model in order to collect students that were enrolled in the LEA during the prior school year but that have not enrolled in the LEA during the current school year using the AsOfStatusALeaver entity.



The majority of the data elements are already being reported to TSDS using Complex Types in Interchange files. Some new data elements are needed to support and align fully with the Ed-Fi standard.

Initially, TEA will begin collecting the calculated value for AsOfStatusLastFridayOctober and AsOfStatusLastDayEnrollment for students. In the future, TEA will calculate the value for each student so an LEA will no longer need to send the information.

### **Presentation:**

Jamie Muffoletto presented the proposal which includes:

1. Transition from collecting leaver data with the current TSDS Interchanges and Complex Types to using:
  - a. AsOfStatusALeavers Entity
    - i. Add new data elements
  - b. Student Entity
    - i. Add new data elements
2. Transition from using code tables to using descriptor tables.
  - a. Add Sex descriptor table based upon code tables SEX-CODE (C013) and SEX-TYPE (DC119).
  - b. Add Race descriptor table based upon code table RACE-ITEM-TYPE (DC097).
  - c. Add GradeLevel descriptor table based upon code table GRADE-LEVEL-CODE (C050) and GRADE-LEVEL-TYPE (DC063).
  - d. Add ExitWithdrawType descriptor table based upon code table LEAVER-REASON-CODE (C162).
  - e. Add GenerationCode descriptor table based upon code table GENERATION-CODE (C012) and GENERATION-CODE-SUFFIX-TYPE (DC148).
  - f. Add StudentAttribution descriptor table based upon code table STUDENT-ATTRIBUTION-CODE (C161).
  - g. Add FinancialAidApplication descriptor table based upon code table FINANCIAL-AID-APPLICATION-CODE (C230).
  - h. Add PostSecondaryCertificationLicensure descriptor table based upon code table INDUSTRY-CERTIFICATION-LICENSURE-CODE (C214).
  - i. Add DiplomaType descriptor table based upon code table GRADUATION-TYPE-CODE (C062).
  - j. Add EndorsementCompleted descriptor table.
  - k. Add AsOfStatusLastFridayOctober descriptor table.
  - l. Add HomelessStatusPriorYear descriptor table.
  - m. Add UnaccompaniedYouthPriorYear descriptor table.
  - n. Add UnschooledAsyleeRefugeePriorYear descriptor table.
  - o. Add EconomicDisadvantageLastDateOfEnrollment descriptor table.
  - p. Add ParentalPermissionLastDateOfEnrollment descriptor table.
  - q. Add AchievementCategory descriptor table.

### **ITF Discussion:**

ITF Chair, Joel Garcia, called for questions or comments. Hearing none, he requested a motion.

### **ITF Action:**

D'Lynne Johnson made a motion to approve the proposal.

Linda Raney seconded the motion.

**Vote:** Passed.

### **PCPEI Discussion:**

PCPEI Chair, Andrew Kim, called for questions or comments. Hearing none, he requested a motion.

**PCPEI Action:**

Danny Lovett made a motion to approve the proposal.

Morris Lyon seconded the motion.

**Vote: Passed.**

## **Part B. April 12, 2022**

### **1. Charter Partner Staff Code**

### **Action Item**

House Bill 3, passed in 2019 by the 86th Texas Legislature, established the Teacher Incentive Allotment (TIA) to recognize effective teachers. Any number of teachers may be put forth for designation under a local designation system if the teacher meets their local education agency's (LEAs) designation criteria and eligibility requirements under rules defined by the Texas Education Agency (TEA). Teachers employed by an in-district charter campus by an organization that has been granted a campus charter under TEC, Chapter 12, Subchapter C may also be eligible for a TIA designation. Currently, LEAs do not have a way for these teachers to be reported in the PEIMS Fall Submission or the Class Roster Winter Submission.

TEA proposes updating the data element definition for STAFF-TYPE-CODE (E1073) to allow LEAs to report teachers employed at an in-district charter campus by an organization that has been granted a charter under TEC Chapter 12, Subchapter C. These teachers will be reported in the PEIMS Fall Submission for employment verification, and the Class Roster Winter Submission for TIA purposes. TEA will also update the general reporting and data element reporting requirements for the StaffExtension complex type. Additionally, TEA will add a new code to the STAFF-TYPE-CODE (C181) table. Reports and rules will be updated to include the new STAFF-TYPE-CODE.

#### **Presentation:**

Letty Ollervidez presented the proposal which includes:

In the Texas Education Data Standards:

- 1) Revise data element definition for STAFF-TYPE-CODE (E1073).
- 2) Add new code to the STAFF-TYPE-CODE (C181).
- 3) Update the General Reporting and Data Element Reporting Requirements for the StaffExtension complex type.
- 4) Update existing TSDS reports to reflect the changes in this proposal:
  - a. PDM1-110-001 – Staff Counts and Totals
  - b. PDM1-110-004 – Staff FTE Summary
  - c. PDM1-110-005 – Student and Staff Counts by Service ID
  - d. PDM1-110-006 – Staff FTE by Role
  - e. PDM1-111-001 – Individual Staff Profiles
  - f. PDM1-111-002 – Staff Roster
  - g. PDM1-111-003 – Class Size by Staff and Service ID
  - h. CLS2-100-003 – Staff Class Assignment – Winter Submission
  - i. CLS2-100-004 – Teacher Class Summary – Winter Submission
  - j. CLS2-100-005 – Staff Roster – Winter Submission
  - k. CLS2-100-006 – Class Roster Submission Summary – Winter Submission

#### **ITF Discussion:**

Jamie Muffoletto introduced Grace Wu, Director of Strategic Compensation.

ITF Vice-Chair, David McKamie, asked if school districts would report the new code in the PEIMS Fall Submission, the Class Roster Fall Submission, or both. David further inquired if the in-district charter or the district would be required to report all teacher data, including payroll.

Jamie informed the committee that the new STAFF-TYPE-CODE 04 would be collected in the PEIMS Fall Submission and invited Grace to provide additional information.

Grace added that the Teacher Incentive Allotment (TIA) Division uses the PEIMS Fall Submission to determine where a teacher is teaching. Additionally, the Class Roster Winter Submission provides the TIA-specific data elements needed. Currently, TSDS does not collect TIA data during the Class Roster Fall Submission.

Grace clarified that some in-district charter teachers are employed by the district directly. Other in-district charter teachers are employed by a non-profit organization or institute of higher education. When the district does not employ the teacher, the employing organization must share the necessary information with the district. The district would then report the teacher using the STAFF-TYPE-CODE 04 and the district would report all other required PEIMS Fall Submission data (StaffExtension, StaffEducationOrgEmploymentAssociationExtension, and StaffResponsibilitiesExtension).

David requested confirmation that the STAFF-TYPE-CODE 04 would be available for use in the 2022-2023 school year and if the Texas Education Agency (TEA) had a workaround to get the data for teachers in the 2021-2022 school year.

Jamie confirmed the addition of the new STAFF-TYPE-CODE 04 would be available during the PEIMS Fall Submission for the 2022-2023 school year. The TIA department had a workaround for the 2021-2022 school year. Jamie added the new STAFF-TYPE-CODE 04 would eliminate the future need for a workaround.

ITF Vice-Chair, David McKamie, called for additional questions or comments. Hearing none, he requested a motion.

**ITF Action:**

Traci Pesina made a motion to approve the proposal.

Keitha Ivey seconded the motion.

**Vote:** Passed.

**PCPEI Discussion:**

Jamie Muffoletto called for any questions or comments. Hearing none, she requested a motion.

**PCPEI Action:**

Morris Lyon made a motion to approve the proposal.

Damon Jackson seconded the motion.

**Vote:** Passed.

**2. Additional Days School Year (ADSY) Program Updates      Action Item**

During the December 10, 2019, ITF Meeting, the proposal, “HB 3 Additional Days” was approved. The PEIMS Extended Year Submission was updated to include new data elements specific to the Additional Days School Year (ADSY) Program and existing data elements related to attendance. Additionally, Special Reporting Requirements and Data Element Reporting Requirements were updated to include guidance specific to the ADSY Program.

Recently, the Texas Education Agency (TEA) has received increased questions regarding the data elements and reporting requirements for the ADSY Program. As a result, it has been determined that three data elements identified as part of the ADSY Program need to be removed, and guidance provided in the Texas Education Data Standards (TEDS) needs to be updated.

TEA is proposing to remove the following data elements from the PEIMS Extended Year Submission: TOTAL-DAYS-ABSENT (E0036), ESC-SSA-STAFF-INDICATOR-CODE (E1015), and EXCESS-HOURS-IN-INSTRUCTIONAL-SETTING (E0945). Additionally, TEA proposes to modify the Special Reporting Requirements and Data Element Reporting Requirements in the BasicReportingPeriodAttendanceExtension and the Special Reporting Requirements in the SpecialProgramsReportingPeriodAttendanceExtension complex types to clarify the ADSY program further. References related to the removed data elements will be removed from four identified business rules. One report will be updated to remove the Total Days Absent row.

**Presentation:**

Stephanie Sharp presented the proposal which includes:

In the Texas Education Data Standards:

- 1) Modify the BasicReportingPeriodAttendanceExtension complex type for the PEIMS Extended Year Submission.
  - a. Remove TOTAL-DAYS-ABSENT (E0036).
  - b. Update the Special Reporting and Data Element Reporting Requirements for the ADSY Program.
- 2) Modify the SpecialProgramsReportingPeriodAttendanceExtension complex type for the PEIMS Extended Year Submission.
  - a. Remove EXCESS-HOURS-IN-INSTRUCTIONAL-SETTING (E0945).
  - b. Update the Special Reporting Requirements for the ADSY Program.
- 3) Modify the StaffResponsibilitiesExtension complex type for the PEIMS Extended Year Submission.
  - a. Remove ESC-SSA-STAFF-INDICATOR-CODE (E1015).
- 4) Update PDM4-130-003 Superintendent's/Principal's Report of ADSY Attendance.
  - a. Remove column for TOTAL-DAYS-ABSENT (E0036).
- 5) Revise four business validation rules.

**ITF Discussion:**

ITF Vice-Chair, David McKamie, asked the purpose of removing the data elements EXCESS-HOURS-IN-INSTRUCTIONAL-SETTING (E0945), ESC-SSA-STAFF-INDICATOR-CODE (E1015), and TOTAL-DAYS-ABSENT (E0036) from the PEIMS Extended-Year Submission. Stephanie Sharp stated that TEA received increased questions about the data elements and their use by the Additional Days School Year (ADSY) program. Upon further review, TEA determined the ADSY program does not use this data and proposed removing them from the PEIMS Extended-Year Submission.

ITF Vice-Chair, David McKamie, called for additional questions or comments. Hearing none, he requested a motion.

**ITF Action:**

David Taylor made a motion to approve the proposal.

Traci Pesina seconded the motion.

**Vote:** Passed.

**PCPEI Discussion:**

Jamie Muffoletto called for any questions or comments. Hearing none, she requested a motion.

**PCPEI Action:**

Morris Lyon made a motion to approve the proposal.

Damon Jackson seconded the motion.

**Vote:** Passed.

**3. Virtual Student Indicator – SB 15****Action Item**

Local education agencies (LEAs) have the authority to provide full-time funded remote instruction to students under Senate Bill (SB) 15, signed during the 87th Legislature Second Called Session. Therefore, LEAs will report attendance using the remote synchronous and asynchronous data elements during the PEIMS Summer Submission. The Performance Reporting Division at the Texas Education Agency (TEA) will use the attendance information to determine which students participated in a full-time funded remote program.

Additionally, LEAs can provide full-time instruction for students without the benefit of funding under average daily attendance (ADA). In the PEIMS Fall Submission, an LEA will report these students using an ADA-ELIGIBILITY-CODE (C059) of Enrolled, Not In Membership Due to Virtual Learning (ADA code 9). The Performance Reporting Division at TEA will use the information provided from the ADA code 9 in the PEIMS Fall Submission to determine which students are participating in a virtual program that is not state-funded. The Performance Reporting Division will need additional information to determine students who participate in a non-state funded virtual learning program at least half of the student's instructional time during the school year in a particular district.

TEA proposes adding a new indicator, VIRTUAL-STUDENT-NOT-IN-MEMBERSHIP (EXXXX) to the PEIMS Summer Submission for use by an LEA when a student spends at least half of their instructional time during the school year in a particular LEA enrolled in virtual courses or receiving remote instruction without the benefit of funding under ADA. Reports and rules will be updated to include the new indicator.

### **Presentation:**

Jamie Muffoletto presented the proposal which includes:  
In the Texas Education Data Standards:

- 1) Add new indicator VIRTUAL-STUDENT-NOT-IN-MEMBERSHIP (EXXXX) to the StudentExtension complex type to be reported in the PEIMS Summer Submission.
- 2) Update existing TSDS reports to reflect the changes in this proposal.
- 3) Add, update, and remove associated data validation rules to reflect the changes in this proposal.

### **ITF Discussion**

Traci Pesina asked if LEAs would continue to receive a list from the Performance Reporting Division with the student qualifications for remote instruction under SB15. Traci stated the list aided the LEAs in determining which students were eligible for Average Daily Attendance (ADA) funding and which students needed to be coded using ADA-ELIGIBILITY-CODE (C059) 9. Additionally, Traci asked if LEAs would only use the new indicator for ADA 9 students.

Jamie Muffoletto outlined that LEAs would use the new indicator VIRTUAL-STUDENT-NOT-IN-MEMBERSHIP (EXXXX) to identify which student participated in a non-state funded virtual learning program at least half of the student's instructional time during the school year in a particular LEA. Depending on the timeframe of the virtual learning, the student may or may not be reported as ADA 9 in the PEIMS Fall Submission. Jamie will follow up with the Performance Reporting Division to confirm whether a list of students that qualify for the virtual program under SB15 will be provided.

4/20/2022 UPDATE: The Performance Reporting Division replied that a list of qualifying students would be provided the Fall of each school year.

John Newcom asked if students enrolled in virtual courses or who received remote instruction during the 2021-2022 school year would also need to be reported with the new indicator during the 2022-2023 school year. Jamie stated that for the 2021-2022 school year, LEAs would report the ADA 9 students using CRISIS-CODEs 10A and 10B. The new indicator will only be reported for ADA 9 students during the 2022-2023 school year.

John asked if TEA considered collecting the ADA code during the PEIMS Summer Submission rather than a new indicator. Jamie confirmed that TEA considered collecting the ADA eligibility code. However, TEA determined that the ADA code would not provide the information needed by the Performance Reporting Division to determine which students participated in a non-state funded virtual learning program at least half of the student's instructional time during the school year in a particular LEA.

ITF Vice-Chair, David McKamie, called for additional questions or comments. Hearing none, he requested a motion.

**ITF Action:**

Traci Pesina made a motion to approve the proposal.

D'Lynne Johnson seconded the motion.

**Vote:** Passed.

**PCPEI Discussion:**

Jamie Muffoletto called for questions or comments. Jamie confirmed that the Performance Reporting Division would provide a list of qualified students under SB 15 for the 2022-2023 school year. Andrew Kim stated that the new data element was a direct result of the COVID-19 pandemic, and he would be interested to see the longevity of the element.

**PCPEI Action:**

Morris Lyon made a motion to approve the proposal.

Damon Jackson seconded the motion.

**Vote:** Passed.

**Other Business - ITF**

**Discussion Item**

**Disability Code Change**

Jamie Muffoletto presented the Disability Code Change Discussion Item to ITF committee members. On July 1, 2022, the Texas Education Data Standards addendum publication will include an update to code tables DISABILITY-CODE (C053) and DISABILITY-TYPE (DC142). This update will align with the changes made by the Department of Special Education reflected in the 2022-2023 Student Attendance Accounting Handbook (SAAH).

TEA will update translations for Auditory Impairment (03) in the C053 table, and Hearing/Auditory Impairment (Auditory Impairment) (06) in the DC142 table to Deaf and Hard of Hearing.

**P-EBT**

ITF Vice-Chair David McKamie discussed the concerns of PEIMS Coordinators related to the Pandemic Electronic Benefits Transfer (P-EBT) program with the ITF committee. For the P-EBT program, PEIMS Coordinators believe the subject matter experts (SMEs) should be the Child Nutrition Directors. The Child Nutrition Directors would then collaborate with PEIMS Coordinators.

Leanne Simons responded the Texas Department of Agriculture (TDA) collaborates with Child Nutrition Directors at the Education Service Center (ESC) and the LEAs. Currently, the TEA does not have contact information for Child Nutrition Directors, only the PEIMS Coordinators.

TDA and TEA have provided outreach and communications to both Child Nutrition Directors and PEIMS Coordinators to promote collaboration for P-EBT between the two departments. Leanne further added TEA understands the burden placed on ESCs and LEAs. Therefore, TEA has provided feedback to Food Nutrition Services (FNS) about the P-EBT program, such as changing requirements regarding absences due to COVID, and how they differ from any other absence due to an illness, as well as other program requirement changes.

Traci Pesina asked if, in the future, P-EBT would require additional data and would TEA consider shortening the timeframe for a parent to request a review of the P-EBT application. Leanne stated that FNS had not released any requirements for collecting additional P-EBT data. Leanne added that TEA does not have the authority to collect some of the required information reported to the Health and Human Services (HHS); therefore, TEA would not be able to collect this in the Texas Student Data

System (TSDS). Leanne added because P-EBT has two data submissions, the P-EBT program cannot shorten the review timeframe.

Traci asked if there was a way to request an enhancement on the P-EBT error report. Leanne asked Traci to send an email with the information, and Leanne will share with HHS.

### **Upcoming ITF Meetings:**

Jamie Muffoletto stated there are no more meetings scheduled for the 2021-2022 school year. The 2022-2023 Data Governance calendar will be distributed once developed and approved.

### **PCPEI Discussion – Open Forum:**

Mary Morgan added that the P-EBT project added a lot of stress to PEIMS Coordinators and thanked Leanne Simons for all her assistance.

Andrew asked if Child Nutrition departments and PEIMS Coordinators collaborated on this reporting requirement. David McKamie confirmed there was collaboration between the Child Nutrition departments and PEIMS Coordinators. David added that it would have been easier on the PEIMS Coordinators if the Child Nutrition department handled the program guidance instead of the PEIMS Coordinators. The Child Nutrition department is the subject matter expert (SME) and should be the department explaining the program. David also wanted to thank Leanne for all her assistance.

Andrew asked who would be responsible in the future if P-EBT continues. Leanne replied that the PEIMS Coordinators and the Child Nutrition directors would need to work together. The Child Nutrition department is the SME for program eligibility, and the PEIMS Coordinator is the SME for attendance. TEA only has contact information for the PEIMS Coordinators and not Child Nutrition directors. The Texas Department of Agriculture (TDA) did share the P-EBT information with the Child Nutrition departments.

Leanne added that TEA has communicated all concerns from the last ITF meeting to the TDA and the Health and Human Services Commission (HHSC). Leanne further added that TEA has received Summer P-EBT program information, and TEA would send a To The Administrator Addressed (TAA) letter with more information. Leanne stated the goal for the Summer P-EBT program would be for TDA to provide information to the Child Nutrition departments. Then the Child Nutrition directors would share the information with the PEIMS Coordinators. David thanked Leanne for allowing him to discuss the PEIMS Coordinators concerns.

### **Other Business - PCPEI**

### **Discussion**

#### **Item**

Jamie Muffoletto informed the PCPEI committee of a discussion item that was brought to ITF via email. Jamie told the committee that codes “04” and “05” from the EVALUATION-DELAY-REASON-CODE (DC164) table would be updated to include “or eligibility.” Andrew Kim asked if LEAs would have to begin documenting that information in order to use the code. Jamie replied that LEAs currently document this information. Jamie agreed to discuss this with the Special Population Division to ensure all LEAs currently document this information.

Marcos Zorola asked if TEA can provide additional information for ODS 3.x and how the data flow will look with the granular data and the data mart promotion logic. Leanne Simons informed the committee TEA is still working through that and will update the committee once finalized.

### **Adjournment**

PCPEI Chair, Andrew Kim, called for additional questions or comments. Hearing none, he requested a motion to adjourn.



Damon Jackson made a motion to adjourn.  
Danny Lovett seconded the motion.  
**Vote:** Passed.

The meeting was adjourned at 10:06 a.m.