



**Texas Education Agency
Information Task Force (ITF)**

January 10, 2023

Zoom

10:00 a.m. – 2:00 p.m.

Meeting Minutes

Call Meeting to Order

Jamie Muffoletto

ITF Chair Joel Garcia and ITF Vice-Chair David McKamie could not attend the ITF meeting, so Jamie Muffoletto led the meeting.

Jamie Muffoletto called the ITF meeting to order at 10:02 a.m.

Roll call of the ITF members was taken by Stephanie Sharp.

ITF Members Present:

David C. Taylor, Dana Braun, Keitha Ivey, D'Lynne Johnson, Irma Hasnain, David Marx, Georgia Kalligeris, Linda Roska, John Newcom, Traci Pesina, Joe Herrera, Brittany Wright

ITF Alternate Members Present:

Linda Raney, Elisa Sanchez, Debby Wilburn, Sandra Kratz, Kim Lyons, Justin Jons, Christine Barnes, Nina Taylor, Tamara Kavanagh, Shawna Ohnesorge

TEA Staff Present:

Customer Relationship Management and Data Standards Department:

Terri Hanson, Leanne Simons, Scott Johnson, Jamie Muffoletto, Rhonda Williams, Jeanine Helms, Stephanie Sharp, Candice DeSantis, Kathy Adaky, Melissa Witcher, John Reese, Ed Linden, Connor Briggs, Shabana Momin, Deborah DeBerry

Early Childhood Education Division:

Sylina Valdez, Megan Schneider, Lauren Gomez

Special Education Programs Division:

Emily Robinson, Jennifer Patterson

State Funding Division:

Dina Black, Kiley Bettes, Esther Burnham

Department of Monitoring, Review, and Support:

Denise Magallanez, Zane Wubben

Federal Program Compliance Division:

Nez Paniagua-Jimenez

Approve Meeting Minutes from October 18, 2022, ITF Meeting Action Item

Jamie Muffoletto called for a motion to approve the meeting minutes from the October 18, 2022, ITF meeting.

Traci Pesina made a motion to approve the minutes.

David C. Taylor seconded the motion.

Vote: Passed

1. PK-PROGRAM-EVALUATION-TYPE Update Action Item**Background:**

Texas Education Code (TEC) §29.169 and 19 Texas Administrative Code (TAC) §102.1003 require local education agencies (LEAs) to select and implement methods for evaluating their prekindergarten program and student progress. Additionally, LEAs are required to make available to parents the results of the program evaluation.

The statute calls for LEAs to report a program evaluation type for the High-Quality pre-K (HQPK) program. Currently, LEAs report the PROGRAM-EVALUATION-TYPE (E1626) by individual section in the Early Childhood Data System Prekindergarten Submission resulting in the reporting of more than one type of PROGRAM-EVALUATION-TYPE (E1626). The Early Childhood Education Division requests that each LEA report only one PROGRAM-EVALUATION-TYPE (E1626) for their HQPK program.

Overview:**Texas Education Data Standards XML Changes:**

The Texas Education Agency (TEA) proposes updating the definition and moving the data element PROGRAM-EVALUATION-TYPE (E1626) from the SectionExtension to the LocalEducationAgencyExtension complex type. Next, TEA will update the Data Element Reporting Requirements to reflect these changes. Lastly, TEA will review the data validation rules and reports to determine impact.

Texas Education Data Standards Upgrade Changes:

TEA proposes moving PKProgramEvaluationType (E1626) from the SectionExtension.SectionSet to LocalEducationAgency entity.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Remove the data element PROGRAM-EVALUATION-TYPE (E1626) from the SectionExtension complex type reported in the ECDS pre-K submission.

2. Add the existing data element PROGRAM-EVALUATION-TYPE (E1626) to the LocalEducationAgencyExtension complex type to be reported as optional in the ECDS pre-K submission.
3. Revise the data element definition for the PROGRAM-EVALUATION-TYPE (E1626).
4. Revise the following TSDS reports to reflect the changes in this proposal:
 - a. ECD0-000-006 TSDS Early Childhood PK Data Submission
 - b. ECD0-000-010 TSDS Early Childhood High Quality PK Component Completion
5. Add and revise associated data validation rules to reflect changes in this proposal.

In the Texas Education Data Standards for Upgrade:

1. Remove the data element PKProgramEvaluationType (E1626) from the Section.SectionSet entity in the Teaching and Learning Domain reported in the ECDS pre-K submission.
2. Add the existing data element PKProgramEvaluationType (E1626) to the LocalEducationAgency entity in the Education Organization Domain to be reported as optional in the ECDS pre-K submission.
3. Revise the data element definition for the PKProgramEvaluationType (E1626).

ITF Discussion:

Jamie Muffoletto called for questions or comments. Hearing none, she requested a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

D'Lynne Johnson seconded the motion.

Vote: Passed

2. PK-SCHOOL-TYPE and CHILD-CARE-OPERATION-NUMBER Updates Action Item

Background:

In August 2021, ITF approved a proposal to add a new data element CHILD-CARE-OPERATION-NUMBER (E1726), to the Early Childhood Data System (ECDS) public prekindergarten submission to be reported at the local education agency (LEA) level.

An LEA that administers a prekindergarten program in partnership with a childcare facility, including Texas Rising Star 3- and 4- star rated facilities, reports a CHILD-CARE-OPERATION-NUMBER (E1726) for specific PK-SCHOOL-TYPEs (E1555) in partnership with certain childcare facilities. The Texas Education Agency (TEA) then provides the CHILD-CARE-OPERATION-NUMBER to the Texas Workforce Commission (TWC).

The TWC needs the CHILD-CARE-OPERATION-NUMBER by individual course sections because there can be more than one childcare operating in an LEA or campus. The Early Childhood Education Division requests that TEA collect the CHILD-CARE-OPERATION-NUMBER by individual course sections. In addition, the Division is requesting updates to the PK-SCHOOL-TYPE (DC152) code table to help clarify the type of partnership between the childcare facility and the LEA.

Overview:

Texas Education Data Standards XML Changes:

TEA proposes updating the data element definition for CHILD-CARE-OPERATION-NUMBER (E1726) and moving it from the LocalEducationAgencyExtension to the SectionExtension complex type. Next, TEA proposes updating the data element definition for PK-SCHOOL-TYPE (E1555). Additionally, TEA proposes adding one new code and revising one existing code translation in the PK-SCHOOL-TYPE (DC152) code table. TEA will update the Data Element Reporting Requirements to reflect these changes. Lastly, TEA will review the data validation rules and reports to determine any impact.

Texas Education Data Standards Upgrade Changes:

TEA proposes updating the data element definition for ChildCareOperationNumber (E1726) and moving it from the LocalEducationAgency to the Section.SectionSet entity. Next, TEA proposes updating the data element definition for PKSchoolType (E1555). Lastly, TEA proposes adding one new code and revising the short and long description for one descriptor in the PKSchoolType (C310) descriptor table.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Remove the sub-complex, TX-ChildCarePartnership, and the included data element CHILD-CARE-OPERATION-NUMBER (E1726) from the LocalEducationAgencyExtension complex type.
2. Add the data element CHILD-CARE-OPERATION-NUMBER (E1726) to the SectionExtension complex type to be reported as optional in the ECDS Prekindergarten Submission.
3. Revise the data element definition for the CHILD-CARE-OPERATION-NUMBER (E1726).
4. Revise the data element definition for the PK-SCHOOL-TYPE (E1555).
5. Revise the code translation for 07 in the PK-SCHOOL-TYPE (DC152) code table from Public pre-K Head Start **to** Public pre-K Head Start (LEA Grantee).
6. Add the following new code to the PK-SCHOOL-TYPE (DC152) code table:
 - a. 12 - Public Pre-K Head Start (Non-LEA Grantee)
7. Revise the Data Element Reporting Requirements for the PK-SCHOOL-TYPE (E1555) in the SectionExtension and the StudentSchoolAssociationExtension complex types.
8. Revise the following ECDS reports to reflect the changes in this proposal:
 - a. ECD0-000-006 TSDS Early Childhood PK Data Submission
 - b. ECD0-000-007 TSDS Early Childhood PK Completion
9. Revise associated data validation rules to reflect the changes in this proposal.

In the Texas Education Data Standards Upgrade:

1. Remove the data element ChildCareOperationNumber (E1726) from the LocalEducationAgency entity in the Education Organization Domain.
2. Add the data element ChildCareOperationNumber (E1726) to the Section.SectionSet entity in the Teaching and Learning Domain to be reported as optional in the ECDS Prekindergarten Submission.
3. Revise the data element definition for the ChildCareOperationNumber (E1726).
4. Revise the data element definition for the PKSchoolType (E1555).
5. Revise the short and long description for descriptor 07 in the PKSchoolType (C310) descriptor table:
 - a. **Short Description:** Public Pre-K Head Start **to** Public Pre-K Head Start (LEA Grantee)

Long Description: Public Pre-K Head Start to Public Pre-K Head Start (Local Education Agency Grantee)

6. Add the following new descriptor to the PKSchoolType (C310) descriptor table:

a. 12 -

i. **Short Description** - Public Pre-K Head Start (Non-LEA Grantee)

ii. **Long Description** - Public Pre-K Head Start (Non-Local Education Agency Grantee)

ITF Discussion:

Jamie Muffoletto called for questions or comments.

Traci Pesina expressed her gratitude for the clarifications outlined in the proposal. Additionally, Traci asked how TEA plans to communicate these changes to the LEA early childhood divisions.

Jamie introduced Sylina Valdez and Megan Schneider from the TEA Early Childhood Education Division. Megan replied that TEA understands the LEA's confusion and is updating guidance to include additional information about obtaining the childcare operation number from a partnership childcare facility. Sylina added that TEA would host webinars to provide guidance on reporting the partnerships. In addition, Sylina said that the guidance added to the Texas Education Data Standards (TEDS) includes a link for LEAs to search for childcare operation numbers. Traci asked if the webinars would be required for the LEA early childhood divisions. Sylina replied that the webinars would be optional and stated the guidance from TEA is shared with LEA early childhood division directors and staff members.

Jamie called for additional questions or comments. Hearing none, she requested a motion.

ITF Action:

Keitha Ivey made a motion to approve the proposal.

D'Lynne Johnson seconded the motion.

Vote: Passed

3. Updates to Program Intent and Object Code Values **Action Item**

Background:

On October 13, 2022, the Texas Education Agency (TEA) released a To the Administrator Addressed Letter (TAA) from the Financial Compliance Division about the publication of version 18 of the Financial Accountability System Resource Guide (FASRG) on September 13, 2022. The TAA also outlined changes made in the new version of the FASRG, including program intent and object code changes. Local Education Agencies (LEAs) report PROGRAM-INTENT-CODE (C147) and OBJECT-CODE (C159) codes for Budget and Actual financial data for expenditures associated to a fiscal school year.

Overview:

Texas Education Data Standards XML Changes:

To align the TEDS with FASRG version 18, TEA proposes the following changes for the 2023-2024 school year:

PROGRAM-INTENT-CODE (C147):

1. **Remove Codes:**

The changes will apply to codes 32, 34, and 35:

- 2022-2023 actual financial data in the 20032 ActualExtension complex type in the 2023-2024 PEIMS Mid-Year Submission.

2. **Revise Code Translations:**

The changes will apply to codes 37 and 38:

- 2022-2023 actual financial data in the 20032 ActualExtension complex type in the 2023-2024 PEIMS Mid-Year Submission.
- 2023-2024 staff payroll data in the 30060 PayrollExtension complex type in the 2023-2024 PEIMS Fall Submission.
- 2023-2024 budget financial data in the 20030 BudgetExtension complex type in the 2023-2024 PEIMS Fall Submission.

OBJECT-CODE (C159):

1. **Add New Codes:**

The changes will apply to code 6147:

- 2022-2023 actual financial data in the 20032 ActualExtension complex type in the 2023-2024 PEIMS Mid-Year Submission.
- 2023-2024 staff payroll data in the 30060 PayrollExtension complex type in the 2023-2024 PEIMS Fall Submission.

The changes will apply to codes 6514, 6526, and 6658:

- 2022-2023 actual financial data in the 20032 ActualExtension complex type in the 2023-2024 PEIMS Mid-Year Submission.

2. **Revise Code Translations:**

The changes will apply to codes 6269, 6512, 6522, 6651, and 6659:

- 2022-2023 actual financial data in the 20032 ActualExtension complex type in the 2023-2024 PEIMS Mid-Year Submission.

The changes will apply to code 7913:

- 2022-2023 actual financial data in the 20032 ActualExtension complex type in the 2023-2024 PEIMS Mid-Year Submission.
- 2023-2024 budget financial data in the 20030 BudgetExtension complex type in the 2023-2024 PEIMS Fall Submission

Validation rules and existing TSDS reports will be updated based on the changes in this proposal.

Texas Education Data Standards Upgrade Changes:

To align the TEDS with FASRG version 18, TEA proposes the following changes for the 2023-2024 school year:

ProgramIntent (C147):

1. **Remove Descriptors:**

The changes will apply to descriptors 32, 34, and 35:

- 2022-2023 actual financial data in the ActualExt entity in the 2023-2024 PEIMS Mid-Year Submission.

2. **Revise Descriptor Translations:**

The changes will apply to descriptors 37 and 38:

- 2022-2023 actual financial data in the ActualExt entity in the 2023-2024 PEIMS Mid-Year Submission.
- 2023-2024 staff payroll data in the PayrollExt entity in the 2023-2024 PEIMS Fall Submission.
- 2023-2024 budget financial data in the BudgetExt entity in the 2023-2024 PEIMS Fall Submission.

Object (C159):

1. **Add New Descriptors:**

The changes will apply to descriptor 6147:

- 2022-2023 actual financial data in the ActualExt entity in the 2023-2024 PEIMS Mid-Year Submission.
- 2023-2024 staff payroll data in the PayrollExt entity in the 2023-2024 PEIMS Fall Submission.

The changes will apply to descriptor 6514, 6526, and 6658:

- 2022-2023 actual financial data in the ActualExt entity in the 2023-2024 PEIMS Mid-Year Submission.

2. **Revise Descriptor Translations:**

The changes will apply to descriptor 6269, 6512, 6522, 6651, and 6659:

- 2022-2023 actual financial data in the ActualExt entity in the 2023-2024 PEIMS Mid-Year Submission.

The changes will apply to descriptor 7913:

- 2022-2023 actual financial data in the ActualExt entity in the 2023-2024 PEIMS Mid-Year Submission.

2023-2024 budget financial data in the BudgetExt entity in the 2023-2024 PEIMS Fall

Presentation:

Jamie Muffoletto presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Remove the following codes from the PROGRAM-INTENT-CODE (C147) code table:
 - a. 32 – Pre-Kindergarten
 - b. 34 – Pre-Kindergarten – Compensatory Education
 - c. 35 – Pre-Kindergarten – Bilingual Education
2. Revise the following code translations in the PROGRAM-INTENT-CODE (C147) code table:
 - a. 37 – Dyslexia or Related Disorder Services **to** Dyslexia – Regular Education
 - b. 38 – College, Career, or Military Readiness **to** College, Career, And Military Readiness
3. Add the following new codes to the OBJECT-CODE (C159) code table:
 - a. 6147 – Pension Expense
 - b. 6514 – Subscription-Based Information Technology Arrangements (SBITA)– Principal
 - c. 6526 – Interest On Subscription-Based Information Technology Arrangements (SBITA)
 - d. 6658 – Subscription-Based Information Technology Arrangements (SBITA) Assets

4. Revise the following code translations in the OBJECT-CODE (C159) code table:
 - a. 6269 – Rentals-Operating Leases **to** Rentals – Short Term And Non-Capitalized Leases
 - b. 6512 – Capital Lease Principal **to** Right To Use Lease Liability – Principal
 - c. 6522 – Capital Lease Interest **to** Interest On Right To Use Leases
 - d. 6651 – Capital Lease Of Buildings **to** Right To Use Lease – Buildings
 - e. 6659 – Capital Lease Of Furniture, Equipment, and Software **to** Right To Use Lease Assets – Furniture And Equipment
 - f. 7913 – Capital Lease Of Furniture, Equipment, and Software **to** Proceeds From Right To Use Leased Assets
5. Revise TSDS reports to reflect the changes in this proposal.
6. Revise associated data validation rules to reflect changes in this proposal.

In the Texas Education Data Standards Upgrade:

1. Remove the following descriptors from the ProgramIntent (C147) descriptor table:
 - a. 32 –
Short Description: Prekindergarten
Long Description: Prekindergarten
 - b. 34 –
Short Description: Prekindergarten – Compensatory Education
Long Description: Prekindergarten – Compensatory Education
 - c. 35 –
Short Description: Prekindergarten – Bilingual Education
Long Description: Prekindergarten – Bilingual Education
2. Revise the following in the ProgramIntent (C147) descriptor table:
 - a. 37 –
Short Description: Dyslexia or Related Disorder Services **to** Dyslexia – Regular Education
Long Description: Dyslexia or Related Disorder Services **to** Dyslexia – Regular Education
 - a. 38 –
Short Description: College, Career, or Military Readiness **to** College, Career And Military Readiness
Long Description: College, Career, or Military Readiness **to** College, Career, And Military Readiness
3. Add the following new descriptors to the Object (C159) descriptor table:
 - a. 6147 –
Short Description: Pension Expense
Long Description: Pension Expense
 - b. 6514 –
Short Description: SBITA – Principal
Long Description: Subscription-Based Information Technology Arrangements – Principal
 - c. 6526 –
Short Description: Interest on SBITA

- Long Description:** Interest on Subscription-Based Information Technology Arrangements
- d. 6658 –
Short Description: SBITA Assets
Long Description: Subscription-Based Information Technology Arrangements Assets
4. Revise the following in the Object (C159) descriptor table:
- a. 6269 –
Short Description: Rentals-Operating Leases **to** Rentals – Short Term And Non-Capitalized Leases
Long Description: Rentals-Operating Leases **to** Rentals – Short Term And Non-Capitalized Leases
- b. 6512 –
Short Description: Capital Lease Principal **to** Right To Use Lease Liability - Principal
Long Description: Capital Lease Principal **to** Right To Use Lease Liability – Principal
- c. 6522 –
Short Description: Capital Lease Interest **to** Interest On Right To Use Leases
Long Description: Capital Lease Interest **to** Interest On Right To Use Leases
- d. 6651 –
Short Description: Capital Lease Of Buildings **to** Right To Use Lease – Buildings
Long Description: Capital Lease Of Buildings **to** Right To Use Lease – Buildings
- e. 6659 –
Short Description: Capital Lease Of Furniture, Equipment, and Software **to** Right To Use Lease Assets – Furniture And Equipment
Long Description: Capital Lease Of Furniture, Equipment, and Software **to** Right To Use Lease Assets – Furniture And Equipment
- f. 7913 –
Short Description: Proceeds From Capital Leases **to** Proceeds From Right To Use Leased Assets
Long Description: Proceeds From Capital Leases **to** Proceeds From Right To Use Leased Assets

ITF Discussion:

Jamie Muffoletto called for questions or comments.

Jamie introduced David Marx from the Financial Compliance Division. David informed the committee the FASRG was updated on September 13, 2022. David stated that changes to the FASRG are driven by the Governmental Accounting Standards Board (GASB) and often require the State Board of Education (SBOE) and Commissioner rule adoption before changes are incorporated into the FASRG.

Kim Lyons stated her business managers were unaware of the changes and asked how TEA communicated these changes. David stated a TAA was sent on [October 13, 2022](#), outlining the changes, and he would continue to communicate these changes as often and clearly as possible to the LEAs.

Jamie called for additional questions or comments. Hearing none, she requested a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

D'Lynne Johnson seconded the motion.

Vote: Passed

4. SB 1615 Adult High School Charter School Program – State Compensatory

Education Allotment

Action Item

Background:

During the 87th legislative session, SB 1615 was passed, which amended Chapter 12 of the Texas Education Code (TEC) by adding Subchapter G, “Adult High School Charter School Program.” Additionally, SB 1615 transferred existing TEC sections 29.259(j) and (k) to Subchapter G, Chapter 12, TEC§ 12.263, Adult Education Program Funding. Under Section 12.263, any student attending an adult high school charter school program may be eligible for funding under the state compensatory education (SCE) allotment. The Excel Center (For Adults) is the only charter currently operating under TEC§ 29.259.

Currently, the Texas Education Agency (TEA) collects a STUDENT-CENSUS-BLOCK-GROUP (E1648) for all economically disadvantaged students enrolled as of the PEIMS Fall snapshot date (last Friday in October) and is reported in the PEIMS Fall Submission to calculate the SCE allotment funding. However, the changes in SB 1615 allow any economically disadvantaged student attending an adult high school charter school program to be included in the calculations for SCE allotment funding regardless of enrollment date. Therefore, for TEA to calculate the appropriate SCE allotment funding, the STUDENT-CENSUS-BLOCK-GROUP (E1648) must be collected for any economically disadvantaged student who attended a charter operating under TEC §29.259 at any time during the school year.

Overview:**Texas Education Data Standards XML Changes:**

TEA proposes adding the existing data element, STUDENT-CENSUS-BLOCK-GROUP (E1648), as optional in the PEIMS Summer Submission. The data element would be reported for any economically disadvantaged student attending an adult high school charter school program. At this time, the Excel Center (For Adults) is the only charter school that would be reporting this data, but TEA expects other charters to follow in the upcoming years. In addition, TEA will add one report from the PEIMS Fall Submission to the PEIMS Summer Submission. Lastly, the rules will be reviewed and updated based on changes in this proposal.

Texas Education Data Standards Upgrade Changes:

The upgraded version of the data standards collects StudentCensusBlockGroup (E1648) for every economically disadvantaged student including those attending an adult high school charter school program with a BeginDate and EndDate. TEA will use this information to report the data for adult high charter school students enrolled at any time in the school year.

Presentation:

Stephanie Sharp presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Add the existing data element STUDENT-CENSUS-BLOCK-GROUP (E1648) to the StudentExtension complex type to be reported as optional in the PEIMS Summer Submission.
2. Add the following TSDS report to reflect the changes in this proposal:
 - a. PDM3-NNN-NNN Summer Student Census Block Group Roster Report
3. Data validation rules will be reviewed to determine impact to reflect the changes in this proposal.

ITF Discussion:

Jamie Muffoletto called for questions or comments.

Stephanie Sharp introduced Dina Black from the State Funding Division to answer any questions. Brittany Wright asked for clarification on the general data element reporting guidance for the data element STUDENT-CENSUS-BLOCK-GROUP (E1648). Specifically, Brittany asked what “whichever comes last” means. Jamie stated it is common wording TEA uses in other sections of the Texas Education Data Standards (TEDS). Jamie added that TEA would review the guidance to confirm the correct wording.

Kim Lyons asked if a local education agency (LEA) is currently required to identify students attending this adult high school charter school program. Jamie replied that the one charter school uses the INSTRUCTIONAL-PROGRAM-TYPE (E1600) “12” (Charter School issued under TEC 29.259 (Excel Academy 227-827 Only)) to identify the program. Kim requested confirmation that students identified with the INSTRUCTIONAL-PROGRAM-TYPE (E1600) “12” are the only students who would be reported with a STUDENT-CENSUS-BLOCK-GROUP (E1648) during the PEIMS Summer Submission. Jamie confirmed that only the economically disadvantaged students reported by the Excel Academy would be reported with a STUDENT-CENSUS-BLOCK-GROUP (E1648) during the PEIMS Summer Submission.

Traci Pesina and Georgia Kalligeris asked if these students transfer to a new LEA, would the receiving LEA need to report the STUDENT-CENSUS-BLOCK-GROUP (E1648) in their PEIMS Summer Submission? Dina clarified this change only applies to open-enrollment charter schools and answered that if a student transfers to another LEA, the new LEA would not report the STUDENT-CENSUS-BLOCK-GROUP (E1648) for the student. Jamie added that the Excel Academy is currently the only charter this change will affect. When other charters are added, TEA will update the guidance to include the new charters operating under TEC 29.259.

Leanne Simons asked the committee if it would be helpful to list Excel Academy 227-827 in the guidance. Georgia agreed it would be helpful. Leanne stated TEA would add that clarification to the guidance.

Linda Raney asked about the age requirement for the adult high school charter school program. Dina confirmed the age requirement is 18-50 years old.

Jamie called for additional questions or comments. Hearing none, she requested a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

Georgia Kalligeris seconded the motion.

Vote: Passed

5. 2023-2024 Child Find Changes**Action Item****Background:**

During the January 19, 2021, ITF meeting, the committee passed a proposal titled “2021-2022 Child Find Collection.” This proposal outlines the development of the new Child Find Collection which combines the collection of the State Performance Plan Indicators (SPPI) 11 and 12. The Texas Education Agency (TEA) began collecting Child Find data in the 2021-2022 school year. Upon review of the data received, the Department of Special Populations Policy and Programs has requested updates to the Child Find Collection for the 2023-2024 school year to assist local education agencies (LEAs) with reporting more accurate data.

Currently, LEAs should report PARENTAL-CONSENT-DATE (E1714) as the first instructional day after a parent provides written consent for the full individual and initial evaluation (FIIE) of the student. Unfortunately, LEAs report the date the LEA received the parental consent rather than the day after, thus impacting data integrity for Child Find. Therefore, the Department of Special Populations Policy and Programs has requested removing the data element PARENTAL-CONSENT-DATE (E1714) and adding a new data element. The new data element will be defined as the actual date the LEA receives written parental consent. TEA will use the reported date and calendar data to determine the first instructional day after receiving parental consent.

The data element ECI-TRANSITION-CONFERENCE-DATE (E1713) is currently conditionally mandatory, but a parent can opt out of this meeting. As a result, a date may not be available for an LEA to report. Therefore, the Department of Special Populations Policy and Programs has requested that this data element be optional so that an LEA is not required to report a date.

Lastly, the Child Find Collection uses the PEIMS data elements, EFFECTIVE-DATE (E1632) and EARLY-CHILDHOOD-INTERV-CODE (E0900), to capture the Early Childhood Intervention (ECI) services eligibility begin date, which is used for the SPPI-12 calculations. If the date reported is after the student’s third birthday, the LEA is considered out of compliance for the SPPI-12 indicator. Therefore, the Department of Special Populations Policy and Programs has requested to remove the two PEIMS data elements from the Child Find Collection and add a new data element to capture the original ECI services eligibility start date.

Overview:

Texas Education Data Standards XML Changes:

TEA proposes to remove the data element PARENTAL-CONSENT-DATE (E1714) and add the data element CONSENT-TO-EVALUATION-RECEIVED-DATE (E17X1) in the Child Find Collection.

Additionally, TEA proposes to update the data element ECI-TRANSITION-CONFERENCE-DATE (E1713) from conditionally mandatory to optional. Lastly, TEA proposes to remove two data elements, EFFECTIVE-DATE (E1632) and EARLY-CHILDHOOD-INTERV-CODE (E0900), from the Child Find

Collection and replace them with the data element, ORIGINAL-ECI-SERVICES-DATE (E17X2). TEA will review reports and data validation rules to determine any impact.

Texas Education Data Standards Upgrade Changes:

TEA proposes to modify the existing data element number and definition for ConsentToEvaluationReceivedDate to report the actual date the parent provided consent.

Presentation:

Stephanie Sharp presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Revise the StudentChildFindAssociationExtension complex type reported in the Child Find Collection:
 - a. Add the new data element ORIGINAL-ECI-SERVICES-DATE (E17X1).
 - b. Remove the data element PARENTAL-CONSENT-DATE (E1714).
 - c. Add the new data element CONSENT-TO-EVALUATION-RECEIVED-DATE (E17X2).
 - d. Modify the data element ECI-TRANSITION-CONFERENCE-DATE (E1713) from conditionally mandatory to optional.
2. Remove the StudentSpecialEdProgramAssociationExtension complex type reported in the Child Find Collection:
 - a. Remove the data element EFFECTIVE-DATE (E1632).
 - b. Remove the data element EARLY-CHILDHOOD-INTERV-IND-CODE (E0900).
3. Revise the General Reporting Requirements for the StudentProgramAssociation complex type for the Child Find Collection.
4. Revise the following TSDS reports to reflect the changes in this proposal:
 - a. CHF0-100-001 SPPI 11 Student Compliance Report
 - b. CHF0-100-002 SPPI-12 Student Compliance Report
 - c. CHF0-100-003 SPPI-11 Aggregate Report
 - d. CHF0-100-004 SPPI-12 Aggregate Report
 - e. CHF0-100-005 SPPI-11 Calculations Report
5. Add, revise, and remove associated data validation rules to reflect the changes in this proposal.

In the Texas Education Data Standards for Upgrade:

1. Revise the data element number and definition for the ConsentToEvaluationReceivedDate.

ITF Discussion:

Jamie Muffoletto called for questions or comments.

Traci Pesina hoped these changes would make reporting the Child Find Collection easier. Kim Lyons asked why TEA removed the data element PARENTAL-CONSENT-DATE (E1714) instead of updating the data element definition. Leanne Simons stated that a new data element is always created when TEA changes the purpose of what is being collected. PARENTAL-CONSENT-DATE (E1714) is currently defined as the first instructional day after the LEA receives parental consent. The new data element, CONSENT-TO-EVALUATION-RECEIVED-DATE (E17X2), is the actual date the LEA receives parental consent.

Zane Wubbena from the Department of Monitoring, Review, and Support stated that TEA made the changes to streamline the reporting process and added that before this change, LEAs were asked to track and submit multiple different dates. With this change, LEAs only need to report the date the parent provided a signed consent form. Kim asked if the expectation is to use the date the parent signed the form for consent or the date the LEA received the form with a parent's signature. Zane confirmed that the CONSENT-TO-EVALUATION-RECEIVED-DATE (E17X2) is the date the LEA received the signed form from the parent.

Jamie Muffoletto called for additional questions or comments. Hearing none, she requested a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

D'Lynne Johnson seconded the motion.

Vote: Passed

6. RESTRAINT-STAFF-TYPE-CODE Update

Discussion Item

Background:

The Texas Education Agency (TEA) currently collects the restraints administered by local education agency (LEA) police officers and school resource officers (SROs) working under a local memorandum of understanding (MOU) for all students. Additionally, TEA collects the restraints of special education students administered by LEA employees and volunteers where the student was restrained due to imminent serious physical harm to themselves or others or imminent serious property destruction.

Texas Administrative Code §89.1053 outlines the requirements for a school employee, volunteer, or independent contractor when using a restraint. This rule also identifies that LEAs must electronically report data regarding the use of restraints to TEA. The Special Projects and Strategy Development and the Special Education Divisions at TEA are requesting to update current restraint reporting information published in the Texas Education Data Standards to include "independent contractors."

Overview:

Texas Education Data Standards XML Changes:

TEA proposes updating the translation for code 01 in the RESTRAINT-STAFF-TYPE-CODE (C194) table to include "independent contractor." Additionally, TEA will update the Complex Type Description, General Reporting Requirements, and Data Element Reporting Requirements. Last, two rules and one report will be updated to reflect the changes in this proposal.

Texas Education Data Standards Upgrade Changes:

TEA proposes updating the short and long descriptions for descriptor 01 in the RestraintStaffType (C194) descriptor table to include "independent contractor."

Presentation:

Stephanie Sharp presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Revise the code translation for code 01 in the RESTRAINT-STAFF-TYPE-CODE (C194) table from School district/Charter School employee or volunteer **to** School district/Charter School employee, volunteer, or independent contractor.
2. Revise the Complex Type Description, General Reporting Requirements, and Data Element Reporting Requirements in the RestraintEventExtension complex type.
3. Revise the following TSDS report to reflect the changes in this proposal:
 - a. PDM3-125-003 Student Restraint Events by Grade
4. Revise associated data validation rules to reflect changes in this proposal.

In the Texas Education Data Standards for Upgrade:

2. Revise the short and long description for descriptor 01 in the RestraintStaffType (C194) descriptor table:
 - a. **Long Description:** School district/Charter School employee or volunteer **to** School district/Charter School employee, volunteer, or independent contractor
 - b. **Short Description:** School district/Charter School employee or volunteer **to** School district/Charter employee, volunteer, or independent contractor

ITF Discussion:

Jamie Muffoletto called for questions or comments and heard none. As this was a discussion item, a vote was not required.

7. FAMILY-ENGAGEMENT-PLAN-LINK Update**Discussion Item****Background:**

House Bill 3, passed during the 86th Legislative session, amended Texas Education Code TEC §29.168 and 19 Texas Administrative Code (TAC) §102.1003. As a result, local education agencies (LEAs) providing prekindergarten programs had to implement a high-quality program to align with the new statutory requirements. In addition, LEAs had to write, implement, and make available on their website a Family Engagement Plan associated with the LEA's prekindergarten program. The Texas Education Agency (TEA) currently collects this information through the FAMILY-ENGAGEMENT-PLAN-LINK (E1583) data element. Yearly, in the Early Childhood Data System (ECDS) prekindergarten submission, an LEA must submit the Family Engagement Plan webpage address. Some web addresses reported by LEAs are incomplete or invalid resulting in additional research to be performed by TEA.

The Early Childhood Division at TEA is requesting an update to the FAMILY-ENGAGEMENT-PLAN-LINK (E1583) definition currently published in the Texas Education Data Standards. The update will provide additional information to assist LEAs in reporting the webpage address.

Overview:**Texas Education Data Standards XML Changes:**

TEA proposes to update the definition and associated data element reporting requirements for the FAMILY-ENGAGEMENT-PLAN-LINK (E1583) data element. TEA will also update one validation rule to reflect the change in this proposal. No reports need to be updated based on this change.

Texas Education Data Standards Upgrade Changes:

TEA proposes to update the definition for the FamilyEngagementPlanLink (E1583) data element in the Education Organization Domain, LocalEducationAgency entity.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Revise the data element definition for the FAMILY-ENGAGEMENT-PLAN-LINK (E1583).
2. Revise the data element reporting requirements in the LocalEducationAgencyExtension for the FAMILY-ENGAGEMENT-PLAN-LINK (E1583) data element.
3. Revise the associated data validation rule to reflect changes in this proposal.

In the Texas Education Data Standards Upgrade:

1. Revise the data element definition for the FamilyEngagementPlanLink (E1583).

ITF Discussion:

Jamie Muffoletto called for questions or comments.

Traci Pesina asked if TEA would provide training to the LEA early childhood divisions or if TEA expects the PEIMS Coordinators to confirm the FAMILY-ENGAGEMENT-PLAN-LINK (E1583) is valid before submitting the data. Sylina Valdez with the Early Childhood Education Division stated there is no official training provided by TEA to the LEAs. However, TEA would provide the Education Service Centers (ESCs) a list of LEAs that did not submit a valid link. Sylina added that TEA notified the LEAs after the last submission and would continue to notify the LEAs that do not submit a valid link.

Jamie called for additional questions or comments and heard none. As this was a discussion item, a vote was not required.

8. SELA Assessment/Tool Updates – Version 2

Discussion Item

Background:

House Bill (HB) 548, passed in the 86th Legislative Session, amended Subchapter I, Chapter 29, Education Code by adding Section 29.316. This section requires the commissioner of the Texas Education Agency (TEA) and the executive commissioner of the Health and Human Services Commission (HHSC) to ensure that the language acquisition of each child eight years of age or younger who is deaf or hard of hearing is regularly assessed using a tool or assessment.

The Special Education Language Acquisition (SELA) data collection proposal was presented and approved at the December 10, 2019, ITF Committee meeting. As part of the SELA collection, Local Education Agencies (LEAs) report the generic tool or assessment used to assess each child's language acquisition (Proficient, Diagnostic, Achievement).

TEA, HHSC, and Texas School for the Deaf (TSD) have created a sub-committee of experts in language acquisition and deaf education to determine appropriate language assessments and tools that LEAs should use to assess each child's language acquisition.

The Special Education department has requested to remove code table TOOL-ASSESSMENT-CODE (DC162) that is used to report the TOOL-OR-ASSESSMENT-USED (E1668) data element and replace it with a new code table to provide LEAs the opportunity to report the approved specific tool or assessment used to assess each child's language acquisition.

Overview:

Texas Education Data Standards XML Changes:

TEA is proposing to remove TOOL-ASSESSMENT-CODE (DC162) table and add the new table, TOOL-OR-ASSESSMENT-USED (DC166) with six new code values. Additionally, the data element, TOOL-OR-ASSESSMENT-USED (E1668) has been updated to reference the new code table and the length of the data element was increased due to the new code values*. Lastly, two reports will be updated to reflect the new code values. There are no rule impacts as a result of this change.

*Note: This change is only required for the XML changes and has already been made in the TEDS Preliminary 2024.0.0 publication.

Texas Education Data Standards Upgrade Changes:

TEA is proposing to update the ToolOrAssessmentUsed (C320) descriptor table to remove three descriptors and add five new descriptors. There are no rule impacts as a result of this change.

Presentation:

Stephanie Sharp presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Delete the code table TOOL-ASSESSMENT-CODE (DC162).
2. Add a new code table, TOOL-OR-ASSESSMENT-USED (DC166):
 - a. 00 – Not Assessed
 - b. OW – OWLS II (Diagnostic)
 - c. CA – CASLLS (Proficiency)
 - d. CM – Communication Matrix (Proficiency)
 - e. AS – ASLA (Diagnostic)
 - f. VC – VCSL (Proficiency)
3. Revise the data element code table and length for the TOOL-OR-ASSESSMENT-USED (E1668).
4. Revise the following TSDS reports to reflect the changes in this proposal:
 - a. SEL0-100-001, TSDS Special Education Language Acquisition Roster
 - b. SEL0-100-003, TSDS Language Acquisition Assessment Summary By Age

In the Texas Education Data Standards Upgrade:

1. Revise the ToolOrAssessmentUsed (C320) descriptor table:
 - a. Remove descriptors 01 through 03
 - b. Add descriptors OW, CA, CM, AS, and VC
 - i. OW – OWLS II (Diagnostic) – Oral and Written Language Scales (OWLS), Second Edition (Proficiency)
 - ii. CA – CASLLS (Proficiency) – Cottage Acquisition Scales for Listening, Language and Speech (CASLLS) (Proficiency)
 - iii. CM – Communication Matrix (Proficiency) – Communication Matrix (Proficiency)

- iv. AS – ASLA (Diagnostic) – American Sign Language Assessment (Diagnostic)
- v. VC – VCSL (Proficiency) – Visual Communication and Sign Language (Proficiency)

ITF Discussion:

Jamie Muffoletto called for questions or comments and heard none. As this was a discussion item, a vote was not required.

9. MIGRANT-INDICATOR-CODE Definition and Code Table Updates – Version 2

Discussion Item

Background:

The Elementary and Secondary Education Act of 1965 (ESEA), as amended by the Every Student Succeeds Act of 2015 (ESSA) in December 2015, updated the definition of a migrant child and the terminology used in Title 1, Chapter 3 from Education of Migrant Children to Education of Migratory Children.

Local Education Agencies (LEAs) currently report the data element, MIGRANT-INDICATOR-CODE, to indicate whether a student should be coded as a participant in the migrant education program. The current data element definition needs to be updated in addition to guidance updates to the terminology from “migrant” to “migratory” to align terminology with federal legislation.

Overview:

Texas Education Data Standards XML Changes:

Texas Education Agency (TEA) proposes to update the data element definition and associated data element reporting requirements for the MIGRANT-INDICATOR-CODE (E0984) to align terminology with federal legislation. Additionally, TEA proposes to update the code translation from “Migrant” to “Migratory” in both the POPULATION-SERVED-CODE (C030) and POPULATION-SERVED-TYPE (DC091) code tables. Lastly, TEA will review data validation rules and reports to determine any impact.

Texas Education Data Standards Upgrade:

TEA proposes to update the StudentCharacteristic descriptor of “Migrant” (03) to “Migratory” (03) and the associated definition from “migrant” to “migratory”. Additionally, TEA proposes to update the short and long description from “Migrant” to “Migratory” in the PopulationServed descriptor table.

Texas Records Exchange (TReX) Changes:

Texas Education Agency (TEA) proposes to update the data element definition for MIGRANT-INDICATOR (TE060) to align terminology with federal legislation. TEA will publish this change in the TReX publication in June 2023.

Presentation:

Stephanie Sharp presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Revise the data element definition/special instructions for the MIGRANT-INDICATOR-CODE (E0984).
2. Revise the data element reporting requirements in the StudentExtension complex type for the MIGRANT-INDICATOR-CODE (E0984) data element.
3. Revise the code translation for code 10 in the POPULATION-SERVED-CODE (C030) code table from Migrant Students to Migratory Students.
4. Revise the code translation for code 10 in the POPULATION-SERVED-TYPE (DC091) code table from Migrant Students to Migratory Students.
5. Review TSDS reports to determine impact from the changes in this proposal.
6. Review associated data validation rules to reflect changes in this proposal.

In the Texas Education Data Standards Upgrade:

1. Revise the data element definition/special instructions for the StudentCharacteristic (E3063) (03 – Migrant).
3. Revise the short and long description for descriptor 03 in the StudentCharacteristic (C344) descriptor table:
 - a. Migrant to Migratory
4. Revise the short and long description for descriptor 10 in the PopulationServed descriptor table:
 - a. Migrant Students to Migratory Students
 - b. Migrant Students: Those students served in migrant programs to Migratory Students: Those students served in migrant programs

In the Texas Records Exchange Data Standards:

1. Revise the data element definition for the MIGRANT-INDICATOR (TE060).

ITF Discussion:

Jamie Muffoletto called for questions or comments and heard none. As this was a discussion item, a vote was not required.

Other Business**Discussion Item****PK-CURRICULA-CODE (C206) Update**

Jamie Muffoletto presented the PK-CURRICULA-CODE Discussion Item to committee members.

During the ITF meeting on August 31, 2021, the committee approved changes to the C206 table, expanding the curricula options available to LEAs. In addition to the specific pre-K curricula options, when an LEA does not use one listed, the LEA can report "Other" (99). When reporting "Other," the program area recommends an LEA keep documentation on file to confirm the curriculum aligns with the Texas Prekindergarten Guidelines. (TEC §29.167 (a); 19 TAC §102.1003 (b)(c)(f)).

TEA will add additional guidance to the C206 table when an LEA reports "Other."

ITF Discussion:

Jamie called for questions or comments.

Traci Pesina asked if TEA sent any communication informing LEAs of the documentation requirements. Sylina Valdez from the Early Childhood Education Division stated a TAA is sent yearly from the Early Childhood Education Division and added that TEA will include this information in the TAA that will be sent for the 2023-2024 school year.

Jamie Muffoletto called for additional questions or comments and heard none. As this was a discussion item, a vote was not required.

NON-CAMPUS-BASED-INSTRUCTION-CODE Guidance Updates

Stephanie Sharp presented the NON-CAMPUS-BASED-INSTRUCTION-CODE Guidance Discussion Item to committee members.

The Texas Education Data Standards (TEDS) currently list references to these outdated programs. Therefore, the Curriculum Standards and Support Division at the Texas Education Agency (TEA) has requested that any reference to “Electronic Course Program (eCP)” and “Electronic Course Pilot (eCP)” be removed.

TEA will remove any references to “Electronic Course Program (eCP)” and “Electronic Course Pilot (eCP)” in the data element definition for the NON-CAMPUS-BASED-INSTRUCTION-CODE (E1072), the code translation in NON-CAMPUS-BASED-INSTRUCTION-CODE (04) (C182) code table and revise the Data Element Reporting Requirements for the SectionExtension complex type.

ITF Discussion:

Jamie Muffoletto called for questions or comments and heard none. As this was a discussion item, a vote was not required.

Child Find Data Element Length Updates

Stephanie Sharp presented the Child Find Data Element Length Updates Discussion Item to committee members.

On May 9, 2022, the TEA emailed the committee about a change to the DELAY-REASON-CODE (DC164) table, which is used in the Child Find Collection. As a result, TEA updated the code translations for “04” and “05” on July 1, 2022, bringing their length to 183 and 180 characters, respectively. Currently, EVALUATION-DELAY-REASON (E1718) and ELIGIBILITY-DELAY-REASON (E1731) use the DC164 code table for reporting. The E1718 and E1731 data elements are listed in the data standard as 154 characters. As a result, the new translations with increased character count are causing field validation errors for Local Education Agencies (LEAs) when reporting Child Find data.

TEA has updated the length of the EVALUATION-DELAY-REASON (E1718) and ELIGIBILITY-DELAY-REASON (E1731) data elements from 154 to 185 characters. Increasing the data element length will allow LEAs to report any translation from the DELAY-REASON-CODE (DC164) table.

ITF Discussion:

Jamie Muffoletto called for questions or comments and heard none. As this was a discussion item, a vote was not required.

Open Forum

Georgia Kalligeris stated her LEA has struggled to receive 100% confidence when using the Census Block Group tool. Ed Linden stated that the Census Block Group tool is based on 2020 census data and may not include newly created addresses. Ed added that if the confidence level is under 100%, the LEA should use the Census Block Group Map, updated quarterly with new addresses.

Kim Lyons asked if TEA implemented a checkpoint date for the ECDS-PK Submission and if this checkpoint date was communicated by TEA to LEAs. Sylina Valdez from the Early Childhood Education Division clarified that TEA only recommends a checkpoint for the ECDS-PK Submission. Kim asked if TEA expects LEAs to load assessment data or all the ECDS-PK XML files. Sylina stated if an LEA can load and validate any data from the beginning of the year (BOY) Submission, TEA recommends loading those files, but it is not a requirement.

Leanne Simons informed the committee that the 88th Legislative Session started today. Leanne stated only two ITF meetings remain on the calendar for this year. TEA will need to add additional meetings at the end of the session as bills begin passing. Leanne stated TEA would begin working on a calendar for the summer and share it with the committee.

Upcoming ITF Meetings:

March 7, 2023

April 11, 2023

Adjournment:

Jamie Muffoletto called for additional questions or comments. Hearing none, she requested a motion to adjourn.

Traci Pesina made a motion to adjourn.

Keitha Ivey seconded the motion.

The meeting was adjourned at 11:31.