



2023-2024

Texas Education Data Standards (TEDS)

**Student Application Domain
Data Submission Requirements**

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Table of Contents

Student Application Domain.....	3
StudentApplication Entity.....	4
Entity Description	4
General Reporting Requirements.....	5
Special Reporting Requirements	5
Data Element Reporting Requirements.....	5

Student Application Domain

The Student Application Domain provides the student-level information necessary to reflect an application to a school or program for a K-12 student.

The Student Application Domain contains the following entity:

- **StudentApplication** is an entity that represents data elements comprising a student’s demographic and application information.

StudentApplication Entity

Entity	Entity Ref	Data Element	Collection/Submission	Length	Data Type	Descriptor Table	Element ID
StudentApplication							
		ApplicationIdentifier	NP				
	Ⓞ	EducationOrganization	CSW	9			
	Ⓞ	SchoolYear	CSW				
		StudentUId	CSW	32	String		E3079
		Sex	CSW		Coded	C013	E0004
		EntryGradeLevel	CSW		Coded	C050	E1517
		ApplicationDate	CSW		Date		E3004
		ApplicationType	CSW		Coded	C327	E3005
		GenerationCode	CSW		Coded	C012	E0706
		StudentId	CSW	9	String		E0001
StudentApplication>Name							
		FirstName	CSW	75	String		E0703
		MiddleName	CSW	75	String		E0704
		LastSurname	CSW	75	String		E0705
StudentApplication>BirthData							
		BirthDate	CSW		Date		E0006

Legend:

- | | | |
|--|---|--|
| <p>ALL – Data element is used by all core collections</p> <p>PF – PEIMS Fall</p> <p>PM – PEIMS Mid-year</p> <p>PS – PEIMS Summer</p> <p>PE – PEIMS Extended Year</p> <p>NP – Data element is not promoted to TSDS</p> | <p>CRF – Class Roster Fall</p> <p>CRW – Class Roster Winter</p> <p>KG – ECDS KG</p> <p>PK – ECDS PK</p> <p>CSW – Charter School Waitlist</p> | <p>CF – Child Find</p> <p>RFT – RF-Tracker</p> <p>SELA –SELA</p> <p>14 – SPPI-14</p> |
|--|---|--|

Entity Description

The StudentApplication Entity represents the student demographic and application information.

General Reporting Requirements

Charter School Waitlist Collection

Students on a charter school campus waitlist as of the last Friday in September should be reported as part of the Charter School Waitlist Collection using the *StudentApplication* entity.

Special Reporting Requirements

Currently, there are no special reporting requirements.

Data Element Reporting Requirements

ApplicationIdentifier

ApplicationIdentifier is a unique number or alphanumeric code assigned to an application and is not promoted to TSDS.

EducationOrganization Reference

The EducationOrganization Reference represents the identifier assigned to a campus.

SchoolYear Reference

The SchoolYear Reference represents the identifier assigned to the school year.

StudentUID (E3079) indicates a unique number assigned to a student by the Texas Education Agency.

Sex (E0004) is defined as a person's gender.

EntryGradeLevel (E1517) indicates the grade level or primary instructional level at which a student enters and receives services in a school or an educational institution during a given academic session.

ApplicationDate (E3004) is the month, day, and year the application was submitted.

ApplicationType (E3005) indicates the type of application submitted.

GenerationCode (E0706) identifies the generation suffix, if any, which the person attaches to his name (e.g., Jr., Sr., III).

StudentId (E0001) is the student's Social Security number or a state-approved alternative identification number.

The first character of *StudentId* must be *S* or *0-8*. Every effort should be made to obtain the student's SSN.

The local education agency should request the student's Social Security number (SSN) or assign a state-approved alternate identification number from the list of alternate ID numbers provided by the Texas Education Agency. Once a student's state-approved alternate identification number is assigned, it should be removed from the pool of state-approved alternate identification numbers. Do not reassign a state-approved alternate identification number once assigned to a student.

Charter School Waitlist

When a student applies for enrollment at the charter school, the charter school **must** use the student ID number already assigned to the student, if available. If the student fails to provide records that indicate the *StudentId* number, the Charter School should request the *StudentId* number. The charter school must verify each *StudentId* number received by searching the Unique ID Application.

StudentApplication>Name

The *Name* common type indicates the data elements that capture a person's legal name.

TEC §25.0021 states that a Texas public school student must be identified by their legal surname. The legal name is obtained from the birth certificate. The name entered must match the birth certificate exactly as shown. Each name on the birth certificate must appear in one of the name fields.

The parent or legal guardian shall be asked to clarify if the birth certificate name cannot be understood completely. If the first or last name is not indicated on a student's birth certificate, then the parent or legal guardian shall provide a first and last name to be used for reporting purposes consistently while the student is enrolled in Texas public schools.

If a birth certificate is not obtainable, the name entered shall match an alternate document. Acceptable alternate documents are a statement of the child's date of birth issued for school admission purposes by Texas Vital Statistics, a driver's license, passport, school ID card, school record, school report card, military ID, hospital birth record, adoption record, church baptismal record, court-ordered legal name change document, or any other legal document that establishes identity.

FirstName (E0703) identifies a person's legal first name.

Do not use an initial for *FirstName* unless an initial is the legal first name.

MiddleName (E0704) identifies a person's legal middle name.

For students, enter the middle name as shown on the identification document. The field must be left blank if the student has no middle name. Do not use any other text, such as NONE, NA, NMI, etc., for the middle name if the student has no middle name.

LastSurname (E0705) identifies a person's legal last name.

Double last names on the birth certificate are recorded exactly as shown.

StudentApplication>BirthData

The *BirthData* common type indicates the data element that captures a person's birth date.

BirthDate (E0006) indicates the month, day, and year an individual was born.