

## STAFF RESPONSIBILITIES – PEIMS Fall Submission

### StaffEducationOrganizationAssignmentAssociation Entity

For the latest [Texas Education Data Standards \(TEDS\)](#), see the Texas Student Data System (TSDS) Web-Enabled Data Standards (TWEDS). Detailed reporting guidance is found in the TWEDS under the **StaffEducationOrganizationAssignmentAssociation** For *teacher* responsibilities see the *Staff Responsibilities – Teacher* document.

#### StaffEducationOrganizationAssignmentAssociation Entity

| Data Element                                         | Cardinality                                                                                | Descriptor Table |
|------------------------------------------------------|--------------------------------------------------------------------------------------------|------------------|
| Staff                                                |  Required |                  |
| School                                               |  Required |                  |
| StaffClassification                                  | Required                                                                                   | C021             |
| BeginDate                                            | Required                                                                                   |                  |
| EndDate                                              | Optional                                                                                   |                  |
| SharedServiceArrangementStaff                        | Optional                                                                                   | C169             |
| <b>StaffServiceSet</b> (may have multiple instances) | <b>Required</b>                                                                            |                  |
| StaffService                                         | Mandatory                                                                                  | C343             |
| SPEDStudentAgeRange                                  | Mandatory                                                                                  | C342             |
| PopulationServed                                     | Optional                                                                                   | C030             |
| MonthlyMinutes                                       | Optional                                                                                   |                  |
| NumberOfStudentsInClass                              | Optional                                                                                   |                  |
| StaffServiceBeginDate                                | Mandatory                                                                                  |                  |
| StaffServiceEndDate                                  | Optional                                                                                   |                  |

The following StaffClassification (C021) **MUST** be reported through the StaffEducationOrganizationAssignmentAssociation Entity:

| StaffClassification (C021) | Short Description                         | StaffService (C343)                                 |
|----------------------------|-------------------------------------------|-----------------------------------------------------|
| 002                        | Art Therapist                             | <b>SE000001, SE000005, or SE000006</b> (30090-0064) |
| 003                        | Assistant Principal                       | <b>SS003000</b> (30090-0025)                        |
| 004                        | Assistant/Associate/Deputy Superintendent | <b>SSXXXXXX</b> (30090-0026)                        |
| 005                        | Psychological Associate                   | <b>SE000001 or SS007000-SS009000</b> (30090-0066)   |
| 007                        | Corrective Therapist                      | <b>SE000001</b> (30090-0068)                        |
| 006                        | Audiologist                               | <b>SE000001-SE000003 or SE000006</b> (30090-0067)   |
| 008                        | School Counselor                          | <b>SS007000</b> (30090-0027)                        |
| 011                        | Educational Diagnostician                 | <b>SE000001</b> (30090-0068)                        |

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|----------------------------|----------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| 012                        | District Instructional Program Director or Executive Director        | SS001XXX, SS002000, SS004XXX, SS005XXX, SS006000, SS007000, or SS011000 (30090-0028) |
| 013                        | Librarian                                                            | SS002000 (30090-0029)                                                                |
| 014                        | Music Therapist                                                      | SE000001, SE000005, or SE000006 (30090-0064)                                         |
| 016                        | Occupational Therapist                                               | SE000001 (30090-0068)                                                                |
| 017                        | Certified Orientation and Mobility Specialist (COMS)                 | SE000001 or SE000004-SE000006 (30090-0070)                                           |
| 018                        | Physical Therapist                                                   | SE000001 or SE000004-SE000006 (30090-0070)                                           |
| 019                        | Physician                                                            | SS009000 (30090-0031)                                                                |
| 020                        | Principal                                                            | SS003000 (30090-0025)                                                                |
| 021                        | Recreational Therapist                                               | SE000001 or SE000004-SE000006 (30090-0070)                                           |
| 022                        | School Nurse                                                         | SS009000 (30090-0031)                                                                |
| 023                        | LSSP/Psychologist                                                    | SE000001 or SS007000-SS009000 (30090-0066)                                           |
| 024                        | Social Worker                                                        | SS008000 (30090-0032)                                                                |
| 026                        | Speech Therapist/Speech-Language Pathologist                         | SE000002 or SE000003 (30090-0033)                                                    |
| 027                        | Superintendent/Chief Admin Officer/Chief Executive Officer/President | SS013000 (30090-0035)                                                                |
| 028                        | Teacher Supervisor                                                   | SS001XXX, SS002000, SS004XXX, or SS005XXX (30090-0036)                               |
| 030                        | Truant Officer/Visiting Teacher                                      | SS020000 (30090-0038)                                                                |
| 032                        | Work-Based Learning Site Coordinator                                 | SE000001, SE000007, or SRXXXXXX (30090-0072)                                         |
| 033                        | Educational Aide (NOT PK Classroom Aide)                             | SA000003 (30090-0039)                                                                |
| 036                        | Certified Interpreter                                                | SS000004 (30090-0041)                                                                |
| 040                        | Athletic Director                                                    | SS011000 (30090-0042)                                                                |
| 041                        | Teacher Facilitator                                                  | SS001XXX, SS002000, SS004XXX, or SS005XXX (30090-0073)                               |
| 042                        | Teacher Appraiser                                                    | SS001000-SS001003 or SS005000 (30090-0074)                                           |
| 043                        | Business Manager                                                     | SS013000 (30090-0035)                                                                |
| 044                        | Tax Assessor And/Or Collector                                        | SS013000 (30090-0035)                                                                |
| 045                        | Director Of Personnel/Human Resources                                | SS013000 (30090-0035)                                                                |
| 054                        | Department Head                                                      | SS002000 or SS004000-SS006000 (30090-0043)                                           |

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|----------------------------|--------------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| 055                        | Registrar                                                          | <b>SS003000 or SS013000</b><br>(30090-0045)                                             |
| 056                        | Athletic Trainer                                                   | <b>SS011000</b> (30090-0046)                                                            |
| 100                        | Instructional Materials Coordinator                                | <b>SS013000</b> (30090-0094)                                                            |
| 101                        | Legal Services                                                     | <b>SS013000</b> (30090-0094)                                                            |
| 102                        | Communications Professional                                        | <b>SS006000 or SS019000</b><br>(30090-0095)                                             |
| 103                        | Research/Evaluation Professional                                   | <b>SS013000 or SS004XXX</b><br>(30090-0096)                                             |
| 104                        | Internal Auditor                                                   | <b>SS013000</b> (30090-0094)                                                            |
| 105                        | Security                                                           | <b>SS020000 or SS021000</b><br>(30090-0097)                                             |
| 106                        | District/Campus Information Technology Professional                | <b>SS015000, SS016000, SS017000, SS018000, or SS025000</b> (30090-0098)                 |
| 107                        | Food Service Professional (including but not limited to Dietician) | <b>SS012000</b> (30090-0099)                                                            |
| 108                        | Transportation                                                     | <b>SS010000</b> (30090-0100)                                                            |
| 109                        | Athletics (Other than Athletic Director)                           | <b>SS011000</b> (30090-0101)                                                            |
| 110                        | Custodial                                                          | <b>SS014000</b> (30090-0102)                                                            |
| 111                        | Maintenance                                                        | <b>SS014000</b> (30090-0102)                                                            |
| 112                        | Business Services Professional                                     | <b>SS013000</b> (30090-0094)                                                            |
| 113                        | Other District Exempt Professional Auxiliary                       | <b>SS013000 or SS023000</b><br>(30090-0077)                                             |
| 114                        | Other Campus Exempt Professional Auxiliary                         | <b>SSXXXXXX except SS001XXX, SS013000, SS014000, SS016000, or SS019000</b> (30090-0077) |
| 115                        | Psychiatric Nurse                                                  | <b>SE000001 or SS007000-SS00900</b> (30090-0066)                                        |
| 116                        | Licensed Clinical Social Worker                                    | <b>SE000001 or SS007000-SS00900</b> (30090-0066)                                        |
| 117                        | Licensed Professional Counselor                                    | <b>SE000001 or SS007000-SS00900</b> (30090-0066)                                        |
| 118                        | Licensed Marriage and Family Therapist                             | <b>SE000001 or SS007000-SS00900</b> (30090-0066)                                        |
| 119                        | Family and Community Liaison                                       | <b>SS007000, SS008000, SS019000, or SS022000</b><br>(30090-0127)                        |
| 120                        | Instructional Coach                                                | <b>SS001XXX, SS002000, SS004XXX, or SS005XXX</b><br>(30090-0073)                        |
| 121                        | Chaplain                                                           | <b>SS007000, SS019000, or SS021000</b> (30090-0128)                                     |



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| For ESC Use Only           |                                                       |                        |
| 060                        | Executive Director                                    | SS013000 (30090-0048)  |
| 061                        | Assistant/Associate/Deputy Executive Director         | SSXXXXXX (30090-0049)  |
| 062                        | Component/Department Director                         | SSXXXXXX (30090-0049)  |
| 063                        | Coordinator/Manager/Supervisor                        | SSXXXXXX (30090-0049)  |
| 064                        | Specialist/Consultant                                 | SSXXXXXX (30090-0049)  |
| 065                        | Field Service Agent                                   | SS022000 (30090-00076) |
| 079                        | Other Education Service Center Professional Personnel | SSXXXXXX (30090-0049)  |

The following StaffClassification (C021) **MAY** be reported through the StaffEducationOrganizationAssignmentAssociation Entity (for additional reporting information, please see Staff Responsibilities – Teacher):

| StaffClassification (C021) | Short Description | StaffService (C343) |
|----------------------------|-------------------|---------------------|
| 087                        | Teacher           | SRXXXXXX, SEXXXXXX  |