Texas Education Agency
Information Task Force (ITF)
January 28, 2025
Zoom
10:00 a.m. – 12:00 p.m.

Meeting Minutes

Call Meeting to Order   **Joel Garcia, ITF Chair**

Joel Garcia, ITF Chair, called the ITF meeting to order at 10:00 a.m.

Roll call of the ITF members was taken by Lynne Smith.

ITF Members Present:

Dana Braun, Catherine Bray, Joel Garcia, Joe Herrera, Keitha Ivey, D'Lynne Johnson, Georgia Kalligeris, David Marx, David McKamie, John Newcom, Traci Pesina, Joycelyn Ray, Linda Roska, Elisa Sanchez, Brittany Wright

ITF Alternate Members Present:

Christine Barnes, Justin Jons, Tamara Kavanaugh, Sandra Kratz, Shawna Ohnesorge, Stephanie Reis, Nina Taylor, Jaylea Wallace

TEA Staff Present:

Office of Information Technology:

Kathy Adaky, Connor Briggs, David Butler, Naomi Davis, Deborah Deberry, Candice DeSantis, Terri Hanson, Monica Harwig, Jeanine Helms, Jamie Hicks, Scott Johnson, Laurie Kelso, Becky McCully, Jamie Muffoletto, Leticia Ollervidez, Melody Parrish, Leanne Simons, Lynne Smith, Melissa Witcher

Research & Analysis Department:

Freya Gaertner, Kayan Lewis, Jennifer Broussard

Jamie Muffoletto invited Linda Roska to comment on the new On-Time Federal Reporting Changes proposal. Linda expressed her gratitude to the committee members and their patience in finding a solution. Linda Roska explained that these proposed changes are the minimum changes that would still allow the Texas Education Agency (TEA) to comply with the U.S. Department of Education. The changes are requiring TEA to change some current processes that have been in place and redefines how to determine their continuers.

1. On-Time Federal Reporting Changes   Action Item

Background:

The U.S. Department of Education (ED) expects state data submissions to be timely, complete, and accurate on the due date. The Texas Education Agency (TEA) has never complied with meeting the federal reporting deadlines for certain EDFacts and Perkins submissions. To comply with all the federal reporting deadlines, it was determined that the student enrollment and special education program information would need to be collected earlier than when it is currently collected in the Public Education Information Management System (PEIMS) Fall Submission.

Overview:

Beginning in the 2026-2027 school year, TEA will add a new submission to PEIMS. The PEIMS Fall Enrollment Submission will consist of: (1) all students enrolled on the first Friday in October with their Special Education program determination and (2) students in grades 7-12 enrolled at any point during the school start window (first day of school through the last Friday in September). This data will be collected to complete certain federal submissions and for statewide leaver reconciliation. Additionally, the TEA program area will update the program data used for continuers to begin using the data reported in the prior-year PEIMS Summer Submission.

Timeline:

Due Date	Submission
09/25/2025	2025-2026 Close of School Start Window
10/31/2025	2025-2026 PEIMS Fall Snapshot Date
12/11/2025	2025-2026 PEIMS Fall Submission Due
01/15/2026	2025-2026 PEIMS Fall Resubmission Due
09/25/2026	2026-2027 Close of School Start Window
10/02/2026	2026-2027 PEIMS Fall Enrollment Snapshot
10/15/2026	2026-2027 PEIMS Fall Enrollment Submission Due
10/30/2026	2026-2027 PEIMS Fall Snapshot
12/10/2026	2026-2027 PEIMS Fall Submission Due
01/21/2027	2026-2027 PEIMS Fall Resubmission Due

Communication Plan:

The following is the confirmed communication plan:

Confirmed Communication	Date
Early Notice for the changes to the 2026-2027 School Years published in TEDS	March 3, 2025
Field Coordinator Network (FCN) Webinar (ESC and Vendors)	March 4, 2025
To the Administrator Addressed Letter	March 6, 2025 (tentative)
Internal TEA Webinar (For TEA Program Area)	February/March 2025
ESC Training	April 2-3, 2025

Confirmed Communication	Date
	July 22-23, 2025
Vendor Training	April 1, 2025 July 24, 2025
Commissioner Superintendent Call	TBD
CCRS (ESC Executive Directors) Meeting	TBD
TEA State-Wide Webinar	TBD

PEIMS Fall Enrollment Submission:

During the PEIMS Fall Enrollment Submission, LEAs will report special education and demographic data for students enrolled on the first Friday in October and for students in grade levels 7-12 enrolled at least one day on or before the first Friday in October.

Note:

1. **LocalEducationAgency:**
   - E3019 EducationOrganizationCategory
   - E3037 NameOfInstitution
   - E0212 LocalEducationAgencyId
   - E3036 LocalEducationAgencyCategory

2. **School:**
   - E3019 EducationOrganizationCategory
   - E3037 NameOfInstitution
   - LocalEducationAgency (Reference)
   - E0266 SchoolId
   - E0017 GradeLevel

3. **StudentSchoolAssociation:**
   - Student (Reference)
   - School (Reference)
   - Calendar (Reference)
   - E3023 EntryDate
   - E1517 EntryGradeLevel
   - E3024 EntryType
   - E0787 ADAEligibility
   - E3028 ExitWithdrawDate
   - E1001 ExitWithdrawType
   - E1000 StudentAttribution
   - E0903 CampusIdOfResidence
   - E1027 CampusIdOfAccountability

4. **Student**

- E1523 StudentUniqueId
- E0923 LocalStudentId
- E0001 StudentId
- E0706 GenerationCode
- **New** AsOfStatusFirstFridayOctober
- Name
    - E0703 FirstName
    - E0704 MiddleName
    - E0705 LastSurname
- BirthData
    - E0006 BirthDate

5. **StudentEducationOrganizationAssociation**
   - Student (Reference)
   - LocalEducationAgency (Reference)
   - E0004 Sex
   - E1064 HispanicLatinoEthnicity
   - E3050 Race

6. **Program**
   - LocalEducationAgency (Reference)
   - E3049 Program Name
   - E1337 ProgramType

7. **StudentSpecialEducationProgramAssociation****
   - School (Reference)
   - Student (Reference)
   - Program (Reference)
   - E3010 BeginDate
   - E3020 EndDate
   - InstructionalSettingSet
       - E0173 InstructionalSetting
       - E3025 InstructionalSettingBeginDate
       - E3026 InstructionalSettingEndDate
   - Disability
       - E3015 Disability
   - Disability.DisabilitySet
       - E3039 OrderOfDisability
       - E3016 DisabilitySetBeginDate
       - E3017 DisabilitySetEndDate

Presentation:

Jamie Muffoletto presented the proposal, which includes:

TEA proposes the following changes:

Texas Education Data Standards:
1. Add the following entities to the PEIMS Fall Enrollment Submission:
    a. LocalEducationAgency
    b. School
    c. StudentSchoolAssociation
    d. Student
    e. StudentEducationOrganizationAssociation
    f. Program
    g. StudentSpecialEducationProgramAssociation
2. Add submission specific General and Data Element Reporting requirements to the following entities:
    a. LocalEducationAgency
    b. School
    c. StudentSchoolAssociation
    d. Student
    e. StudentEducationOrganizationAssociation
    f. Program
    g. StudentSpecialEducationProgramAssociation
3. Add a new data element AsOfStatusFirstFridayOctober (E3XXX) with a corresponding descriptor table to the Student entity.
4. Add student PEIMS Fall Submission reports to the PEIMS Fall Enrollment Submission.
5. Add new data validations to the PEIMS Fall Enrollment Submission.

ITF Discussion:

Jamie Muffoletto described the new PEIMS Fall Enrollment Submission as a census of enrolled students on the first Friday in October, with information about their Special Education (SPED) programs. Additionally, students in grade levels 7-12 enrolled at any time during the school start window would be reported in the new submission.

Traci Pesina asked Jamie to clarify the negative impact on the LEA when a new student was enrolled on the first Friday in October, but the LEA did not identify the student as SPED. Traci also asked if the SPED data would be reported in the PEIMS Fall Submission and, if so, how each piece of data reported was used.

Jamie stated that SPED data would also be reported in the PEIMS Fall Submission. Jamie added that if the LEA did not report the student as SPED in the PEIMS Fall Enrollment Submission because the student was not yet identified, the student should be reported in the PEIMS Fall Submission if the identification has occurred by that submission.

Jamie said that the SPED data collected in the PEIMS Fall Enrollment Submission is data needed for federal reporting and invited Linda Roska to provide additional information. Linda stated that if the data is available, it would be used for the Federal Exit file for students who exited from the SPED program. Traci asked Linda if she knew the negative impact of the SPED record not being reported in the PEIMS Fall Enrollment Submission. Linda stated that she did not know the impact.

Georgia Kalligeris stated she provided some questions to TEA about the leavers and graduates being reported in the PEIMS Summer and Extended Year Submissions. Georgia asked if TEA would consider extending the PEIMS Extended Year Resubmission due date so LEAs can focus on the new PEIMS Fall Enrollment Submission.

Jamie replied that TEA would review Georgia's questions and added that TEA would provide more information about the changes to leavers and graduate reporting. Jamie clarified that the On-Time Federal Reporting Changes proposal presented was for capturing the data for continuers and added that TEA would provide Georgia feedback.

Georgia asked if TEA would provide reports to LEAs to help determine their leavers, duplicate enrollment, and underreported students in the new PEIMS Fall Enrollment Submission. Jamie reminded the committee that leavers and graduates would be reported in the PEIMS Summer and Extended Year Submissions and stated that LEAs would have the same resources and reports currently available in the PEIMS Fall Submission to assist with leaver determinations. Jamie added that the new PEIMS Fall Enrollment Submission was for continuers. Jamie stated TEA would be happy to discuss the leaver and graduate changes in a future ITF meeting.

Catherine Bray thanked TEA for considering all the feedback provided by committee members and providing a new option for reporting data to meet federal requirements.
Jamie thanked Catherine for the opportunity to collaborate and develop a resolution that meets everyone's needs.

ITF Chair, Joel Garcia called for additional questions or comments. Hearing none, he requested a motion.

ITF Action:
Traci Pesina made a motion to approve the proposal.
Catherine Bray seconded the motion.
Vote: Passed

2. PEIMS Fall Submission Changes   Action Item
Background:
The U.S. Department of Education (ED) expects state data submissions to be timely, complete, and accurate on the due date. The Texas Education Agency (TEA) has never complied with meeting the federal reporting deadlines for certain EDFacts and Perkins submissions. To comply with all the federal reporting deadlines, it was determined that the student enrollment and specific program information for a small subset of students would need to be collected earlier than when it is currently collected in the PEIMS Fall Submission.

Overview:
Beginning with the 2026-2027 school year, the PEIMS Fall Submission will only include students enrolled, staff employed, and budget data as of the last Friday in October.

Timeline:

Due Date	Submission
10/31/2025	2025-2026 PEIMS Fall Snapshot Date
12/11/2025	2025-2026 PEIMS Fall Submission (No changes to the data submission)
01/15/2026	2025-2026 PEIMS Fall Resubmission (No changes to the data submission)
10/30/2026	2026-2027 PEIMS Snapshot
12/10/2026	2026-2027 PEIMS Fall Submission
01/21/2027	2026-2027 PEIMS Fall Resubmission

Communication Plan:

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Vendor Training	April 1, 2025 July 24, 2025
Commissioner Superintendent Call	TBD
CCRS (ESC Executive Directors) Meeting	TBD
TEA State-Wide Webinar	TBD

Presentation:

Jamie Muffoletto presented the proposal, which includes:

TEA proposes the following changes:

Texas Education Data Standards:

1. Remove the AsOfStatusLastFridayOctober (E3007) data element and corresponding descriptor table from the PEIMS Fall Submission.
2. Update General Reporting Requirements and Data Element Reporting Requirements as needed to reflect the changes to the PEIMS Fall Submission.
3. Revise the associated TSDS reports to reflect the changes in this proposal.
4. Revise the associated data validation rules to reflect the changes in this proposal.

ITF Discussion:

ITF Chair, Joel Garcia called for questions or comments. Hearing none, he requested a motion.

ITF Action:
Traci Pesina made a motion to approve the proposal.
D'Lynne Johnson seconded the motion.
Vote: Passed

Other Business   Discussion Item

Jamie Muffoletto thanked everyone for their feedback and collaboration with TEA. Jamie stated the proposals would be presented to the Policy Committee on Public Education Information (PCPEI) and Data Governance Board (DGB) and added that if passed, the information would be available as an Early Notice in the Texas Education Data Standards (TEDS). Leanne Simons thanked members for their participation and feedback.

ITF Chair, Joel Garcia informed ITF members of the upcoming March 4, 2025, and the April 8, 2025, ITF meetings.

Adjournment:
ITF Chair, Joel Garcia, called for questions or comments. Hearing none, he requested a motion to adjourn.

Catherine Bray made a motion to adjourn.
Traci Pesina seconded the motion.

The meeting was adjourned at 10:28 a.m.