Class Roster

Note

The focus of this presentation is on the changes for the official XML data submissions during the 2023-2024 school year.

Agenda

- **Class Roster**
  - Program Area Contacts
  - Program Area Updates and Guidance
  - **2022-2023**
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    - Timeline
    - Frequently Asked Questions
  - **2023-2024**
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    - Data Element Updates
    - Code Table Updates
    - Report Updates
    - Business Rule Updates
    - Timeline
    - Frequently Asked Questions
  - Technical Resources
  - Questions

Program Area Contacts

- Teacher Incentive Allotment (TIA)
  - **Lyra Swinney,** Project Coordinator - tia@tea.texas.gov

Program Area Updates & Guidance

- Teacher Incentive Allotment (TIA)
  - Districts Employing Designated Teachers
  - Class Roster Winter Submission and TIA Guidance and Resources
  - TIA Q&A

TEA

2022-2023

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Reminders

- LEAs should run all Class Roster Winter reports to verify their staff and student data and counts before completing their submission.

- TIA Teacher Incentive Allotment:

  - CLS2-100-007 Teacher Incentive Allotment Designated Staff Report:

    - Teacher data for all teachers with a TIA designation code(s)

    - Campuses at which the teachers provide instruction, for LEAs to verify the designated campuses for funding

Timeline

Class Roster Collection – Winter Submission	Date
TSDS ready to load data to eDM	August 1, 2022
Class Roster Winter ready for users to promote data	January 30, 2023
Class Roster Winter ready for users to complete	February 24, 2023
Class Roster Winter snapshot date – Last Friday in February	February 24, 2023
Class Roster Winter Submission due date for LEAs	March 30, 2023
Class Roster Winter data available to customers	April 13, 2023

Frequently Asked Questions

How does an LEA maintain the begin/expiration dates of Teacher Incentive Allotment (TIA) designations?

LEAs can access the Begin and Expiration dates of the TIA designations for the TIA teachers they employ publicly through the [Teacher Incentive Allotment Designated Teacher Search](#). Begin and end dates of designations are not collected in TSDS, and only active designations should be reported in the Class Roster Winter Collection.

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Application Updates

- No application updates are currently scheduled for the 2023-2024 school year.

Data Element Updates

- No New Data Elements

- No Updated Data Elements

- No Deleted Data Elements

Code Table Updates

- Updated **POPULATION-SERVED-TYPE (DC091) code 10** value translation from 'Migrant Students' to 'Migratory Students'

Code Table Id	Name	XML Name	Date Issued	Date Updated
DC091	POPULATION-SERVED-TYPE	PopulationServedType	03/01/2012	12/01/2022

Code	Translation
01	Regular Students
02	Bilingual Students
03	Compensatory/Remedial Education Students
04	Gifted and Talented Students
05	Career and Technical Education Students
06	Special Education Students
07	ESL Students
08	Adult Basic Education Students
09	Honors Students
10	~~Migrant~~ Migratory Students

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Report Updates

- No New Reports

- No Updated Reports

- No Deleted Reports

Business Rule Updates

- Removed rule 10020-0003 from the Class Roster Fall Submission:

Rule Type	Rule #	Rule Text / Business Meaning	Error Level	TSDS	PEIMS Sub	Rule Applies To			
						ESC	LEA	Campus	Charter
Business Context	10020-0003	Campus data must be provided for each campus registered with the TEA as an active instructional campus.	F	Y	3		Y		Y
		Campus data must be reported for each campus registered with the TEA as an active instructional campus.							

Business Rule Updates

tsds

- Added rule 10020-0070 for the Class Roster Fall Submission:

Rule Type	Rule #	Rule Text / Business Meaning	Error Level	TSDS	PEIMS Sub	Rule Applies To			
						ESC	LEA	Campus	Charter
Business Context	10020-0070	Campus data must be provided for each campus registered with the TEA as an active instructional campus serving any of the grade levels "01"-"12".	F	Y			Y		Y
		Campus data must be provided for each campus registered with the TEA as an active instructional campus serving any of the grade levels "01"-"12".							

TEA

Timeline

Class Roster Collection – Fall Submission	Date
TSDS ready to load data to eDM	August 7, 2023
Class Roster Fall ready for users to promote data	September 11, 2023
Class Roster Fall snapshot date – Last Friday in September	September 29, 2023
Class Roster Fall ready for users to complete	September 29, 2023
Class Roster Fall Submission due date for LEAs	October 19, 2023
Class Roster Fall data available to customers	November 2, 2023

Timeline

Class Roster Collection – Winter Submission	Date
TSDS ready to load data to eDM	August 7, 2023
Class Roster Winter ready for users to promote data	January 29, 2024
Class Roster Winter ready for users to complete	February 23, 2024
Class Roster Winter snapshot date – Last Friday in February	February 23, 2024
Class Roster Winter Submission due date for LEAs	March 28, 2024
Class Roster Winter data available to customers	April 11, 2024

Frequently Asked Questions

Since an SSN is needed to obtain a Unique Id for the Class Roster Fall Submission, how do we report a visiting teacher from abroad who is in the process of getting an SSN?

If the LEA changes the NON-CAMPUS-BASED-INSTRUCTION-CODE (E1072) code in the SectionExtension to "03- Non-District Teacher Providing Classroom Instruction Services", then the teacher data (StaffExtension and TeacherSectionAssociationExtension) would not be required and just the students would be reported.

Frequently Asked Questions

If a staff member has a ROLE-ID of Teacher (087) with a non-campus-based code of something other than "00 – Not Applicable", will that section get promoted, but not show up on staff and student roster reports?

The section will get promoted when there is a non-campus-based code of something other than "00 – Not Applicable" and display on the CLS1-100-005 Staff Roster report as well as the CLS1-100-1001 Student Class Roster report.

Technical Resources

- Technical Support:

  - TSDSCustomerSupport@tea.texas.gov

- TIA Program Area:

  - tia@tea.texas.gov

- Knowledge Base Articles:

  - TSDSKB-587 General FAQs for Class Roster Collection

Questions?

Thank you for attending.