



**Texas Education Agency
Information Task Force (ITF)**

August 8, 2023

Zoom

10:00 a.m. to 2:00 p.m.

Meeting Minutes

Call Meeting to Order

Joel Garcia, ITF Chair

Joel Garcia called the ITF meeting to order at 10:00 a.m.

Roll call of the ITF members was taken by Lynne Smith.

ITF Members Present:

David Taylor, Dana Braun, Joel Garcia, D'Lynne Johnson, Catherine Bray, Irma Hasnain, David Marx, Georgia Kalligeris, Linda Roska, John Newcom, Chris Pace, Traci Pesina, Joe Herrera, Brittany Wright

ITF Alternate Members Present:

Linda Raney, Elisa Sanchez, Sandra Kratz, Kim Lyons, Justin Jons, Tamara Kavanagh, Shawna Ohnesorge, Stephanie Reis, Debby Wilburn, Nina Taylor, Christine Barnes

PCPEI Member Present:

Marcos Zorola

TEA Staff Present:

Customer Relationship Management and Data Standards Department:

Melody Parrish, Terri Hanson, Leanne Simons, Scott Johnson, Jamie Muffoletto, Jeanine Helms, Candice DeSantis, Kathy Adaky, Melissa Witcher, John Reese, Ed Linden, Connor Briggs, Shabana Momin, Deborah DeBerry, Letty Ollervidez, Becky McCully, Lynne Smith, Alison Wright, Alfredo Salinas

Supportive Schools Division:

Dr. Amy Blakey, Dr. Gaye Lang, Hank Weikert, Mary Scott

Early Childhood Education Division:

Rebecca Metz, Lauren Gomez

Research and Analysis Division:

Linda Roska, Jennifer Broussard, Kayan Lewis, Freya Gaertner

Approve Meeting Minutes

Action Item

Minutes for the July 25, 2023, and August 8, 2023, meetings would be provided for approval during the September 26, 2023, ITF meeting.

1. HB 8 Associate Degree Indicator Changes (E1596)

Action Item

Background:

During the 88th legislative session, House Bill (HB) 8 amended Section 29.908 Education Code. Under this section, any student participating in an Early College Education Program on or before the fifth anniversary of the student's first day of high school can receive a high school diploma and either an applied associate degree or an academic associate degree.

The Texas Education Agency (TEA) collects if a student earned an associate degree through the ASSOCIATE-DEGREE-INDICATOR-CODE (E1596) data element. A student may be reported as having earned an associate degree at any point while they are in 11th or 12th grade, or by August 31, immediately following graduation. Since HB 8 further defines the type of associate degree a student can earn, TEA will need to collect the specific associate degree students earn.

Overview:

Texas Education Data Standards XML Changes:

TEA proposes updating the data element ASSOCIATE-DEGREE-INDICATOR-CODE (E1596) to use a new code table beginning with the 2023-2024 PEIMS Summer Submission. TEA proposes adding a new code table ASSOCIATE-DEGREE-INDICATOR (CXXX) with five new codes so LEAs can report the type of associate degree earned by a student. Lastly, TEA will update the associated data element reporting requirements and review data validation rules and reports to determine any impact.

Texas Education Data Standards Upgrade Changes:

TEA proposes to update the data element AssociateDegreeIndicator (E1596) to report the type of associate degree a student earns. TEA proposes to add a new descriptor table AssociateDegreeIndicator (CXXX), with five new codes to report the type of associate degree earned by a student.

Texas Records Exchange (TReX) Changes:

TEA proposes to update the data element definition for ASSOCIATE-DEGREE-INDICATOR-CODE (TE119) to align terminology with TEDS. TEA proposes to add a new code table, ASSOCIATE-DEGREE-INDICATOR (TC48), with five new codes to report the type of associate degree earned by a student.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Revise the data element Code Table ID field for ASSOCIATE-DEGREE-INDICATOR-CODE (E1596) for the 2023-2024 PEIMS Summer Submission.

2. Revise ASSOCIATE-DEGREE-INDICATOR-CODE (E1596) data element reporting requirements guidance in the StudentExtension complex type.
3. Add a new code table ASSOCIATE-DEGREE-INDICATOR (CXXX):
 - a. 2 - Associate of Arts (AA)
 - b. 3 - Associate of Applied Arts (AAA)
 - c. 4 - Associate of Applied Science (AAS)
 - d. 5 - Associate of Arts in Teaching (AAT)
 - e. 6 - Associate of Science (AS)
4. Revise the following TSDS reports to reflect the changes in this proposal:

For the 2024-2025 PEIMS Fall Submission:

 - a. PDM1-124-004 School Leaver Roster
 - b. PDM1-124-007 Graduate Roster by Graduation Type
 - c. PDM1-120-016 Student Advanced Academic Roster by Grade

For the 2023-2024 PEIMS Summer Submission:

 - d. PDM3-120-007 Student Indicator Report by Grade
 - e. PDM3-120-010 student Advanced Academic Roster by Grade
5. Revise associated data validation rules to reflect the changes in this proposal.

In the Texas Education Data Standards for Upgrade:

1. Revise the data element Table Identification and Data Type data fields for AssociateDegreeIndicator (E1596).
2. Add a new descriptor table AssociateDegreeIndicator (CXXX):
 - a. 2 -
Short Description - Associate of Arts (AA)
Long Description - Associate of Arts (AA)
 - b. 3 -
Short Description - Associate of Applied Arts (AAA)
Long Description - Associate of Applied Arts (AAA)
 - c. 4 -
Short Description - Associate of Applied Science (AAS)
Long Description - Associate of Applied Science (AAS)
 - d. 5 -
Short Description - Associate of Arts in Teaching (AAT)
Long Description - Associate of Arts in Teaching (AAT)
 - e. 6 –
Short Description - Associate of Science (AS)
Long Description - Associate of Science (AS)

In the Texas Records Exchange Data Standards:

1. Revise the data element Definition, Special Instructions, and Code Table ID for ASSOCIATE-DEGREE-INDICATOR-CODE (TE119).

2. Add a new code table ASSOCIATE-DEGREE-INDICATOR (TC48):
 - a. 2 - Associate of Arts (AA)
 - b. 3 - Associate of Applied Arts (AAA)
 - c. 4 - Associate of Applied Science (AAS)
 - d. 5 - Associate of Arts in Teaching (AAT)
 - e. 6 - Associate of Science (AS)

ITF Discussion:

Traci Pesina asked to confirm that LEAs would report the ASSOCIATE-DEGREE-INDICATOR-CODE (E1596) using the PARTICIPATION-INDICATOR-CODE (C088) table in the 2023-2024 PEIMS Fall Submission for the 2022-2023 graduates and using the new table for students who earn an associate degree at any time during the 2023-2024 school year in the 2023-2024 PEIMS Summer Submission. Jamie Muffoletto confirmed and added that beginning in the 2024-2025 school year, LEAs would only report the ASSOCIATE-DEGREE-INDICATOR-CODE (E1596) using the new code table with the five new codes.

Kim Lyons asked if TEA would add a code “1” to the new code table to mean the student earned an associate degree and not the specific associate degree type. Jamie informed Kim that the code table would not have a code “1” added as TEA needs to know the specific degree earned by students.

Traci asked if TEA could obtain the associate degree earned by a student from the Texas Higher Education Coordinating Board (THECB) instead of using PEIMS. Jamie stated she would contact the program area and provide a response.

ITF Chair, Joel Garica called for additional questions or comments. Hearing none, he requested a motion.

Traci requested to table this proposal until TEA could provide a response about obtaining the type of associate degree earned by a student from THECB.

Terri Hanson stated the proposal could be tabled for a few days, and TEA would request a response from committee members through email.

ITF Action: No Vote

On Thursday, August 10, 2023, all ITF committee members were sent the following email:

ITF Committee Members:

During the ITF meeting on August 8, 2023, the committee requested additional information about obtaining associate degree information from the Texas Higher Education Coordinating Board (THECB) rather than collecting from the local education agencies (LEAs). The program area informed our team that THECB does collect graduation information from most Texas Institutions but not all institutions and makes this available to the Texas Education Agency (TEA). One piece of data that TEA does not receive is associate degree information earned by students from the Independent Colleges and

Universities of Texas (ICUT). In the past, THECB requested sharing this data with TEA for accountability purposes, but ICUT rejected this use.

The program area has also informed our team that although the THECB shares this information with TEA, the completion file THECB receives from colleges and universities is reported once per institution per year and is lagged by six additional months than when the LEAs receive the data. If TEA were to use the data provided by THECB, the federal reporting would be incomplete and delayed.

The proposal, HB 8 Associate Degree Indicator Changes, is attached to this email. This proposal is identical to the one presented during the August 8, 2023, ITF meeting. We ask that all members vote on this proposal using the link provided below by 4:00 p.m. on Friday, August 11, 2023. If you do not respond with your vote, TEA will assume the proposal is approved.

If you have any questions or comments, please let me know immediately.

Please use this link to vote on this

proposal: <https://forms.office.com/Pages/ResponsePage.aspx?id=w7PWZTZyGEiWEySNvXE6b8bj8do3gYpEsUHSMEnUGbVUMTVIN0s0SzBZMIQ0NVdYUkNJVzdENjg1Vy4u>

There were no additional questions or comments from the members. The results of the vote were as follows:

Approve: 16

Not Approve: 0

Abstain: 1

2. HB 2729 PK Teacher Requirement Code Table Changes **Action Item**

Background:

During the 88th legislative session, HB 2729 was passed which amends Section 29.167, Education Code by making changes to the high-quality prekindergarten program teacher requirements. The Early Childhood Education Division has requested changes to the codes that are used to collect high-quality prekindergarten program teacher information.

Overview:

Texas Education Data Standards XML Changes:

The Texas Education Agency (TEA) proposes removing two codes and adding seven new codes to the PK-TEACHER-REQUIREMENT (C207) table. Reports will be updated to reflect the changes in this proposal. Finally, new and revised data validation rules will be included the Early Childhood Data System Collection Prekindergarten Submission.

Texas Education Data Standards Upgrade Changes:

TEA proposes removing two descriptors and add seven new descriptors to the PKTeacherRequirement (C207) table.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Remove the following codes from the PK-TEACHER-REQUIREMENT (C207) code table:
 - a. 02 – At least eight years’ experience of teaching in a nationally accredited child care program
 - b. 04 – A graduate or undergraduate degree in early childhood education or early childhood special education
2. Add the following new codes to the PK-TEACHER-REQUIREMENT (C207) code table:

For teachers in a LEA-provided Prekindergarten Classroom:

- a. 07 – An associate or baccalaureate degree in early childhood education or a related field
- b. 08 – At least eight years’ experience of teaching in a nationally accredited child care program or Texas Rising Star Program

For teachers in a Prekindergarten Classroom provided by an entity with which a school district contracts to provide a Prekindergarten program (29.167 (b-1))

- c. 09 – Contract Entity - At least two years’ experience of teaching in a nationally accredited child care program or Texas Rising Star Program and a Child Development Associate (CDA) credential or another early childhood education credential approved by the agency
 - d. 10 – Contract Entity - At least two years’ experience of teaching in a nationally accredited child care program or Texas Rising Star Program and a certification offered through a training center accredited by Association Montessori Internationale or through the Montessori Accreditation Council for Teacher Education
 - e. 11 – Contract Entity - Been employed as a prekindergarten teacher in a school district that has ensured specific prekindergarten professional development requirements have been met
 - f. 12 – Contract Entity - An associate or baccalaureate degree in early childhood or a related field
 - g. 13 – Contract Entity - At least eight years’ experience of teaching in a nationally accredited child care program or Texas Rising Star Program
3. Revise existing TSDS reports to reflect the changes in this proposal.
 4. Revise associated data validation rules to reflect the changes in this proposal.

In the Texas Education Data Standards for Upgrade:

1. Remove the following descriptors from the PKTeacherRequirement (C207) descriptor table:
 - a. 02 –
Short Description: At least 8 yrs exp teach in nat accredited child care program
Long Description: At least eight years’ experience of teaching in a nationally accredited child care program
 - b. 04 –
Short Description: A graduate or undergraduate degree early child edu or early child SPED
Long Description: A graduate or undergraduate degree in early childhood education or early childhood special education
2. Add the following new descriptors to the PKTeacherRequirement (C207) descriptor table:

For teachers in a LEA-provided Prekindergarten Classroom:

a. 07 –

Short Description: An associate or baccalaureate degree in ECE or a related field

Long Description: An associate or baccalaureate degree in early childhood education or a related field

b. 08 –

Short Description: At least 8 yrs exp teach in a nat acc child care prog or TX Rise Star Prog

Long Description: At least eight years' experience of teaching in a nationally accredited child care program or Texas Rising Star Program

For teachers in a Prekindergarten Classroom provided by an entity with which a school district contracts to provide a Prekindergarten program (29.167 (b-1))

c. 09 –

Short Description: At least 2 yrs child care prog or TX Rise Star Prog and CDA or other ECE

Long Description: Contract Entity - At least two years' experience of teaching in a nationally accredited child care program or Texas Rising Star Program and a Child Development Associate (CDA) credential or another early childhood education credential approved by the agency

d. 10 –

Short Description: 2 yrs teach nat acc prog or TX Rise Star and Cert through program listed

Long Description: Contract Entity - At least two years' experience of teaching in a nationally accredited child care program or Texas Rising Star Program and a certification offered through a training center accredited by Association Montessori Internationale or through the Montessori Accreditation Council for Teacher Education

e. 11 –

Short Description: Emp PK teach in LEA specific PK prof dev

Long Description: Contract Entity - Been employed as a prekindergarten teacher in a school district that has ensured specific prekindergarten professional development requirements have been met

f. 12 –

Short Description: An associate or baccalaureate degree in early childhood or a related field

Long Description: Contract Entity - An associate or baccalaureate degree in early childhood or a related field

g. 13 –

Short Description: At least 8 yrs exp teach in a nat acc child care prog or TX Rise Star Prog

Long Description: Contract Entity - At least eight years' experience of teaching in a nationally accredited child care program or Texas Rising Star Program

ITF Discussion:

Brittany Wright stated that legislation indicates each teacher for a prekindergarten program class must be certified under Subchapter B, Chapter 21, and lists "an equivalent qualification" as a valid

qualification. Brittany asked if TEA would add a new code or if code "06" (Documented completion of the Texas School Ready Training Program (TSR Comprehensive)) in the PK-TEACHER-REQUIREMENT (C207) code table is considered an "other equivalent qualification."

Rebecca Matz, Early Childhood Program Enrollment and Partnership specialist in the Early Childhood Division, introduced herself. Rebecca stated that code "06" (Texas School Ready Training Program (TSR Comprehensive)) is an identifier for an additional qualification and would not be used for reporting "other equivalent qualification." Rebecca added that the Early Childhood Division is working on defining "other equivalent qualifications." Jamie confirmed that the data reporting requirements for PK-TEACHER-REQUIREMENT (E1581) in the StaffExtension complex type would be updated to clarify reporting "other equivalent qualification."

Brittany asked to confirm that TEA would identify "other equivalent qualifications" reportable by the LEA. Rebecca clarified that the guidance would be updated to help an LEA understand the meaning of "other equivalent qualifications."

ITF Chair, Joel Garcia called for additional questions or comments. Hearing none, he requested a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

David Taylor seconded the motion.

Vote: Passed

3. HB 114 Discipline Changes (C165 and C166) Version 2 **Action Item**

Background:

During the 88th legislative session, HB 114 was passed, which amends Section 37.006, Education Code to direct a mandatory disciplinary alternative education program (DAEP) placement for a student observed possessing, using, being under the influence, selling, giving, or delivering to another person marihuana or tetrahydrocannabinol on or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off of school property. Additionally, the bill directs a mandatory DAEP placement for a student observed possessing, using, selling, giving, or delivering to another person an e-cigarette. The bill also changes the placement requirement for a felony alcohol violation. Finally, the bill amends Section 37.009, Education Code, to add procedures for student placement in a DAEP when the DAEP is at capacity or a position is needed for a student who engaged in violent conduct. The bill takes effect on September 1, 2023. The changes being proposed will begin on September 1, 2023.

Overview:

Texas Education Data Standards XML Changes:

The Texas Education Agency (TEA) proposes adding two three new codes and revising one code in the DISCIPLINARY-ACTION-REASON-CODE (C165) table. One new code will also be added to the DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE (C166) table. Reports will be updated to reflect the changes in this proposal. Finally, new and revised data validation rules will be included the PEIMS Summer Submission.

Texas Education Data Standards Upgrade Changes:

TEA proposes adding ~~two~~ **three** new descriptors ~~and revising one descriptor~~ in the Behavior (C165) table. One new descriptor will be added to the DisciplineActionLengthDifferenceReason (C166) table.

Texas Records Exchange (TReX) Changes:

TEA proposes adding ~~two~~ **three** new codes ~~and revising one code~~ in the DISCIPLINARY-ACTION-REASON (TC07) table.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

In the Texas Education Data Standards for XML:

5. Add the following new codes to the DISCIPLINARY-ACTION-REASON-CODE (C165) table:
 - a. 62 – Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Marihuana Or Tetrahydrocannabinol - TEC 37.006(a)(2)(C-1)
 - b. 63 – Possessed, Sold, Gave, Delivered, Or Used E-Cigarette - TEC 37.006(a)(2)(C-2)
 - c. **64 – Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Other Controlled Substance – TEC 37.007(b)**
- ~~6. Revise the code translation for code **04** in the DISCIPLINARY-ACTION-REASON-CODE (C165) code table from Possessed, Sold, Used, Or Was Under The Influence Of Marihuana Or Other Controlled Substance – TEC §§37.006(a)(2)(C) and 37.007(b) **TO** Possessed, Sold, Used, Delivered, Or Was Under The Influence Of Other Controlled Substance – TEC §§37.006(a)(2)(C) and 37.007(b)~~
7. Add the following new code to the DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE (C166) table:
 - a. 11 – Term Modified By District - Disciplinary Alternative Education Program Capacity
8. Revise TSDS reports to reflect the changes in this proposal.
9. Add new and revise existing data validation rules to reflect the changes in this proposal.

In the Texas Education Data Standards for Upgrade:

3. Add the following new descriptors to the Behavior (C165) table:
 - a. 62 –

Short Description – Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Marihuana Or THC

Long Description – Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Marihuana Or Tetrahydrocannabinol - TEC 37.006(a)(2)(C-1)
 - b. 63 –

Short Description – Possessed, Sold, Gave, Delivered, Or Used E-Cigarette

Long Description – Possessed, Sold, Gave, Delivered, Or Used E-Cigarette - TEC 37.006(a)(2)(C-2)
 - c. **64 –**

Short Description – Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Other Controlled Substance

Long Description – Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Other Controlled Substance – TEC 37.007(b)

4. ~~Revise the short and long descriptions for descriptor 04 in the Behavior (C165) table:~~

~~**Short Description** – Possessed, Sold, Used, Or Was Under The Influence Of Marihuana Or Other CS **TO** Possessed, Sold, Used, Delivered, Or Was Under The Influence Of Other Controlled Substance~~

~~**Long Description** – Possessed, Sold, Used, Delivered, Or Was Under The Influence Of Marihuana Or Other Controlled Substance – TEC 37.006(a)(2)(C) and 37.007(b) **TO** Possessed, Sold, Used, Delivered, Or Was Under The Influence Of Other Controlled Substance – TEC 37.006(a)(2)(C) and 37.007(b)~~

5. Add the following new descriptor to the DisciplineActionLengthDifferenceReason (C166) table:

a. 11 –

Short Description – Term Modified By District – DAEP Capacity

Long Description – Term Modified By District – Disciplinary Alternative Education Program Capacity

In the Texas Records Exchange Data Standards:

1. Add the following new codes to the DISCIPLINARY-ACTION-REASON (TC07) table:

a. 62 – Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Marihuana Or Tetrahydrocannabinol - TEC 37.006(a)(2)(C-1)

b. 63 – Possessed, Sold, Gave, Delivered, Or Used an E-Cigarette - TEC 37.006(a)(2)(C-2)

c. 64 - Possessed, Sold, Gave, Used, Delivered, Or Was Under The Influence Of Other Controlled Substance – TEC 37.007(b)

2. ~~Revise the code translation for code 04 in the DISCIPLINARY-ACTION-REASON (TC07) code~~

~~table from Possessed, Sold, Used, Or Was Under The Influence Of Marihuana Or Other Controlled Substance – TEC §§37.006(a)(2)(C) and 37.007(b) **TO** Possessed, Sold, Used, Delivered, Or Was Under The Influence Of Other Controlled Substance – TEC §§37.006(a)(2)(C) and 37.007(b)~~

ITF Discussion:

Kim Lyons and Catherine Bray asked if the mandatory DAEP placement for a student applies to a District of Innovation (DOI) district, as a DOI may not send every student to DAEP but would send a student to In School Suspension (ISS). Mary Scott replied that she would ask the DOI Division for clarification and send a response to Jamie.

ITF Chair, Joel Garcia called for additional questions or comments. Hearing none, he requested a motion.

ITF Action:

Traci Pesina made a motion to approve the proposal.

D'Lynne Johnson seconded the motion.

Vote: Passed

On August 17, 2023, Mary Scott, the Student Discipline Program Specialist in the Supportive Schools Department, provided the following:

TAC, 102.1309, provides the list of prohibited exemptions for District of Innovation (DOI) schools. According to §102.1309((a)(1)(H), DOI schools are prohibited from being exempted from TEC, §§37.005, 37.006(l), 37.007(e), 37.011, 37.012, 37.013, and 37.020.

4. HB 3 TReX Discipline

Action Item

Background:

During the 88th legislative session, HB3 was passed, which amends Section 25.002(a), Education Code to include in the documents required to be transferred when a student moves from one school to a new school a copy of the child's disciplinary record and any threat assessment involving the child's behavior as documented under Section 37.115. Currently, through the Texas Records Exchange (TReX), schools transfer unexpired discipline actions when a student moves to a new school. The Supportive Schools Division at the Texas Education Agency (TEA) has requested that additional discipline and threat assessment information be added to TReX to allow a school to transfer the information to a new school.

Overview:

Texas Records Exchange (TReX) Changes:

TEA proposes adding one new data element BEHAVIORAL-THREAT-ASSESSMENT (TEXX1) to the TReX StudentDemographic complex type, to indicate the behavior of a student resulted in a review by the Safe and Supportive School Team. Additionally, TEA will add one new data element, DISCIPLINE-SCHOOL-YEAR (TEXX2) and nine existing data elements with two corresponding code tables from the TSDS PEIMS Summer Submission to the TReX DisciplineAction complex type to allow an LEA to transmit all discipline actions for a student (including those from prior school years):

1. DISCIPLINARY-INCIDENT-NUMBER (E1016)
2. DATE-OF-DISCIPLINARY-ACTION (E1036)
3. ACTUAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT (E1008)
4. CAMPUS-ID-OF-DISCIPLINARY-RESPONSIBILITY (E1037)
5. OFFICIAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT (E1007)
6. DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE (E1009) and (C166)
7. INCONSISTENT-CODE-OF-CONDUCT-INDICATOR-CODE (E1656)
8. BEHAVIOR-LOCATION-CODE (E1083) and (C190)
9. SAFE-SUPPORTIVE-SCHOOL-PROGRAM-TEAM-REVIEW (E1734)

TEA will update three data element definitions and special instructions in TReX for the following data element:

1. DISCIPLINARY-ACTION-CODE (TE030)
2. DISCIPLINARY-ACTION-NUMBER (TE032)
3. DISCIPLINARY-ACTION-REASON (TE033)

Last, TEA will delete one data element, DISCIPLINARY-ACTION-END-DATE (TE031) from the TReX DisciplineAction complex type.

Presentation:

Jamie Muffoletto presented the proposal, which includes:

In the Texas Records Exchange Data Standards:

1. Add the following new data element to the StudentDemographic complex type:
 - a. BEHAVIORAL-THREAT-ASSESSMENT (TEXX1)
2. Add the following new data elements to the DisciplineAction complex type:
 - a. DISCIPLINARY-INCIDENT-NUMBER (TEXX2)
 - b. DISCIPLINE-SCHOOL-YEAR (TEXX3)
 - c. DATE-OF-DISCIPLINARY-ACTION (TEXX4)
 - d. ACTUAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT (TEXX5)
 - e. CAMPUS-ID-OF-DISCIPLINARY-RESPONSIBILITY (TEXX6)
 - f. OFFICIAL-LENGTH-OF-DISCIPLINARY-ASSIGNMENT (TEXX7)
 - g. DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE (TEXX8)
 - h. INCONSISTENT-CODE-OF-CONDUCT-INDICATOR-CODE (TEXX9)
 - i. BEHAVIOR-LOCATION-CODE (TEX10)
 - j. SAFE-SUPPORTIVE-SCHOOL-PROGRAM-TEAM-REVIEW (TEX11)
3. Revise the following data elements definitions and special instructions:
 - a. DISCIPLINARY-ACTION-CODE (TE030)
 - b. DISCIPLINARY-ACTION-NUMBER (TE032)
 - c. DISCIPLINARY-ACTION-REASON (TE033)
4. Delete the following data element from the DisciplineAction complex type:
 - a. DISCIPLINARY-ACTION-END-DATE (TE031)
5. Add a new code table BEHAVIOR-LOCATION-CODE (TCXX1)
 - a. 00 - Not Applicable
 - b. 01 - On Campus
 - c. 02 - Off Campus, but within 300 feet of campus property line
 - d. 03 - Off Campus, but at a school sponsored or school related activity
 - e. 04 - Off Campus, and further than 300 feet from the campus boundary (Student was not in attendance at a school sponsored or school related activity)
 - f. 05 - On campus of another school district, or while in attendance at a school sponsored or school related activity of another school district
6. Add a new code table DISCIPLINARY-LENGTH-DIFFERENCE-REASON-CODE (TCXX2)
 - a. 00 - No Difference Between Official And Actual Lengths Of Disciplinary Assignments
 - b. 01 - Term Modified By District
 - c. 02 - Term Modified By Court Order
 - d. 03 - Term Modified By Mutual Agreement Of District, Student, And/Or Parents
 - e. 04 - Student Completed Term Requirements Sooner Than Expected
 - f. 05 - Student Incarcerated
 - g. 06 - Term Decreased Due To Extenuating Health-Related Circumstances
 - h. 07 - Student Withdrew From School
 - i. 08 - School Year Ended Before Completion Of Disciplinary Action Assignment
 - j. 09 - Continuation Of Previous Year's Disciplinary Action Assignment
 - k. 10 - Term Modified By Placement Program Due To Student Behavior While In The Placement
 - l. 99 – Other

7. Update the TREx data standards Section 2.15 Attachments to include threat assessment documentation that must be sent to a new LEA.

ITF Discussion:

Jamie Muffoletto introduced Dr. Amy Blakey and Hank Weikert from the Supportive Schools Division to address any questions.

Cathrine Bray stated that if an LEA has a policy not to enter data from the student discipline record received from the prior school attended when the student transfers to the new LEA, the first school discipline would not be transferred in TREx. Hank stated that when the LEA receives a discipline record for a new student, the record becomes part of the student's discipline record. Hank added that entering the discipline data in the Student Information System (SIS) is optional. However, the LEA must have a policy for storing and managing the data or attachment so LEAs can transmit all discipline records when the student transfers.

Catherine asked if a transfer student could complete the enrollment process if a parent did not provide a copy of the discipline record. Hank replied that the LEA the student is transferring from must provide the record. Hank added that LEAs should ask the parent if the student has a discipline record if the student was transferring from a private school or from out of state. Catherine asked Justin Jons and Joe Herrera if the parent did not provide the discipline record, could the student proceed with enrollment. Joe stated he would obtain an answer and provide a response to members.

After the meeting, the response from Joe Herrera: TEA's legal department responded to the question.

The amendment by HB 3 to TEC, Sec. 25.002(a), does not provide for an enrollment stop or disenrollment requirement. TEA does not currently prevent enrollment or allow disenrollment for lack of school records transferred between districts, so these new provisions would not provide any explicit authority to change that position. (The immunization exclusion provisions are specifically authorized by TEC, Sec. 38.001, not TEC, Sec. 25.002.)

Linda Raney asked if TEA had communicated with the Texas State Library and Archives Commission to change the five-year retention schedule. Hank stated that the current retention policy would continue to be followed. Hank added that the receiving LEA should receive five years of prior discipline data if the student had been in a Texas School and had discipline records.

Catherine stated that discipline data would move to TEA more frequently with the Ed-fi upgrade. Using enrollment tracking as a model, could a discipline portal be set up to send discipline? Hank replied that creating a system to transfer discipline data using TREx could be possible.

Georgia Kalligeris added that TEA would need to work with the vendors to ensure that vendors accommodate historical discipline data, similar to how LEAs currently transfer credits. Working with the vendors on transferring and storing student discipline data would prevent individual LEAs from creating different policies on handling student discipline records.

Dr. Blakey stated that a system to streamline the transfer of discipline records would be ideal and acknowledged Georgia and Catherine's concerns about the proposed change creating record management issues. Dr. Blakey added that she would share their concerns with TEA leadership.

Melody Parrish stated she understood the concern of committee members and added that TEA has considered how to implement the changes efficiently within the timeline provided by the legislation. Melody confirmed that TEA would work closely with the SIS vendors, Hank and Dr. Blakey, to obtain a resolution. Melody added that LEAs must find a way to store and transfer the data until a long-term solution is available.

Terri Hanson clarified that with the Ed-fi upgrade, TEA would have near real-time data, but with or without the upgrade, current year data is not validated until the PEIMS Summer Submission. TREx must be used to transfer the student discipline records to comply with legislation. Terri added that LEAs must send the current and historical data through TREx until a long-term solution can be developed.

Traci Pesina agreed that using TREx to send and manage records would create a hardship for campuses. Traci added that LEAs would need more time to communicate the change and implement a policy. Dr. Blakey replied that she would share concerns with TEA senior leadership and added that she is not aware of any options to extend the implementation deadline of September 1, 2023.

Joel Garcia agreed that LEAs would not be ready to implement by September 1, 2023, and asked Hank to discuss options for extending the deadline with the TEA legal division.

ITF Chair, Joel Garcia called for additional questions or comments. Hearing none, he requested a motion.

ITF Action:

Traci Pesina made a motion not to approve the proposal.

Catherine Bray seconded the motion.

Jamie stated that with a motion not to approve the proposal as written, each committee member would need to vote.

Lynne Smith called roll to obtain the vote.

Nine committee members voted not to approve the proposal.

One committee member voted to approve the proposal.

Five committee members voted to abstain.

Vote: The committee does not approve the proposal.

5. HB 3803 Parent Request Retention Changes (E1729)

Discussion Item

Background:

During the 88th legislative session, HB 3803 was passed, which amends Section 28.02124, Education Code to allow a parent or guardian to request that a high school student repeat any course for high

school credit in which the student was enrolled during the previous school year or for a student to repeat grades one through eight. Currently, under this section, a parent or guardian can request a student in grade prekindergarten up to grade three to repeat the grade in which the student was enrolled during the previous school year.

Overview:

Texas Education Data Standards XML Changes:

TEA proposes updating the special instructions and guidance for PARENT-REQUEST-RETENTION-INDICATOR (E1729) to explain a parent's or guardian's options under Sec. §28.02124 for requesting their student repeat grade prekindergarten up to grade eight or repeating a course for high school credit. The rules will be reviewed and updated based on changes in this proposal.

Texas Education Data Standards Upgrade Changes:

TEA proposes updating the special instructions for the Parent Request Retention descriptor in the StudentCharacteristics (E3063) data element.

Presentation:

Leticia Ollervidez presented the proposal, which includes:

In the Texas Education Data Standards for XML:

1. Revise the data element special instructions for the PARENT-REQUEST-RETENTION-INDICATOR (E1729).
2. Revise the data element reporting requirements for the PARENT-REQUEST-RETENTION-INDICATOR (E1729).
3. Revise associated data validation rules to reflect changes in this proposal.

In the Texas Education Data Standards for Upgrade:

1. Revise the special instructions for the Parent Request Retention (18) descriptor in the StudentCharacteristic (E3063) data element.

ITF Discussion:

Catherine Bray asked if TEA would consider allowing the minutes when a student repeats a class to count towards the 120 minutes per day or the 240 minutes per day instructional time requirement. Joe Herrera replied that TEA had added a sub-section that states if a parent requests a student repeat a course for high school credit under TEC 28.02124, the time that the student spends taking the course for a subsequent time does count towards the accumulation of attendance hours for FSP funding purposes; that is, time does count as instructional time for purposes of the two-through-four-hour rule.

Brittany Wright asked to clarify the language for high school course completers in the special instructions for PARENT-REQUEST-RETENTION-INDICATOR (E1729). Brittany stated that LEAs report this data element in the PEIMS Fall Submission of the repeated year, and the student may still need to complete the repeated course. Brittany suggested updating the language to indicate a student is repeating a course instead of using language that indicates the student has already repeated or completed a course. The change to the proposed definition would clarify when an LEA should report when a student is repeating a course.

Jamie Muffoletto stated that TEA would consider the proposed clarification and determine further changes to the special instruction for PARENT-REQUEST-RETENTION-INDICATOR (E1729).

ITF Chair, Joel Garcia called for additional questions or comments.

Other Business

Discussion Item

On-Time Federal Reporting Discussion

Terri Hanson and Linda Roska from Research and Analysis presented information about On-Time Federal Reporting. Jennifer Broussard, Kayan Lewis, and Freya Gaertner were in attendance to address any questions.

Terri stated that TEA is looking for feedback on proposed recommendations to change PEIMS reporting timelines to ensure TEA meets federal reporting guidelines. TEA would take the feedback provided by the committee to TEA leadership.

ITF Discussion:

Traci Pesina asked if TEA considered combining the PEIMS Fall Enrollment submission with the Class Roster Fall collection. Terri said that was something that could be considered and clarified that the same data would be reported whether the Fall Enrollment submission is separate or combined with Class Roster. Traci stated fewer data submissions would be more manageable with two data submissions in October rather than three. Traci added that she was concerned about LEAs not having a resubmission for the enrollment data, as LEAs submit corrections in the current PEIMS Fall Resubmission.

Catherine Bray stated that the omission of resubmission and moving the PEIMS Fall Enrollment submission to October would impact the ability of LEAs to properly identify students' special programs. Catherine added that some calendars begin the fourth Monday unless the LEA is a district of innovation. Catherine clarified that the identification of students in special programs such as Special Education, Economic Disadvantage, and Emergent Bilingual may not coincide with the PEIMS Fall Enrollment submission timeline, and added program areas need time to enter the student into special services. For example, in the current school year LEAs have 45 days to reclassify Emergent Bilingual students, and the students may not be reclassified by the new reporting time. Catherine further added if the early reading indicator is included in the Enrollment submission, a student that begins school on August 28 would be subject to a test within the first two weeks of school.

Catherine asked if TEA is collecting more indicators that cause Texas to be out of compliance for federal reporting compared to other states. Linda replied that Texas is collecting the same number of indicators as other states. Linda added that other states are collecting prior year data as the school year ends or earlier in the fall. Linda stated that the timelines in Texas for collecting data are later than in other states. Melody Parrish clarified that Texas is a large state with more than five million students enrolled. Melody added that other states have fewer students than Texas. Terri added that several states had a snapshot date in early October with no resubmission.

Georgia Kalligeris was concerned about data quality with an earlier submission timeline and no resubmission. Linda replied that she understood Georgia's concern. Linda stated that her team has worked diligently to improve processing time. Texas does not meet federal timelines since the data is not submitted early enough.

Catherine asked whether TEA has considered leaving the school start window and the enrollment snapshot the same but having an earlier submission so LEAs can report students accurately. Terri clarified Catherine's proposal was to leave the snapshot date as last Friday in October and submit the data mid- November. Terri replied that the Information Technology department performs quality assurance before Linda's team receives the data. The teams would need to review these dates to determine which reports could be completed on time and which ones would still be late.

Tracy requested that TEA consider keeping resubmissions. Georgia added that without resubmission, the ability to compile data if an LEA starts the school year late would be a challenge for charter schools.

Kim Lyons asked how leavers would be reported with this change. Linda replied that any student who left during the school year and graduates through May or June would be reported in the PEIMS Summer Submission. Linda added that any "no shows" and summer graduates would be reported in the PEIMS Extended Year Submission. Linda clarified that the school start window would be moved from the last Friday in September to mid-September. Terri added that TEA considers a "no show" student a student that never enrolled in the new school year.

Traci asked if LEAs are would be placed on a corrective action plan (CAP) if an LEA requests an extension. Terri explained that extension requests are not typically shared with other TEA departments. The TSDS team works with the LEA and ESC to get the data submission completed within two or three days of the due date when there are extenuating circumstances and an extension is required. Terri stated that when an LEA requests an update through the working collection, the main databases are not updated, but the corrected data would be passed to the program area and the TEA Self-Reported Data Unit. Terri added that she does not know if the new division plans to impose any CAPs.

Upcoming Meetings

September 26, 2023

October 17, 2023

November 14, 2023

January 16, 2024

March 5, 2024

April 9, 2024

Adjournment:

ITF Chair, Joel Garcia, called for additional questions or comments. Hearing none, he requested a motion to adjourn.

David Taylor made a motion to adjourn.

Traci Pesina seconded the motion.

The meeting was adjourned at 12:15 p.m.