

## **2023 Spring TSDS Training Questions and Answers**

**Updated: 4/27/2023**

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## Core Collections

### Child Find

#### **1. If the PARENTAL-CONSENT-DATE (E1714) is the last day of school, what would the Local Education Agency (LEA) report as the INITIAL-EVALUATION-DATE (E1715)?**

The LEA should always report the actual date the initial evaluation took place for the data element INITIAL-EVALUATION-DATE (E1715).

The additional guidance discussed during the training was around the former PARENTAL-CONSENT-DATE (E1714), which has been replaced with the new data element, CONSENT-TO-EVALUATION-RECEIVED-DATE (E1738). When the CONSENT-TO-EVALUATION-RECEIVED-DATE (E1738) date occurs during the summer (or on the last day of school), and the INITIAL-EVALUATION-DATE (E1715) also occurs during the summer, the LEA should backdate the CONSENT-TO-EVALUATION-RECEIVED-DATE (E1738) to the last instructional day in the prior school year.

When the CONSENT-TO-EVALUATION-RECEIVED-DATE (E1738) occurs during the summer (or on the last day of school), and the INITIAL-EVALUATION-DATE (E1715) takes place on the first instructional day of school or later during the new school year, then the LEA would report the CONSENT-TO-EVALUATION-RECEIVED-DATE (E1738) as the first instructional day of the new school year.

#### **2. How would an LEA report STUDENT-ABSENCES-WITHIN-TIMEFRAME (E1711) for a student attending an Optional Flexible School Day Program (OFSDP)?**

For a student who attends an OFSDP, if the student were certified by the teacher of record or otherwise appropriately documented to have attended school on the day in question, then the student would not be considered absent. However, if there is no certification or documented record that the student attended school on a particular day, the student would be counted absent. The data element, STUDENT-ABSENCES-WITHIN-TIMEFRAME (E1711) would be reported for these students.

### **Resources**

- TEA Optional Flexible School Day Program (OFSDP): <https://tea.texas.gov/finance-and-grants/state-funding/additional-finance-resources/optional-flexible-school-day-program>
- TEA FAQ for the Optional Flexible School Day Program (OFSDP) <https://tea.texas.gov/sites/default/files/ofsdp-faq-nov%202021.pdf>
- Student Attendance Accounting Handbook (SAAH), page 245: <https://tea.texas.gov/sites/default/files/saah2223-adopted.pdf>.
- TAC 89.1011(h): [https://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=R&app=9&p\\_dir=&p\\_rloc=&p\\_tloc=&p\\_ploc=&pg=1&p\\_tac=&ti=19&pt=2&ch=89&rl=1011](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=19&pt=2&ch=89&rl=1011)

- TWEDS STUDENT-ABSENCES-WITHIN-TIMEFRAME (E1711):  
<https://tealprod.tea.state.tx.us/TWEDS/98/490/0/0/DataComponents/DataElements/List/18130>

**3. Should students with an effective date less than 90 calendar days before their third birthday be reported under SPPI-11?**

In the 2022-2023 school year, any child reported with an effective date less than 90 calendar days before their third birthday must be reported using the StudentChildFindAssociationExtension and Early Childhood Intervention (ECI)-related data elements. This includes the ECI-NOTIFICATION-DATE (E1712), ECI-TRANSITION-CONFERENCE-DATE (E1713), and ORIGINAL-ECI-SERVICES-DATE (E1737).

The Child Find Collection automatically determines if the student's compliance will be determined through SPPI-11 or SPPI-12.

## Class Roster

**1. What should an LEA do when a teacher's name is not listed on the report that the Teacher Incentive Allotment (TIA) department provided?**

The LEA should send an email to [TIA@tea.texas.gov](mailto:TIA@tea.texas.gov).

**2. Is any action needed for an LEA that does not employ designated teachers or National Board-Certified teachers (NBCTs) and accidentally codes some of their teachers as designated with a CREDITABLE-YEAR-OF-SERVICE-INDICATOR-CODE (E1721)?**

There is no action needed by the LEA for TIA purposes. The teachers who are not designated or are not NBCTs are not in the TIA system. Therefore, the TIA department will not pull any Class Roster Winter data for them.

**3. What action is needed if an LEA reported a designated teacher in the Class Roster Winter Submission as an "087" (Teacher) with a TIA designation code and a CREDITABLE-YEAR-OF-SERVICE-INDICATOR-CODE (E1721) but they are now working as a counselor?**

The LEA should contact [TIA@tea.texas.gov](mailto:TIA@tea.texas.gov).

**4. What should an LEA do if they employ a TIA-designated or National Board Certified teacher, but the teacher was not reported in the Class Roster Winter Submission or was reported without a CREDITABLE-YEAR-OF-SERVICE-INDICATOR-CODE (E1721)?**

The LEA should contact [TIA@tea.texas.gov](mailto:TIA@tea.texas.gov).

**5. Can you explain what data is on the CLS2-100-006 and CLS2-100-007 reports?**

The CLS2-100-006: Submission Summary Report displays the Class Roster Winter Submission row counts by category and subcategory. This report can be run at the LEA and Campus level. All staff members reported in the Class Roster Winter Submission would be included in the counts. The CLS2-100-007: TIA Designation Staff Report is an LEA level report that displays the following: (1) Teacher data for all teachers with a TIA designation code and (2) Campuses for which the teachers provide instruction for the LEAs to verify the designated campuses for funding.

**6. How is the TIA allotment calculated when a teacher is reported with multiple CAMPUS-IDs (E0266) in an LEA?**

The Strategic Compensation Operations Management System (SCOMS) will divide each campus allotment by the total number of reported campuses and then sum the values. If an LEA's Class Roster Winter Submission does not accurately represent a teacher's primary campus of employment, the LEA should email [TIA@tea.texas.gov](mailto:TIA@tea.texas.gov).

**7. Which TEACHER-INCENTIVE-ALLOTMENT-DESIGNATION-CODE (DC165) should an LEA report in the Class Roster Winter Submission for new National Board-Certified teachers?**

In the Class Roster Winter Submission, the LEA should report a new National Board-Certified teacher with a code "01" (Active National Board-Certified Teacher).

## **Residential Facility Tracker (RFT)**

**1. What triggers a Residential Facility (RF) review from TEA?**

All LEAs in Texas will be monitored every six years, at a minimum, in a scheduled cycle. Cyclical monitoring schedules are published on the TEA website in two-year increments. LEAs selected for monitoring each school year will be reviewed in three groups. Additional information about cyclical monitoring can be found at <https://tea.texas.gov/academics/special-student-populations/review-and-support/differentiated-monitoring-and-support-dms>.

**2. Who should the Education Service Center (ESC) contact if the Residential Facilities report lists a facility outside of their region?**

Please enter a TIMS ticket with the information and request changes to get the report corrected. Additional information can be found in KB article [TSDSKB-589](#) on how to request an update to residential facilities.

**3. Does the RF Tracker program area still recommend for LEAs to load student data into TSDS on a monthly basis?**

Yes. The RF Tracker program area recommends LEAs load student data into TSDS on a monthly basis.

## All Other Questions

### Additional Days School Year (ADSY) – Program Area

- 1. Can an LEA report Additional Days School Year (ADSY) program data for schools offering 4-day weeks that meet the 75,600 minutes but not the 180-day requirement?**

To qualify for ADSY funding, schools must provide a 180-day calendar with 75,600 minutes.

- 2. Can LEAs double-dip for funding regarding ADSY and other programs such as Bilingual/ESL Summer school or the Optional Flexible School Day Program?**

Programs must be run separately but can operate on the same day if the hours do not overlap. For example, the first two hours of a day could be the ADSY program (if providing a minimum of two hours of instruction), and the following hours in the day could be funded through the Emergent Bilingual Summer Program.

- 3. Is ADSY student-level data reported during the PEIMS Summer or Extended-Year Submission?**

Student-level data for ADSY is only reported in the PEIMS Extended Year Submission. For the 2023-2024 school year, LEAs will report the ADDITIONAL-DAYS-PROGRAM-INDICATOR-CODE (E1671) in the PEIMS Summer Submission for each school that provides an ADSY program.

TEA will use this indicator to verify the school calendar meets the 180-day and 75,600-minute requirements.

- 4. Which waiver days, if any, count towards the ADSY 180-day requirement?**

For the 2022-2023 school year, the Missed School Day Waiver counts towards the ADSY 180-day requirement. LEAs who experience difficulty meeting 180-day requirement should reach out to [ADSY@tea.texas.gov](mailto:ADSY@tea.texas.gov).

- 5. If a campus has multiple tracks with different total days, how does TEA know which campus calendar to use to determine the 180-day requirement?**

Beginning in the 2023-2024 school year, LEAs will report the ADDITIONAL-DAYS-PROGRAM-INDICATOR-CODE (E1671) for each school that provides an ADSY program. TEA will check all calendars for a school with this indicator that are reported with an INSTRUCTIONAL-PROGRAM-TYPE (C215) "01," "02," or "14" to confirm the school met the 180-day and 75,600-minute requirement to qualify for ADSY funding.

Foster Care

**1. Do Charter schools need to have a foster care point of contact?**

Charter schools must have a foster care liaison. This information is submitted directly to TEA by sending the liaison's name, email address, and phone/fax numbers to [CharterSchools@tea.texas.gov](mailto:CharterSchools@tea.texas.gov).

**2. Which FOSTER-CARE-INDICATOR-CODE (E1528) should be used to report a prekindergarten student in in foster care?**

A prekindergarten student currently in the conservatorship of the Department of Family and Protective Services should be reported with the FOSTER-CARE-TYPE-CODE (C196) "1."

P-EBT

**1. Who can a parent contact regarding 2022-2023 P-EBT benefits?**

The P-EBT program has been discontinued for the 2022-2023 school year and for the Summer of 2023. No benefits will be issued after the Summer 2022 program. Parents can reference the Health and Human Services P-EBT website for prior years - <https://www.hhs.texas.gov/services/health/coronavirus-covid-19/coronavirus-covid-19-information-people-receiving-services/pandemic-ebt-p-ebt-due-covid-19>.

Student Attendance Accounting Handbook (SAAH)

**1. Does every homebound student need to be evaluated for 504 services?**

Every homebound student does not need to be evaluated for 504 services.

Special Education Legislative Updates

**1. What are the bill numbers for the two Special Education bills that TEA is currently tracking?**

The Special Education bills that TEA is currently tracking are HB 3781 and SB 1474.