

2024-2025 Texas Education Data Standards (TEDS)

Discipline Domain Data Submission Requirements

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# **Discipline Domain**

The Discipline Domain represents the discipline incident and a discipline action for a student involved as a perpetrator in a discipline incident.

The Discipline Domain contains the following entities:

- **DisciplineIncident** is an entity that represents the actions or behaviors that constitute an "offense" in violation of laws, rules, policies, or norms of behavior. This entity is associated with the school where the incident occurred.
- StudentDisciplineIncidentBehaviorAssociation is an entity that links students to the DisciplineIncident Entity and indicates their behavior in that incident.
- **DisciplineAction** is an entity that represents the punitive or other action taken against a student or students.

# **DisciplineIncident Entity**

Entity	Entity Ref	Data Element	Collection/Submission	Length	Data Type	Descriptor Table	Element ID
DisciplineIncident							
	Ø	School	PS	9			
		IncidentIdentifier	PS	20	String		E1016
		I <mark>ncidentDate</mark>	NP				
		IncidentLocation	PS	2	Descriptor	C190	E1083
		SafeSupportiveSchoolProgramTe amReview	PS		Boolean		E1734

Legend:

ALL – Data element is used by all core collections	CRW – Class Roster Winter	<b>CF</b> – Child Find
PF – PEIMS Fall	KG – ECDS KG	<b>RF</b> – RF-Tracker
PM – PEIMS Mid-year	PK – ECDS PK	SE –SELA
PS – PEIMS Summer	CS – Charter School Waitlist	<b>14</b> – SPPI-14
PE – PEIMS Extended Year		

NP – Data element is **not promoted** to TSDS

# **Entity Description**

The DisciplineIncident Entity represents an occurrence of an infraction ranging from a minor problem behavior that disrupts the orderly functioning of a school or classroom (such as tardiness) to a criminal act that results in the involvement of a law enforcement official (such as arson). A single event (e.g., a fight) is one incident regardless of how many perpetrators or victims are involved. *DisciplineIncidents* are events classified as warranting discipline action.

# **General Reporting Requirements**

Report a *DisciplineIncident* Entity for each occurrence of an infraction.

Discipline records are reported at the end of the current school year and are a part of the PEIMS Summer Submission (3).

4

**Commented [OL1]:** Need a element number for this

**Commented [SL2R1]:** This is landing zone only so no id, right?

Commented [MJ3R1]: Correct

Discipline record data is required by TEC, Chapter 37, P.L. 114-95 - Every Student Succeeds Act (ESSA), and IDEA 2004, which includes students who are receiving special education and related services. TEA will maintain the privacy of this personally identifiable information in accordance with FERPA.

For purposes of discipline data reported to TEA, the attendance/PEIMS data personnel are only responsible for entering information that has been provided to them by the Superintendent or their designee(s) who are responsible for applying the Student Code of Conduct to student behavior. In no case should attendance/PEIMS data personnel be responsible for determining a student's coding information for discipline actions taken.

A PEIMS *DisciplineIncident* Entity must be reported for each disciplinary action that results in a removal of a student from any part of their regular academic program as required by TEC, §37.020. A single student will have multiple discipline records if removed from his classroom more than once.

### **Special Reporting Requirements**

Currently, there are no special reporting requirements.

### **Data Element Reporting Requirements**

### **School Reference**

The School Reference represents the identifier assigned to a school.

IncidentIdentifier (E1016) designates an incident that occurs on a campus and results in one or more disciplinary actions for one or more students.

If, on a single campus, more than one student is involved in an incident that results in disciplinary action(s), the same *IncidentIdentifier* should be used for all students. Each district/campus must develop a system for assigning incident numbers. The same incident numbers can be used on multiple campuses, since incident numbers must be unique at a campus, but not for the district.

IncidentIdentifier allows users to see the connection between two or more students involved in a single incident and/or two or more disciplinary actions for the same incident. The same IncidentIdentifier may appear on several DisciplineActions for a given student. The same IncidentIdentifier may also appear on the DisciplineActions of more than one student. A particular IncidentIdentifier may be duplicated for unrelated events across campuses in a particular district, but within a particular campus, the duplication of IncidentIdentifiers must be related to the same event.

**IncidentLocation (E1083)** indicates where a student committed an applicable offense that is enumerated in Texas Education Code 37.006 or 37.007 (On / off campus, school related activities, etc.).

The *Behavior* code identifies those *Behaviors* that have a location specified in the Texas Education Code Chapter 37. In most cases where the *IncidentLocation* applies to a particular *Behavior*, there is more than one possible action for that *Behavior* depending upon where the behavior occurred. If a *Behavior* only has an *IncidentLocation* of 00 (Not Applicable), then the Texas Education Code Chapter 37 is silent as to a location of the behavior and it does not matter where the behavior occurred so long as the local Student Code of Conduct addresses the LEA's ability to take action for the behavior where it occurred.

Please refer to the Data Submission>Technical Resources>PEIMS Discipline Data for guidance to all *Behaviors*, the related *IncidentLocations*, and the allowable actions per Texas Education Code Chapter 37.

SafeSupportiveSchoolProgramTeamReview (E1734) indicates whether the Safe and Supportive School Program (SSSP) team conducted a threat assessment related to a reported disciplinary incident.

# StudentDisciplineIncidentBehaviorAssociation Entity

Entity	Entity Ref	Data Element	Collection/Submission	Length	Data Type	Descriptor Table	Element ID
StudentDisciplineIncidentBeh	StudentDisciplineIncidentBehaviorAssociation						
	Ø	Student	PS				
	Ø	DisciplineIncident	PS				
		Behavior	PS	2	Descriptor	C165	E1006

#### Legend:

ALL – Data element is used by all core collections	CRW – Class Roster Winter	CF – Child Find
PF – PEIMS Fall	<b>KG</b> – ECDS KG	<b>RF</b> – RF-Tracker
PM – PEIMS Mid-year	PK – ECDS PK	<b>SE</b> -SELA
PS – PEIMS Summer	CS – Charter School Waitlist	<b>14</b> – SPPI-14

PE – PEIMS Extended Year

NP – Data element is **not promoted** to TSDS

### **Entity Description**

The StudentDisciplineIncidentBehaviorAssociation Entity represents an occurrence of an infraction ranging from a minor problem behavior that disrupts the orderly functioning of a school or classroom (such as tardiness) to a criminal act that results in the involvement of a law enforcement official (such as arson). A single event (e.g., a fight) is one incident regardless of how many perpetrators or victims are involved. StudentDisciplineIncidentBehaviorAssociation incidents are events classified as warranting discipline action to be reported in the *DisciplineAction* Entity.

### **General Reporting Requirements**

Discipline records are reported at the end of the current school year and are a part of the PEIMS Summer Submission (3).

Refer to the Data Submission>Technical Resources>PEIMS Discipline Data guidance for additional information related to discipline reporting that includes detailed definitions of Disciplines and Behaviors.

Discipline record data is required by TEC, Chapter 37, P.L. 114-95 - Every Student Succeeds Act (ESSA), and IDEA 2004, which includes students who are receiving special education and related services. TEA will maintain the privacy of this personally identifiable information in accordance with FERPA.

For purposes of discipline data reported to TEA, the attendance/PEIMS data personnel are only responsible for entering information that has been provided to them by the Superintendent or their designee(s) who are responsible for applying the Student Code of Conduct to student behavior. In no case should attendance/PEIMS data personnel be responsible for determining a student's coding information for discipline actions taken.

A PEIMS discipline record must be reported for each disciplinary action that results in a removal of a student from any part of their regular academic program as required by TEC, §37.020. A single student will have multiple discipline records if removed from his classroom more than once.

### **Special Reporting Requirements**

Currently, there are no special reporting requirements.

# **Data Element Reporting Requirements**

### Student Reference

The Student Reference represents the identifier assigned to a student.

### **DisciplineIncident Reference**

The DisciplineIncident Reference represents the DisciplineIncident associated with the student.

Behavior (E1006) indicates the reason a student was subject to disciplinary action.

Refer to the Data Submission>Technical Resources>PEIMS Discipline Data guidance for additional information related to discipline reporting that includes detailed definitions of *Behavior*.

Entity	Entity Ref	Data Element	Collection/Submission	Length	Data Type	Descriptor Table	Element ID
isciplineAction							
	Ø	Student	PS				
	Ø	StudentDisciplineIncidentBehavio rAssociation	PS				
	Ø	AssignmentSchool	PS				
	Ø	ResponsibilitySchool	PS				
		DisciplineActionIdentifier	PS	20	String		E1004
		DisciplineDate	PS		Date		E1036
		ActualLengthOfDisciplinaryAssign ment	PS	3	Number		E1008
		Discipline	PS		Descriptor	C164	E1005
		OfficialLengthOfDisciplinaryAssig nment	PS	3	Number		E1007
		DisciplineActionLengthDifference Reason	PS		Descriptor	C166	E1009
		InconsistentCodeOfConduct	PS		Boolean		E1656
		Non Membership Discipline Restrai nt Indicator	PS		Boolean		E1725
end:	-	•		-	-	-	
L – Data element is used	by all core co		nter	CF – Child Find			
– PEIMS Fall		<b>KG</b> – ECDS KG		<b>RF</b> – RF-Tracker			
M – PEIMS Mid-year		PK – ECDS PK		SE –SELA			

# DisciplineAction Entity

PM – PEIMS Mid-year PS – PEIMS Summer

PK – ECDS PK **CS** – Charter School Waitlist

**SE** –SELA **14** – SPPI-14

PE – PEIMS Extended Year

NP – Data element is **not promoted** to TSDS

# Entity Description

The DisciplineAction Entity represents actions taken by an education organization in response to a disruptive event that is recorded as a discipline incident.

The DisciplineAction Entity can have multiple instances.

# **General Reporting Requirements**

Disciplinary actions that result in the removal of a student from any part of their regular academic program will be reported as: In-School Suspension (ISS), Out-of-School Suspension (OSS), Expulsion, Juvenile Justice Alternative Education Program (JJAEP) assignment, or DAEP assignment. Refer to PEIMS code table C164 for the specific actions to be reported.

For JJAEP, DAEP, and Expulsion assignments that involve any part of a day:

- The OfficialLengthOfDisciplinaryAssignment and ActualLengthOfDisciplinaryAssignment fields should be rounded up to the next whole number.
  - For example, a student is assigned DAEP for three days and begins their DAEP placement in the middle of the school day. Although the student will only be in DAEP for 2.5 days, the discipline record will be reported with *OfficialLengthOfDisciplinaryAssignment* and *ActualLengthOfDisciplinaryAssignment* of three days.

# For ISS and OSS:

- Any removal of the student for a partial day will be reported as a whole day with a value of 1 (one) in the OfficialLengthOfDisciplinaryAssignment and ActualLengthOfDisciplinaryAssignment fields.
- If the removal is for a partial day, then *Discipline* 25 (Partial Day Out-Of-School Suspension) or 26 (Partial Day In-School Suspension) will be used to reflect the partial day assignments to either ISS or OSS.
  - This also applies to consecutive or non-consecutive partial day assignments where the assignment is for more than one calendar day.
- For example, a student is assigned OSS for 2.5 days and begins the assignment in the middle of the school day. The student will be suspended for 2.5 days. There will be two discipline records reported:
  - 1. Report *Discipline* code 25 (Partial Day Out-Of-School Suspension) for the half day, with *OfficialLengthOfDisciplinaryAssignment* and *ActualLengthOfDisciplinaryAssignment* of one day, and
  - 2. Also report Discipline code 05 (Out-Of-School Suspension) for the remaining 2 days, with OfficialLengthOfDisciplinaryAssignment and ActualLengthOfDisciplinaryAssignment of two days.
- Suspensions under TEC, §37.005, may not exceed three school days. (TEC, §37.005(b))

# For JJAEP:

 An LEA will report each disciplinary action that results in the removal of a student from any part of their regular academic program, including a placement or continuation of a placement in a JJAEP, with the *DisciplineAction* entity. Applicable *Discipline* codes are 02 (Expulsion With Placement In A JJAEP), 12 (Continuation Of District's Expulsion To JJAEP From Prior School Year), 13 (Placement In A JJAEP)

By Court Order), 15 (Continuation Of Other District's Expulsion With Placement To JJAEP), 51 (Expulsion With Placement To A JJAEP – SPED), 59 (Continuation Of District's Expulsion To JJAEP From Prior School Year – SPED), 60 (Placement In A JJAEP – SPED), and 61 (Continuation Of Other District's Expulsion With Placement To JJAEP – SPED).

• An LEA will not report any disciplinary actions taken by the JJAEP school administration.

For DAEP's or Shared Service Arrangements for DAEP services or participating in a Memorandum of Understanding (MOU) for JJAEP's:

- All days of operation for student attendance must be reported through PEIMS Summer Submission (3).
- There is no Summer School Program period for disciplinary programs such as DAEPs or JJAEPs and all days of student attendance for disciplinary assignments must be reported through PEIMS Summer Submission (3).
- Each district has control over when its district's calendar for a DAEP or JJAEP begins and ends.
  - For example, if the JJAEP has a 220-day calendar, and a school district's traditional calendar runs from August 15, 20YY through May 30, 20XY, then the calendar for the JJAEP could potentially run from June 1, 20YY through May 30, 20XY or some variation such that the district's ability to report data for PEIMS Summer Submission (3) by the required due dates is not impaired.

The PEIMS Chart for Determining Mandatory and Disciplinary DAEP Placements and Expulsions located in the Data Submission>Technical Resources>PEIMS Discipline Data guidance illustrates those occasions where mandatory action(s) must be taken. If the offense committed falls under either Mandatory DAEP Placement or Mandatory Expulsion, then the district should report at least one (1) Student Disciplinary Action that matches the chart. Appropriate exceptions would include students receiving special education services for whom a manifestation ARD was held in accordance with the Individuals with Disabilities Education Act (IDEA), and it was determined a link existed between the student's behavior and the student's disability. Reporting such an exception, the district must submit one *DisciplinaryAction* with Discipline code 27 (Mandatory Disciplinary Action Not Taken By District - ARD committee) and another *DisciplinaryAction*(s) with the *Discipline* code(s) that were taken by the district using the same incident number linking the records together.

Another exception is when a school district determines that the mandatory disciplinary action will not be taken because the district considered one or more of the TEC, §37.001(a)(4) provisions that requires the district to consider self-defense, intent or lack of intent, student's disciplinary history, or disability that substantially impairs the student's capacity to appreciate the wrongfulness of the student's conduct as a factor in a decision to order suspension, removal to a disciplinary alternative education program, or expulsion. The district must submit one *DisciplinaryAction* with *Discipline* code 28 (Mandatory Disciplinary Action Not Taken By District - TEC 37.001(a)(4)) and another *DisciplinaryAction*(s) with the *Discipline* code(s) of the action(s) that were taken by the district using the same incident number linking the records together.

For the behaviors identified in TEC §37.006, refer to the "Mandatory DAEP Placement" column on the Chart for Determining Mandatory Placement and Expulsion Codes in the Data Submission>Technical Resources>PEIMS Discipline Data guidance:

- For students identified with one of these behaviors there must be a DisciplineAction entity illustrating at least one day of removal to a DAEP unless the student is a student receiving special education services for whom a manifestation hearing is held in accordance with IDEA and a determination made that the mandatory action is not appropriate and will not be taken.
- When the mandatory action is not taken and another action is taken, the district must submit a DisciplineAction entity with Discipline 27(Mandatory Disciplinary Action Not Taken By District - ARD committee) and a DisciplineAction entity with the action(s) taken by the district. Both entities must have the same Discipline.

For the behaviors identified in TEC §37.007, refer to the "Mandatory Expulsion" column on the Chart for Determining Mandatory Placement and Expulsion Codes in the Data Submission>Technical Resources>PEIMS Discipline Data guidance:

- For students identified with one of these behaviors there must be a *DisciplineAction* entity illustrating at least one day of expulsion to either a JJAEP, DAEP, or no academic setting based upon the requirements in state law and/or district policy unless the student is a student receiving special education services for whom a manifestation hearing is held in accordance with IDEA and a determination made that the mandatory action is not appropriate and will not be taken.
- When the mandatory action is not taken and another action is taken, the district must submit a *DisciplineAction* entity with Discipline code 27 (Mandatory Disciplinary Action Not Taken By District - ARD committee) and a *DisciplineAction* entity with the action(s) taken by the district. Both entities must have the same *Discipline* code.
- Except for the reason of "bringing a firearm to school," a student who is younger than 10 years of age may not be expelled for engaging in conduct described in TEC 37.007. Students who are less than 10 years of age and commit an otherwise expellable offense may be placed to a DAEP via a DAEP conference hearing in lieu of an expulsion hearing. Students under the age of 10 who bring a firearm to school must be expelled with placement to a DAEP.

### Discipline over multiple years:

Anytime a disciplinary action spans multiple school years or multiple school districts, the reporting period indicator code for continuation assignments should be the reporting period in which the continuation assignment is made in the subsequent school year or by the subsequent school district. Be sure that continuation *Discipline* codes 08 (Continuation Of Other District's DAEP Placement), 09 (Continuation Of Other District's Expulsion Order ), 10 (Continuation Of District's DAEP Placement From Prior School Year), 11 (Continuation Of District's Expulsion Order From Prior School Year), 12 (Continuation Of District's Expulsion To JJAEP From Prior School Year), 15 (Continuation Of Other District's Expulsion With Placement To JJAEP), 55 (Continuation Of Other District's DAEP Placement – SPED), 56 (Continuation Of Other District's Expulsion Order –

SPED), 57 (Continuation Of District's DAEP Placement From Prior School Year – SPED), 58 (Continuation Of District's Expulsion Order From Prior School Year – SPED), 59 (Continuation Of District's Expulsion To JJAEP From Prior School Year – SPED), or 61 (Continuation Of Other District's Expulsion With Placement To JJAEP - SPED ) are used when continuing a disciplinary assignment from a prior year or prior district.

A single incident/offense may result in multiple disciplinary actions. In such cases, multiple *DisciplineAction* records must be reported for each action taken against a particular student for a particular incident/offense. See Example EX1.

If a student is involved in a reportable disciplinary incident, and the student attempts to withdraw from school before the disciplinary assignment is made, the district/school should complete the due-process proceedings that result in a disciplinary assignment before the student is allowed to withdraw and then the district is required to report the discipline record reflecting that assignment in order to remain in compliance with TEC §37.009.

Whenever a student is reported with multiple discipline records at the same *CampusIDOfEnrollment*, at least one of the elements *IncidentIdentifier*, *Discipline*, or *DisciplineDate* must be different. An exception to this rule would be an instance where the teacher has permanently removed a student from their classroom (*Discipline* code 01 (Expulsion Without Placement In Another Educational Setting)) and the campus administrator has no other academic setting available for the student for this particular time period/subject.

The use of *Discipline* codes "50"-"61" are limited to those occasions when a Special Education hearing officer assigned by the TEA has been brought in to preside over the Discipline Action Hearing.

If a *Discipline* code is 50 (Expulsion Without Placement In Another Educational Setting - SPED), 51 (Expulsion With Placement To A JJAEP - SPED), 52 (Expulsion With Placement To An On-Campus DAEP - SPED), 53 (Expulsion With Placement To An Off-Campus DAEP - SPED), 54 (Placement In An On-Campus Or Off-Campus DAEP - SPED), 55 (Continuation Of Other District's DAEP Placement – SPED), 56 (Continuation Of Other District's DAEP Placement From Prior School Year – SPED), 57 (Continuation Of District's DAEP Placement To JJAEP From Prior School Year – SPED), 50 (Placement In A JJAEP - SPED), or 61 (Continuation Of Other District's Expulsion With Placement To JJAEP - SPED), or 61 (Continuation Of Other District's Expulsion With Placement To JJAEP - SPED), then there should be at least some Regular or Flexible Special Education Attendance reported for this student in the same reporting period, unless the student lives out-of-state and is not eligible for ADA funding.

If a *Discipline* code is 27 (Mandatory Disciplinary Action Not Taken By District - ARD committee), then there should be at least some Regular or Flexible Special Education Attendance reported for this student in the same reporting period, unless the student lives out-of-state and is not eligible for ADA funding.

A student should not have more disciplinary removals in a six-week reporting period than there are days in membership (sum of *TotalEligibleDaysPresent*, *TotalIneligibleDaysPresent* and *TotalDaysAbsent*) on the Basic Attendance data for that student during that same reporting period.

A student should not have more than one day of disciplinary removal assigned or served for *Discipline* codes 25 (Partial Day Out-Of-School Suspension) or 26 (Partial Day In-School Suspension). For Partial Day In-School Suspensions or Partial Day Out-Of-School Suspensions, the *OfficialLengthOfDisciplinaryAssignment* and *ActualLengthOfDisciplinaryAssignment* should not be greater than one (1) day, unless it is a Permanent Removal By a Teacher from Class (*Discipline* code 01 (Expulsion Without Placement In Another Educational Setting)). Disciplinary removal assignments to Out-Of-School Suspension or In-School Suspension that are greater than one day should generally be reported with *Discipline* codes 05 (Out-Of-School Suspension) or 06 (In-School Suspension).

### Special Reporting Requirements

For disciplinary removals of a student who is receiving special education and related services from the student's current educational placement, a change of placement occurs if the removal is for more than ten consecutive days (CFR §300.530 - §300.536). The ARD committee that deals with the change of placement must review the student's IEP to detail the special education and related services to be administered to the student while he is removed for discipline reasons. Be careful not to confuse the 10-day change of placement requirement for special education purposes with the 1-day removal requirement for discipline record reporting purposes. A discipline record is required for all students who are receiving special education and related services and are removed from their regularly scheduled classes for one day or more. A change of placement occurs when the removal is for more than ten consecutive days, and a change of placement may occur when the removal is for more than ten cumulative days in a school year based on factors such as the length of each removal, the total amount of the time the child is removed, and the proximity of the removals to one another. An ARD committee must be involved when the removal or series of removals constitute a change in placement.

#### **DAEPs and JJAEPs**

For LEAs operating DAEPs, or participating in Shared Service Arrangements for DAEP services, or participating in a Memorandum of Understanding (MOU) for JJAEPs, all days of operation for student attendance must be reported through PEIMS Summer Submission (3). There is no Summer School Program period for disciplinary programs such as DAEPs or JJAEPs and all days of student attendance for disciplinary assignments must be reported through PEIMS Summer Submission (3). A district still has control over when the district's calendar for a DAEP or JJAEP begins and ends so long as all days of student operation are reported. For example, if the JJAEP has a 220-day calendar, and a school district's traditional calendar runs from August 15, 20XX through May 30, 20YY, then the calendar for the JJAEP would potentially run from June 1, 20XX through May 30, 20YY or some variation such that the district's ability to report data for PEIMS Summer Submission (3) is not inconveniently impaired.

When reporting *Discipline* code 13 (Placement in a JJAEP by Court order) and 14 (Placement in a DAEP by Court order), please refer to the ADMINISTRATOR ADDRESSED letter dated May 29, 2002. This letter is available on the TEA website under the Correspondence link. In order to place a student in a JJAEP or DAEP by a Court order, there must be a MOU between the court ordering the placement and the school district that will affect and make the placement. In all circumstances of court ordered placements to a JJAEP or DAEP, the *Behavior* code must be a 21 (Violation of student code of conduct not included under TEC §§37.002(b), 37.006, or 37.007). The use of *Behavior* codes 09 (Off-Campus Title 5 Felony) and 10 (Off-Campus Non-Title 5 Felony) for Court ordered placements to a JJAEP or DAEP is not acceptable because the school district has original jurisdiction and a due-process responsibility to hold a conference meeting to enforce a DAEP removal/action as required or permitted in TEC 37.006 (c) and (d). The provisions for these court ordered placements must also be outlined in the Local Student Code of Conduct. Any behavior that a student engages in at school or a school related activity for which they will receive disciplinary attention as provided for under either the minimum requirements of TEC 37.006/TEC 37.007, or the minimum standards of the Local Student Code of Conduct, must be initiated and actuated by the local school district.

In the event that a school district finds it necessary to continue a Court ordered placement to a JJAEP or a DAEP from a prior school year or a prior school district, a new discipline record must be reported with a *Behavior* code 21 (Violation of student code of conduct not included under TEC §§37.002(b), 37.006, or 37.007) and a *Discipline* code 13 (Placement In A JJAEP By Court Order) or 14 (Placement In A DAEP By Court Order) and a *Discipline* code 13 (Placement In A JJAEP By Court Order) or 14 (Placement In A DAEP By Court Order) or 14 (Placement In A DAEP By Court Order) or 14 (Placement In A DAEP By Court Order) or 15 (Placement In A DAEP By Court Order) or 14 (Placement In A DAEP By Court Order) or 15 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 16 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order) or 18 (Placement In A DAEP By Court Order

### Instructions for PEIMS Coding of Discipline Actions for Certain Off-Campus Offenses

The following provides instructions for reporting in PEIMS disciplinary actions for off-campus, student-upon-student offenses.

Background: House Bill 567, passed during the 78th Legislative Session (2003), allows for a discretionary expulsion for certain offenses.

### Texas Education Code (TEC) § 37.007(b)(4). EXPULSION FOR SERIOUS OFFENSES.

A student may be expelled if the student:

- Engages in conduct that contains the elements of any offense listed in Subsection (a)(2)(A) or (C) or the offense of aggravated robbery under §29.03, Penal Code, against another student, without regard to whether the conduct occurs on or off of school property or while attending a school-sponsored or school-related activity on or off of school property.
- The law allows for a discretionary expulsion when one student commits any of the following offenses against another student from the same campus off-campus while the students are not in attendance at a school-sponsored or school-related activity: murder, capital murder, criminal attempt to commit murder or capital murder; aggravated assault under Penal Code §22.02; sexual assault under Penal Code §22.011 or aggravated sexual assault under Penal code §22.021; or aggravated robbery under Penal Code §29.03. The students must be

assigned to the same campus at the time of the offense or assigned to the same campus during the most recent school year if the offense occurs between school years. As required by TEC §37.001, a district's student code of conduct must allow for a discretionary expulsion in the cases as described above in order for a district to make the discretionary expulsion.

### PEIMS Summer Submission (3):

If a special education student is enrolled but not in membership and the special education student has a discipline incident, the *DisciplineAction* entity shall be reported.

### **Data Element Reporting Requirements**

# **Student Reference**

The Student Reference represents the identifier assigned to a student.

### StudentDisciplineIncidentBehaviorAssociation Reference

The StudentDisciplineIncidentBehaviorAssociation Reference represents the DisciplineIncident associated with DisciplineAction.

### AssignmentSchool Reference

The AssignmentSchool Reference represents the school where the student is transferred for discipline.

### ResponsibilitySchool Reference

The ResponsibilitySchool Reference represents the school responsible for the student's discipline.

**DisciplineActionIdentifier (E1004)** indicates the differentiation between two or more separate disciplinary actions reported with identical values for *StudentId* and *CampusIdOfEnrollment*.

*Discipline* code is used to differentiate between separate disciplinary actions for a particular student on a particular campus. For example, while Janice was enrolled on Campus 002, she had *Discipline* codes 001-013 reported on her discipline records for Campus 002. After Janice moved to Campus 005, she had *Discipline* codes 001-004 reported on her discipline records for Campus 005. However, districts/campuses may choose any numbering sequence, as long as the same number is not repeated for a particular student at a particular campus.

**DisciplineDate (E1036)** indicates the date on which the disciplinary assignment was ordered. This may or may not reflect the date on which the disciplinary infraction occurred. This date may or may not reflect the date on which the disciplinary assignment begins. For continuation assignments, this date reflects the first day of the continuation.

The date range for the *DisciplineDate* is from July 1 through June 30 of each reporting year.

ActualLengthOfDisciplinaryAssignment (E1008) indicates the actual length in days of a student's disciplinary assignment.

Include only the actual number of instructional school days that the student was in attendance when calculating this number. Do not include days absent. Round up to the nearest whole number.

Discipline (E1005) indicates the type of disciplinary action taken for a student.

The *Discipline* data element can have multiple instances.

**OfficialLengthOfDisciplinaryAssignment (E1007)** indicates the official length in days of a student's disciplinary assignment. Round up to the nearest whole number.

**DisciplineActionLengthDifferenceReason (E1009)** indicates the reason for the difference, if any, between the official and actual lengths of a student's disciplinary assignment.

**InconsistentCodeOfConduct (E1656)** indicates whether an out-of-school suspension (OSS), disciplinary alternative education program (DAEP) placement (not by court order), or expulsion action is inconsistent with a local education agency's student code of conduct.

For DAEP placements and expulsions, §37.020 of the Texas Education Code (TEC) requires that any DAEP placement or expulsion, whether mandatory or discretionary, with a length of term inconsistent with the guidelines included in the student code of conduct under §37.001(a)(5) of the Texas Education Code be reported.

For OSS, TEC §37.020 requires that a suspension inconsistent with the guidelines included in the student code of conduct under TEC §37.001(a)(3) outlining conditions under which a student may be suspended as provided by §37.005 be reported.

This data element is only required when the Discipline (E1005) is an OSS, DAEP placement, or expulsion.

Description	DisciplinaryAction Descriptors (C164)	
Out-of-School Suspension	05, 25	
DAEP Placement	07, 08, 10, 55, 57	
Expulsion	01, 02, 03, 04, 09, 11, 12, 15, 50, 51, 52, 53, 56, 58, 59, 61	

Data Reporti	ng Examples:		
Action Taken	Action Defined in Student Code of Conduct	Explanation	InconsistentCodeOfConduct
DAEP (07)	Mandatory DAEP	Student A was caught smoking marijuana at the football game. The campus behavior coordinator assigned DAEP for 180 days. The local student code of conduct states this behavior will result in a mandatory DAEP placement for 90 – 145 days. The 180 days length of term is not inside the range (90 - 145) established by the Code.	1
EXP (03)	Discretionary EXP	Student B was found to have threatened another student with releasing intimate visual material via text. The campus behavior coordinator expelled Student B for 30 days. The local student code of conduct states this behavior may result in a DAEP placement for up to 180 days or expulsion for up to 30 days. The length of term is within the established range established by the Code.	0
OSS (25)	Not Defined	Student C was discovered chewing bubble gum during biology class. The campus behavior coordinator assigned OSS for the rest of the day. The local student code of conduct states any student may be suspended for any general conduct violation. Chewing bubble gum is not defined as a general conduct violation in the Code.	1
OSS (05)	OSS	Student D was found smoking tobacco in the bathroom. The campus behavior coordinator assigned OSS for 3 days. The local student code of conduct states any student may be suspended for any behavior listed in the Code as a general conduct violation, DAEP offense, or expellable offense. Using tobacco is defined as a general conduct violation in the Code.	0
OSS (25) (05)	OSS	Student E was caught hazing another student joining the football team. The campus behavior coordinator assigned OSS for the rest of the day and an additional 3 full days. The local student code of conduct states any student may be suspended for any general conduct violation, hazing is included in the list of general conduct violations, but the Code further states state law allows a	1

Action Taken	Action Defined in Student Code of Conduct	Explanation	InconsistentCodeOfConduct
		student to be suspended for no more than three school days per behavior violation.	
OSS (05)	OSS	Student F was caught fighting with another student in the locker room. Student F is homeless. The campus behavior coordinator assigned OSS for 3 days. The local student code of conduct states a student who is homeless shall not be placed in OSS unless committing certain offenses in certain locations (fighting is not one of those certain offenses).	1
ISS (06)	ISS	Student G was calling another student a bad name in class. Student G is six years old and in the first grade. The campus behavior coordinator assigned ISS for two days.	Not Reported

NonMembershipDisciplineRestraintIndicator (E1725) indicates the discipline incident being reported is for a special education student enrolled, not in membership.